# GUIDEBOOK TO LIVING AND TRAVELING IN THE UNITED KINGDOM



# **Contents**

EMERGENCY SERVICES	1
Accommodation In London	2
Advice And Counseling Agencies	
Advice And Day Centers For The Homeless	
Arrest Of American Citizen Abroad	
Children's Issues	15
Death Of An American In England And Wales	24
Funeral Directors	
Lost Or Stolen Property/ Airline Tickets	33
Money Transfers Through Western Union	
Passport & Citizenship Services	
Passport Photographers	40
MEDICAL INFORMATION	43
General Practitioners – (Doctors)	44
Dental Practitioners	
Medical Specialists In London	61
Independent Medical Facilities	77
Medical Evacuation From The United Kingdom	84
LEGAL MATTERS	87
Bringing Guide Dogs And Other Assistance Dogs To The United Kingdom	88
How To Apply For A Criminal Records Check	
Federal Benefits Unit	
American Attorneys In The United Kingdom	
Solicitors And Law Firms In The United Kingdom	
Marriage And Civil Partnerships In England And Wales	
American Divorce And Matrimonial Attorneys	
Notary Services	
Obtaining Copies Of Vital Records In The US And The UK	
Serving Legal Papers And Process In The United Kingdom	132
List Of Process Servers	133
Translators In London	134
U.S. Drivers Licenses	135
Absentee Voting For U.S. Citizens	136
Internal Revenue Service	139
Tax Preparation Services	145
SAFETY AND SECUIRTY	148
ATM Fraud In The United Kingdom	149
	·····

Internet Financial Scams	153
Precautions Against Theft	156
Registering With An U.S. Embassy	
Using Taxis And Minicabs In London	
Driving In The United Kingdom	166
Finding Missing People In The United Kingdom	
Finding Missing People In The United States	
LIVING IN THE UK	182
	100
American Schools In The United Kingdom	183
American Schools In The United Kingdom  American Universities/Colleges In The United Kingdom	
American Universities/Colleges In The United Kingdom	186
<del>-</del>	186 192
American Universities/Colleges In The United Kingdom	186 192 203

# **Emergency Services**

- Accommodation in London
- Advice & Counseling Agencies
- Advice & Day Centers for the Homeless
- Arrest of an American Citizen Abroad
- Children's Issues
- Death of an American Citizen in England and Whales
- Funeral Directors
- Lost or Stolen Property/Airline Tickets
- Money Transfers Through Western Union
- Passport & Citizenship Services

#### **Accommodation In London**

The following list is provided as a convenience to American citizens requiring accommodation in London. Inclusion on the list does not constitute a recommendation by the Embassy. Additional advice is available from:

Visit London, 6<sup>th</sup> Floor, 2 More London River Flat, London SE1 2RR Tel: 020-7234-5800

To find a cheap hostel anywhere in the United Kingdom, visit <a href="http://www.hostelbookers.com">http://www.hostelbookers.com</a>

#### **Central Hotel**

16-18 Argyle Street, London WC1,

Tel: 020-7681-0331.

Website: <a href="http://www.central-hotel-london.com/">http://www.central-hotel-london.com/</a>

Double rooms from £65, price varies by type, inclusive of breakfast. Nearest tube:

Kings Cross.

## **City of London Youth Hostel**

Carter Lane, London EC4

Tel: 0870-770-5764

Website: <a href="http://www.yha.org.uk/">http://www.yha.org.uk/</a>

Price varies according to type of accommodation required. Dormitory £15-24 with breakfast, £32 for single rooms. There is a restaurant on site. Nearest tube: St. Paul's

on Central Line

# **European Hotel**

11 Argyle Square, London WC1,

Tel: 020-727-834-08.

http://www.hotelslondon.me.uk/index.htm

Basic double rooms from £65.00, singles from £50.00 per night, inclusive of breakfast.

Nearest tube: Kings Cross.

#### **Holland House YHA**

Holland Walk, Kensington, London W8,

Tel: 084-5371-9122.

Website: <a href="http://www.yha.org.uk/find-accommodation/london/hostels/london-holland-park/index.aspx">http://www.yha.org.uk/find-accommodation/london/hostels/london-holland-park/index.aspx</a>

£21.00 (over 18). £18.75 (under 18) per night, inclusive of breakfast. There is a restaurant on site that serves dinner only for £5.10 (three courses). Dormitory-style accommodation, men and women separated. Nearest tube: Holland Park or High Street Kensington.

#### **International Students House**

229 Great Portland Street, Regent's Park, London W1,

Tel: 020-7631-8300

Website: http://www.ish.org.uk/

Continental breakfast included except for dormitory rooms. Nearest tube: Great Portland

Street or Regent's Park.

#### **Lincoln House Hotel**

33 Gloucester Place, Marble Arch, London W1H 3PD

Tel: 020-7486-7630

Website: <a href="http://www.lincoln-house-hotel.co.uk/">http://www.lincoln-house-hotel.co.uk/</a><br/>
Single rooms from £69. Nearest tube: Marble Arch.

# O'Callaghan's Hotel

205 Earls Court Road, London SW5

Tel: 020-7370-3000

Website: <a href="http://www.nightsinn.co.uk/ocalls/">http://www.nightsinn.co.uk/ocalls/</a>

Dormitory-style accommodation (four people sharing, maximum 10 people). Showers, clean linen, kitchen, breakfast, and free tea and coffee all day. Nearest tube: Earl's

Court.

### St. Pancras Youth Hostel

79-81 Euston Road, London NW1 2QS,

Tel: 084-5371-9344

Website: <a href="http://www.yha.org.uk/find-accommodation/london/hostels/london-st-pancras/index.aspx">http://www.yha.org.uk/find-accommodation/london/hostels/london-st-pancras/index.aspx</a>

£20 for 18+, £15 for under 18. Situated directly opposite the new British Library.

Nearest tube: Euston or St. Pancras.

#### **The London Hostels Association**

54 Eccleston Square, London SW1V 1PG

Tel: 020-7727-5665

Website: <a href="http://www.london-hostels.co.uk/">http://www.london-hostels.co.uk/</a>

This is the central office for numerous hostels located throughout central London. Daily

and weekly rates available.

For accommodation located in and around the *Gatwick and Heathrow airport areas*, call or visit the *Travel Care* help desks located within the airports. Gatwick: 012-9350-3317, Heathrow: 020-8745-7495.

## **Hotels Close to Gatwick Airport:**

#### **Belmont Guesthouse**

46 Massetts Rd

Tel: 012-9382-0500

Website: <a href="http://www.gatwickbelmont.com/">http://www.gatwickbelmont.com/</a>

Single from £49, doubles from £66. Includes breakfast and transfers to and from airport.

Total rooms: 18

#### **Cornerhouse Hotel**

72 Massetts Rd

Tel: 012-9378-4 574

Website: <a href="http://www.thecornerhouse.co.uk">http://www.thecornerhouse.co.uk</a> /

Single £42, double £61, family £81. Includes breakfast and transfers to and from airport.

Total rooms: 31

### **The Turrets Guest House**

48 Massetts Rd.

Tel: 012-9378-2490

Website: <a href="http://www.theturret.com/">http://www.theturret.com/</a>

Single £39, double £54, triple £69 family £76. Includes breakfast and transfers to and

from airport. Total rooms: 11

# **Hotels Close to Heathrow Airport:**

#### **Civic Guest House Hotel,**

87-93 Lampton Rd. Tel: 020-8572-5107

Website: http://www.civicguesthouse.co.uk/

Single £32, double £45, family £69. Includes breakfast, three minute walk from

Heathrow tube. Total rooms: 28

## **Heathrow Lodge**

556 Old Bath Road, Longford, Heathrow, Middlesex,

Tel: 017-5368-6970

Website: <a href="http://www.heathrowlodge.com/index.html">http://www.heathrowlodge.com/index.html</a>

Basic (not en-suite) single £28, double £36, family £66. Transfers to and from airport.

Total rooms: 67

#### **Shalimar Hotel**

215 Staines Rd. Tel: 020-8577-7070

Website: <a href="http://www.shalimarhotel.co.uk/">http://www.shalimarhotel.co.uk/</a>

# **Thistle Hotel at Heathrow Airport**

Tel: 087-1376-9021

Website: http://www.thistle.com/

Rates vary. Breakfast not included. Total rooms: 314

# **Hotels Close to Stansted Airport:**

#### **Hilton London Stansted**

Tel: 012-7968-0800

Website: <a href="http://www.hilton.co.uk/stansted">http://www.hilton.co.uk/stansted</a>

Room rates vary. Transfers £2 per person. Total rooms: 139

# North Hall Farm Guest House,

Northhall Rd

Tel: 017-9954-3429.

Website: <a href="http://www.north-hall-farm.co.uk/">http://www.north-hall-farm.co.uk/</a>

Single £45, double £60, family £80. Includes breakfast and transfer to the airport. Total

rooms: 19

## **Advice And Counseling Agencies**

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information on the list on professional credentials, areas of expertise, and language ability, is provided directly by persons/firms. For further information, contact the district Citizen's Advice Bureau (CAB), Department of Social Services, local telephone directory, local library, or local police stations in the area in which you reside.

#### Citizens Advice Bureau

National center for England and Wales: 020-7833-2181

Find your local office in the phonebook or <a href="http://www.citzensadvice.org.uk">http://www.citzensadvice.org.uk</a> Common questions are also answered at <a href="http://www.adviceguide.org.uk">http://www.adviceguide.org.uk</a>

Local offices are run by trained volunteers who provide free, independent, and confidential advice for debt, benefits, housing, legal, discrimination, employment, immigration, consumer, and other problems.

#### **Samaritans**

Main Helpline: 0845-790-9090 Central London: 020-7734-2800

Text phone (deaf callers only): 020-8780-2521

E-mail: jo@samaritans.org

Website: http://www.samaritans.org

This organization provides confidential emotional support 24 hours a day for those struggling with feelings of despair or distress. Services are available over the phone, in person at one of many local branches, and via E-mail.

#### **CRUSE**

Main Helpline: 0844-477-9400

Young Person's Helpline: 0808-808-1677

E-mail: <a href="mailto:helpline@cruse.org.uk">helpline@cruse.org.uk</a>

Website: <a href="http://www.crusebereavementcare.org.uk">http://www.crusebereavementcare.org.uk</a>

The leading charity in the United Kingdom specializing in bereavement. Branches throughout the United Kingdom provide support and advice for those dealing with the loss of a loved one.

#### **London Bereavement Network**

Tel: 020-7700-8134 Outside the of London 084-4477-9400

Fax: 020-7247-1209

E-mail: info@bereavement.org.uk

Website: <a href="http://www.bereavement.org.uk">http://www.bereavement.org.uk</a>

Information and support for members of the public who are bereaved and the professionals who support them. Also provides a comprehensive list of bereavement services in the London area.

## **Child Death Helpline**

Daily 7 p.m. – 10 p.m. Monday – Friday 10 a.m. – 1 p.m. Wednesday 1 p.m. – 4 p.m.

Tel: 0800-282-986

Website: <a href="http://www.childdeathhelpline.org.uk">http://www.childdeathhelpline.org.uk</a>

Professionals and parents working to provide a listening service offering emotional support to all those affected by the death of a child. Helpline open 365 days a year.

# **Support After Murder And Manslaughter (SAMM)**

Tel: 0845-872-3440

Website: <a href="http://www.samm.org.uk">http://www.samm.org.uk</a>

Provides emotional support to those bereaved through murder and manslaughter and works to raise awareness about the effects of such crimes.

# Schizophrenia A National Emergency (SANE)

Mental Health Helpline (SANELINE) – 0845-767-8000

Website: <a href="http://www.sane.org.uk">http://www.sane.org.uk</a>

One of the United Kingdom's leading charities concerned with improving the lives of everyone affected by mental illness. The organization operates SANELINE, offering support, information, crisis care, and general advice from 6pm – 11pm every day of the year.

## **Age Concern**

**AGEUK** 

207-221 Pentonville Road, London N1 9UZ

Tel: 0800-169-6565 Fax: 020-8765-7211

Website: http://www.ageuk.org.uk/

An organization that focuses on working with and for older people. Offers support, products, and services for those over 50 related to community care, health, income and benefits, housing, and consumer issues.

## **Alcoholics Anonymous**

National: 0845-769-7555 London: 020-7833-0022

Website: http://www.alcoholics-anonymous.org.uk

General Service office: A.A General Service Office

P O Box 1, Stonebow House, Stonebow, York YO1 7NJ Tel: 019-0464-4026

Network of support to help alcoholics confront and overcome their drinking problems.

# **Al-Anon Family Groups**

Al-Anon Family Groups UK & Eire 61 Great Dover Street, London, SE1 4YF

Tel: 020-7403-0888 Fax: 020-7378-9910

Website: http://www.al-anonuk.org.uk

Resources and support for individuals affected by someone else's drinking problem

# **Turning Point**

Standon House, 21 Mansell Street London E1 8AA

Tel: 020-7481-7600

Website: <a href="http://www.turning-point.co.uk">http://www.turning-point.co.uk</a>

A social care organization that provides services for individuals affected by drug and alcohol misuse, mental health and learning disability.

## **Salvation Army**

Headquarters:

101 Newington Causeway, London, SE1 6BN

Tel: 020-7367-4500 Fax: 020-7619-6111

Website: <a href="http://www.salvationarmy.org.uk">http://www.salvationarmy.org.uk</a>

The Salvation Army has a huge network of social services and resources, including counseling and emergency care. Also operates shelters and day centers around the United Kingdom.

## **Victims Support National Association**

National office:

Hallam House

56-60 Hallam St, London W1W 6JL

Tel: 020-7268-0200 Fax: 020-7268-0210

Victim Supportline: 0845-303-0900

Website: <a href="http://www.victimsupport.org.uk">http://www.victimsupport.org.uk</a>

A support group offering help and assistance to victims of crime. Call or visit the website to find a local office.

# **Victims Voice Legal Helpline**

P.O. Box 110, Chippenham, SN14 7QB

Tel: 013-2883-0135

Website: victimsvoice@hotmail.com

# Rape & Sexual Abuse Support Centre

National Freephone- 0808-802-9999 Helpline: 019-6284-8024 (for women) Helpline: 019-6284-8027 (for men)

Office: 019-6284-8018

Website: <a href="http://www.rasasc.org.uk">http://www.rasasc.org.uk</a>

# **Rights Of Women (Row)**

Tel: 020-7251-6577

Website: <a href="http://www.rightsofwomen.org.uk">http://www.rightsofwomen.org.uk</a>

Free legal advice for women by women over the phone and information pamphlets available online. Tuesday, Wednesday, and Thursday 2 p.m. - 4 p.m. and 7 p.m. - 9 p.m. Friday 12pm - 2pm.

## **Women Against Rape (War)**

Crossroads Women's Centre, 230a Kentish Town Rd, London NW5 2AB

Tel: 020-7482-2496 Fax: 020-7209-4761

Website: <a href="http://www.womenagainstrape.net">http://www.womenagainstrape.net</a>

Offers counseling, support, legal advocacy, and information to women and girls who have been raped or sexually assaulted.

# **Women's Therapy Centre**

10 Manor Gardens, London N7 6JS Appointments: 020-7263-6200 General inquiries: 020-7263-7860

Website: <a href="http://www.womenstherapycentre.co.uk">http://www.womenstherapycentre.co.uk</a>

Provides advice and information about mental health as well as individual and group psychotherapy for those suffering from mental illness. Monday and Thursday 12 noon -2 p.m., Tuesday and Wednesday 2 p.m. - 4 p.m.

## Refuge/Women's Aid

24-hour national crisis line: 080-8200-0247

Website: http://www.refuge.org.uk or http://www.womensaid.org.uk

Advice and safe houses for women and children experiencing domestic violence.

#### Women's Health London And Women's Health Concern

Women's Health Concern Ltd

4-6 Eton Place, Marlow, Buckinghamshire SL7 2QA

Office telephone: 01628 478 473.

Office fax: 01628 482 743

Website: <a href="http://www.womens-health-concern.org/">http://www.womens-health-concern.org/</a>

A national voluntary organization that provides services relating to women's health issues.

#### **Women In Prison**

Women in Prison 347-349 City Road, London, EC1V 1LR

Tel: 020 7841 4760 Fax: 020 7837 0653

Website: <a href="http://www.womeninprison.org.uk/">http://www.womeninprison.org.uk/</a>

Provides assistance and advice for women in prison and advocates for the release of non-violent offenders. Assists with welfare, housing, and education for women in prison and helps with their successful readjustment upon release. Opening hours: Monday to Friday 10am to 5pm.

# **Cancer Backup**

Macmillan Cancer Support, 89 Albert Embankment, London, SE1 7UQ

Tel: 020 7840 7840 Fax: 020 7840 7841

Website: <a href="http://www.macmillan.org.uk/Home.aspx">http://www.macmillan.org.uk/Home.aspx</a>

Organization provides a cancer information service with confidential, accurate, and up-to-date information about any aspect of cancer.

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## **Advice And Day Centers For The Homeless**

#### **Shelter**

Tel: 0808-800-4444

Website: <a href="http://www.shelter.org.uk">http://www.shelter.org.uk</a>

Best resource for housing advice and shelter locations for England, Scotland, Wales, and Northern Ireland. Call the free, 24-hour help line or check the website for information about emergency housing.

#### **Crisis**

66 Commercial Street, London E1 6LT

Tel: 084-4251-0111 Fax: 084-42510-110

Website: <a href="http://www.crisis.org.uk">http://www.crisis.org.uk</a>

Offers programs and services for homeless individuals and has a comprehensive list of shelters, hostels, and day centers in London and the rest of the United Kingdom.

#### **Connection At St. Martins**

Young People's Day Center: 12 Adelaide Street, London, WC2 Adult Day Center: 5 St Martin's Place, London, WC2N 4JJ

Tel: 020-7766-5544

Website: <a href="http://www.connection-at-stmartins.org.uk/">http://www.connection-at-stmartins.org.uk/</a>

Day center for young people and adults. Services include advice, counseling, shower, laundry facilities, inexpensive food, work-training programs, help finding permanent housing, and a night center available by referral only. Open weekdays from 8 a.m. to 3 p.m., and from 9 a.m. to 2 p.m. on weekends.

# **Holy Cross Centre**

The Crypt, Holy Cross Church Cromer Street, London WC1H 8JU

Tel: 020-7278-8687 Fax: 020-7278-8567

Website: http://www.hcct.org.uk

Runs drop-in services, including a meal service, advice and referrals, and fully staffed social center.

## **Passage Day Centre**

St. Vincent's Centre, Carlisle Place, London SW1

Tel: 020-7592-1850

Website: <a href="http://www.passage.org.uk">http://www.passage.org.uk</a>

Largest voluntary sector day center for homeless adults in London, offering food, showers, and laundry facilities. Also operates an emergency night shelter and services to help homeless individuals transition to independent living. Open from 8 a.m. to 6 p.m., Monday to Friday, and 9 a.m. to 12:30 p.m. Saturday and Sunday. Rough sleepers dropin sessions only from 8 a.m. to 11 a.m. and main drop-in sessions from 12 noon to 1 p.m.

## St. Mungos

Main office: Griffin House, 2<sup>nd</sup> Floor, 161 Hammersmith Road, London, W6 8BS

Tel: 020-8762-5500 Fax: 020-8600-3079

Website: <a href="http://www.mungos.org">http://www.mungos.org</a>

Operates hostels, semi-independent housing, and counseling services at locations throughout London.

#### **Arrest Of American Citizen Abroad**

While in a foreign country, a U.S. citizen is subject to that country's laws and regulations, which sometimes differ significantly from those in the United States and may not afford the same protections available to the individual under U.S. law. Persons violating the law in a foreign country, even unknowingly, may be expelled, fined, arrested, or imprisoned. If arrested abroad, a citizen must go through the foreign legal process for being charged or indicted, prosecuted, and possibly convicted and sentenced.

More than 2,500 Americans are arrested abroad annually. More than 30% of these arrests are drug-related, and more than 70% of these drug-related arrests involve marijuana or cocaine.

Each country is sovereign and its laws apply to everyone who enters regardless of nationality. The U.S. Government cannot get Americans released from foreign jails. However, a U.S. Consul will insist on prompt access to an arrested American, provide a list of attorneys (london.usembassy.gov/cons\_new/acs/scs/solicitors.html), provide information on the host country's legal system, offer to contact the arrested American's family or friends, visit on a regular basis, protest mistreatment, monitor jail conditions, provide dietary supplements if needed, and keep the Department of State informed. The Office of Overseas Citizens Services (OCS) at the Department of State in Washington, D.C., is the point of contact for family members in the United States who are concerned about an American citizen family member who has been arrested abroad. You can reach OCS by calling 1-888-407-4747. Family members in England or Wales concerned about an American arrested in those areas can contact the U.S. Embassy in London at 020-7499-9000.

#### **Children's Issues**

### **International Parental Child Abduction**

The Hague Convention on the Civil Aspects of International Child Abduction came into force between the United States and the United Kingdom on July 1, 1988. For in-depth information on the workings of the Hague Convention on the Civil Aspects of International Child Abduction, visit the Department of State's <a href="International Parental Child Abduction Page">International Parental Child Abduction Page</a>.

#### What To Do If Your Child Has Been Abducted:

**From the United States to the United Kingdom:** If your child has been abducted from the United States to the United Kingdom, you should file an application with the U.S. Central Authority: <u>Application For Assistance Under the Hague Convention on Child Abduction</u> (in PDF format). For guidance and instructions on completing the application form, refer to the U.S. Central Authority's <u>Hague Application Instructions</u>.

From the United Kingdom to the United States: If your child has been abducted from the United Kingdom to the United States, you should file an application with the UK Central Authority application at: <a href="http://www.officialsolicitor.gov.uk/os/icacu.htm">http://www.officialsolicitor.gov.uk/os/icacu.htm</a>

**Child Custody Solicitors:** The Embassy maintains a list of solicitors who specialize in international child custody issues; for more information, please click on this link: <u>Child Custody Solicitors</u>.

# **Preventing Child Abduction**

If you are a resident of the United Kingdom and fear that your U.S. citizen child might be taken abroad by the other parent without your consent, the child's name can be entered into the U.S. Child Passport Issuance Alert Program (CPIAP). Then, if an application for a passport for your child is received, you will be informed before issuance of the passport.

When there is an order from a court of competent jurisdiction prohibiting the removal of a child from the jurisdiction of the court and/or the requesting party without prior consent, and the order is provided to the American Citizen Services Section of the U.S. Embassy in London, an application for a U.S. passport may be denied.

Requests for entry of a child's name in the CPIAP, and, if relevant, court orders should be sent to:

American Citizen Services U.S. Embassy 24 Grosvenor Square London W1A 2LQ Phone: 020-7499-9000

Fax: 020-7495-5012

#### **Other Resources**

The Department of State's <a href="International Parental Child Abduction">International at: <a href="http://www.reunite.org">http://www.reunite.org</a>.

UK Foreign and Commonwealth Office, Child Abduction Section at: <a href="http://www.fco.gov.uk/en/travelling-and-living-overseas/things-go-wrong/child-abduction">http://www.fco.gov.uk/en/travelling-and-living-overseas/things-go-wrong/child-abduction</a>

National Center For Missing and Exploited Children at: <a href="http://www.missingkids.com">http://www.missingkids.com</a>

## **Intercountry Adoptions**

**U.S. Adoption Procedures:** The Hague Convention on Intercountry Adoption came into force for the United States on April 1, 2008. For in-depth information on intercountry adoptions, both those started before and after implementation of the Hague Convention in the United States, visit the Department of State's <a href="Hague Convention Intercountry">Hague Convention Intercountry</a> Adoption <a href="Page">Page</a>.

**UK Adoption Procedures:** The Department for Education and Skills (DFES) is responsible for adoption policy, domestic and intercountry, in the United Kingdom. For in-depth information on British adoption regulations, visit the DFES <u>Intercountry Adoption Page</u>.

Child Abuse Registry Checks/Criminal Background Checks: The UK Government maintains decentralized child abuse registries for 86 of its counties. However, the child abuse registries are only searchable by the name of an affected child, not/not by the name of an offender. Information regarding an offender would be found on a UK police certificate, which each prospective adoptive parent would be required to apply for from the UK authorities if they had resided in the United Kingdom for longer than a year.

The information on the child abuse registries (formerly called the Child Protection Register, now called the Integrated Children's System) can only be accessed by UK-licensed social workers. Generally, social workers from other countries are not able to access the registry due to UK Data Protection Act restrictions.

A website is available which shows how to access information, who is authorized to access the information, and the legislation governing the access to the database. The website address is: <a href="http://www.everychildmatters.gov.uk/deliveringservices/contactpoint">http://www.everychildmatters.gov.uk/deliveringservices/contactpoint</a>. <a href="http://www.everychildmatters.gov.uk/deliveringservices/contactpoint">http://www.everychildmatters.gov.uk/deliveringservices/contactpoint</a>.

For information on obtaining criminal background checks, see our website at

london.usembassy.gov/cons\_new/acs/scs/criminal\_records\_checks\_in\_the\_united\_states. html.

## **Child Support Enforcement**

The United States and the United Kingdom concluded a bilateral agreement on child support enforcement on December 17, 2007. The U.S. Department of Health and Human Services, Administration for Children and Families, Office of Child Support Enforcement (<a href="http://www.acf.hhs.gov/">http://www.acf.hhs.gov/</a>) is the U.S. Central Authority for this agreement. The following information briefly explains the steps parents should take to request enforcement of child support orders when the absent parent is in the other country. More information is available on the Department of State's website at <a href="travel.state.gov/family/services/support/support\_2615.html">travel.state.gov/family/services/support/support\_2615.html</a>

# Applications made in the United States for support from a parent in the United Kingdom:

Applications should be made to your local Child Support Enforcement Office (IV-D Agency) at your local Department of Human Services. It is the responsibility of the Child Support Enforcement office to forward the application to the UK Reciprocal Enforcement of Maintenance Orders Section (REMO) located within the Department for Constitutional Affairs at the following address: Department For Constitutional Affairs, REMO Section, Selborne House (4<sup>th</sup> Floor), 56-60 Victoria Street, London SW1E 6QW; tel: 0845-345-5303; website: <a href="http://www.dca.gov.uk/family/remo/contents.htm">http://www.dca.gov.uk/family/remo/contents.htm</a>; E-mail: <a href="mailto:remo@dca.gsi.gov.uk">remo@dca.gsi.gov.uk</a>. The REMO Section will forward the application to the nearest English or Welsh County Court where the absent parent resides and will endeavor to enforce it.

# Applications made in England and Wales for support from a parent in the United States:

Applications should be made to the Justices' Clerk of your local Magistrate's Court. The Justices' Clerk is required to forward the application to the REMO Section at the Department for Constitutional Affairs as explained above. It is the responsibility of the REMO Section to forward the application to the Child Support Enforcement Office (IV-D Agency) in the particular U.S. state where the absent parent resides. That authority will endeavor to enforce the order.

# **Child Protection And Neglect Issues**

If you wish to discuss a child protection matter, please send an E-mail to: SCSLondon@state.gov.

#### Travel of a Minor Child

Because of increasing instances of child abduction in custody cases, and a growing number of children who are the victims of trafficking or pornography, an immigration officer, airline, or travel company may ask you to provide some form of letter of consent if your child is traveling internationally with only one parent or with another adult, such as a grandparent, aunt, uncle, etc.

# Letter Of Consent For Travel Of A Minor Child

Because of increasing instances of child abduction in custody cases, and a growing number of children who are the victims of trafficking or pornography, an immigration officer, airline, or travel company may ask you to provide some form of letter of consent if your child is traveling internationally with only one parent or with another adult, such as a grandparent, aunt, uncle, etc. The sample letter below is a guide only. You may also wish to have the letter of consent notarized.

# To Whom It May Concern:

I/We,	
(Full Name(s) of Custodial and/or Non-Custodial Parent(s)/Legal Guardian(s))	
am/are the lawful custodial parent and/or non-custodial p	arent(s) or legal guardian(s) of:
Child's full name	
Date of Birth:	
Place of Birth:	
U.S. Passport Number:	
Date and Place of Issuance of U.S. Passport:	
, has my/our	consent to travel with:
(Child's Full Name)	
Full name of accompanying person:	
U.S. or foreign passport number:	
Date and Place of issuance of this passport:	
to visitduring the period of(Dates of	of Travel: Departure and Return)
During that period,(Child's Name)	
(Name of Person Who Child will be Residing With in Foreign Country)	
Number/street address and apartment number:	
City, State/Province, Country:	
Telephone and fax numbers (work, cell phone and residen	nce)
Signature:	Date:
(Signature of Custodial Parent, and/or Non-Custodial Parent or Legal	l Guardian)
Full Name:	
Signature:	Date:
(Signature of Custodial Parent, and/or Non-Custodial Parent or Legal Gua	ardian)

Full Name:			
Signed before me,			
(Full Name of Witness)			,
this	at		
(Date)		(Name of Location)	
Signature:			

# Solicitors And Law Firms Specializing In International Child Custody And Family Law

This list of solicitors and law firms is provided as a convenience to U. S. citizens. These solicitors have indicated that they are familiar with international child custody cases and are willing to undertake such work. Inclusion on the list is based primarily on the firm having provided the Embassy with detailed information. The U.S. Embassy in London assumes no responsibility for the professional ability or integrity of the persons or facilities listed. Fees and the legal services to be provided are a matter for agreement solely between the individual and the solicitor.

In English and Welsh practice, the legal profession is divided into two quite separate categories: Barristers and Solicitors. The primary function of the former is to argue cases before the higher courts. All other legal work is handled by solicitors, and only a solicitor can retain a barrister. As barristers do not deal directly with the general public, only solicitors are named in the attached list.

The Solicitors Act (1974) permits all solicitors to act as commissioners for oaths.

Lists of solicitors practicing in Scotland and Northern Ireland are available from the U.S. Consulates General at Edinburgh and Belfast respectively.

#### **Bindmans LLP**

275 Gray's Inn Road, London WC1X 8QB

Tel: 020-7833-4433 Fax: 020-7837-9792

E-mail: info@bindmans.com

Website: <a href="http://www.bindmans.com">http://www.bindmans.com</a>

Contacts: Katherine Gieve, Louise Coubrough, Rosalind Fitzgerald

#### **Clement Daniels and Woodroffes**

7 Beeston Place, Belgravia, London SWI W0JJ

Tel: 020-7730-0001 Fax: 020-7730-7900

E-mail: <a href="mailto:enquiries@woodroffes.org.uk">enquiries@woodroffes.org.uk</a> Website: <a href="mailto:http://www.woodroffes.org.uk">http://www.woodroffes.org.uk</a>

Contact: Peter Woodroffe, Roger Brown, Philip Gordon-Smith

#### **Dawson Cornwell**

15 Red Lion Square, London WC1R 4QT

Tel: 020-7242-2556 Fax: 020-7831-0748

E-mail: mail@dawsoncornwell.com

Website: <a href="http://www.dawsoncornwell.com">http://www.dawsoncornwell.com</a>

Contact: Anne-Marie Hutchinson, John Cornwell, Rhiannon Lewis, Helen Kings, Kate

Allen, Russell Bywater

## Family Law Partnership LLP

Dorset House, 297 Kingston Road, Leatherhead, Surrey, KT22 7PL

Tel: 013-7282-4327 Fax: 013-7282-4328

E-mail: info@familylawyers.co.uk

Website: http://www.familylawyers.co.uk

Contact: Sharon L. Cloud

# **Hodge Jones & Allen**

180 North Gower Street, London NW1 2NB

Tel: 020-7874-8345 Fax: 020-7874-8304 E-mail: hja@hja.net

Website: http://www.hja.net

Contact: Emma Hall

# Hornby & Levy

2-6 Atlantic Road, London SW9 8HY

Tel: 020-7737-0909 Fax: 020-7274-0886

E-mail: <a href="mailto:lverity@hornbyandlevy.com">lverity@hornbyandlevy.com</a>
<a href="mailto:Contact">Contact</a>: Santosh Kumar, Lucy Verity

# **International Family Law Group**

Hudson House, 8 Tavistock Street, Covent Garden, London WC2E 7PP

Tel: 020-3178-5668 Fax: 020-3178-5669

E-mail: <a href="mailto:enquiries@iflg.uk.com">enquiries@iflg.uk.com</a>
Website: <a href="http://www.iflg.uk.com">http://www.iflg.uk.com</a>

Contact: Ann Thomas, Dacid Hodson, Carolynn Usher, Lucy Greenwood, Helen

Blackburn, Punam Denley

## **Death Of An American In England And Wales**

**DEATH OVERSEAS:** The Special Consular Services unit (SCS) at the U.S. Embassy in London can assist family and friends in the event of the death of an American citizen in England and Wales. The SCS unit can act as liaison in arranging the disposition of remains and help with forwarding personal effects. The family or legal representative must pay all funeral home charges, shipping costs for the remains and personal effects (if applicable). The SCS unit will work with any funeral home selected by the family to ensure proper documentation for shipment of remains to the United States. We maintain a list of three funeral homes that are familiar with international shipping requirements.

Even if no assistance is needed in making funeral arrangements, the death of an American citizen, whether resident or tourist in the United Kingdom, should be reported to the SCS unit so that a Report of Death of an American Citizen Abroad can be issued. This document is necessary to settle legal and estate matters in the United States. The SCS unit can issue up to 20 copies of the Report, which is usually sufficient in number to settle matters in the United States. For more information on this document, follow this link

(london.usembassy.gov/cons\_new/acs/scs/report\_of\_death\_of\_an\_american\_citizen\_abro ad.pdf).

The following general information is provided to assist families in making initial decisions. Indicated costs are **estimates**, based on deaths with no unusual circumstances, and should be considered as guides only. These estimates also relate only to costs incurred in England and Wales (inclusive of shipping). U.S. funeral home costs would be handled separately.

#### **Funeral Directors**

This U.S. Embassy in London assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Names are listed alphabetically, and the order in which they appear has no other significance. Professional credentials and areas of expertise are provided directly by the funeral directors.

## **Albin International Repatriation Ltd.** (Kenyon Repatriation Ltd.),

83 Westbourne Grove, London, W2 4UL

Tel: 020-7313-6920 Fax: 020-7313-6999

E-mail: info@ albininternational.com

Website: http://www.albininternational.com

# **Homeland International** (part of Edmund & Sons):

179-185 Stockwell Road, Brixton, London SW9 9SJ

Tel: 020-7978-8154 Fax: 020-7978-8156

E-mail: <a href="mailto:enquiries@homeland-international.co.uk">enquiries@homeland-international.co.uk</a>
Website: <a href="http://www.homeland-international.co.uk">http://www.homeland-international.co.uk</a>

#### **Rowlands Brothers International**,

299-305 White Horse Road, Croydon CR0 2HR

Tel: 020-8684-2324

Emergency Telephone: 020-8684-1667

Fax: 020-8684-8000

 $E\text{-}mail: \ \underline{info@rowlandbrothersinternational.co.uk}$ 

Website: <a href="http://www.rowlandbrothersinternational.co.uk">http://www.rowlandbrothersinternational.co.uk</a>

#### PROFILE OF SERVICES AVAILABLE IN ENGLAND AND WALES

Cremation is the norm in England and Wales, with approximately 430,000 carried out each year, due to lack of burial plots, which can make internment very expensive. Crematoria are widely available. The service for cremation is the same as that for burial, apart from the form of committal sentences. The service may take place in a church or chapel followed by a short committal service in the crematorium chapel. Alternatively, the whole service may be conducted in the crematorium chapel. Services can be as long or as short as the family wishes, by prior arrangement. Service requests may be made through the funeral director.

The cremation will follow immediately after the service, where possible. The Code of Cremation Practice requires that the cremation shall, wherever possible, take place on the same day as the cremation service. Without exception, the coffin will be cremated with the body. The Code of Practice prohibits the removal of anything from the coffin after it has been received from the chapel; it must be placed in the cremator exactly as received.

#### (1) MAXIMUM PERIOD BEFORE BURIAL:

British law does not place a time limit within which burial or funeral arrangements must be made. Remains are held free of charge at a public mortuary pending receipt of the next of kin's instructions.

#### (2) EMBALMING:

There is no a time limit within which remains must be embalmed, nor a requirement for embalming remains for export from England and Wales or for import into the United States.

Next of kin are encouraged to consult their receiving funeral home to resolve any concerns about embalming, particularly if relatives wish to view the remains. Next of kin normally advise the funeral home or the Embassy, if, for religious or other reasons, the body should not be embalmed.

In cases of HIV/AIDS-related deaths, or other highly contagious diseases, embalming may not always be possible. In those instances the body must be properly sanitized for shipment.

#### (3) CREMATION:

There is no time limit within which remains must be cremated.

#### (4) CASKETS AND CONTAINERS:

Coffins/caskets and air trays that are suitable for cremation, local burial, or international shipment of remains are available.

### (5) EXPORTATION OF HUMAN REMAINS:

Whole remains must be contained in a zinc-lined, hermetically sealed coffin/casket. To facilitate the export of whole remains from England and Wales to the United States, the Embassy prepares a Consular Mortuary Certificate which includes flight details and consignee and incorporates the following documents: ;

- i) a certified copy of the local death certificate or the Coroner's interim certificate when an inquest is pending
  - ii) an affidavit from the funeral director stating that the remains have been properly prepared and packed for shipment;
  - iii) an embalming or sanitization certificate, if appropriate; and
  - iv) the Coroner's "Out of England" certificate permitting the removal of the remains from the Coroner's jurisdiction.

#### (6) EXPORTATION OF HUMAN CREMAINS/ASHES:

Cremated remains may be exported if they are accompanied by certified copy of the local death certificate, the cremation certificate, and a statement from the crematorium or the funeral home confirming the urn contains only the ashes of the deceased. Airline passengers carrying cremated remains to the United States should declare the nature of the package to UK and U.S. customs, and use a non-metallic urn to allow screening. Unaccompanied cremains must be sent by airfreight.

## 7) COSTS:

Cost estimates are listed in U.S. dollars based on a February 1, 2009 (\$1.58 = 1 British Pound Sterling). Exchange rates are subject to change.

# (a) Local Burial: \$9,000

Fees include collection and transportation of remains, funeral home charges, administrative fees, cost of private burial plot near London, and a brief service with no mourners present. The cost of burial plots varies immensely and there are often different prices for borough (local) residents and non-residents. Burial costs in England and Wales are extremely high due to limited cemetery space.

- (b) Cremation and *local* disposal of ashes: \$2,850 Fees include collection and transportation of remains, doctor's certificates, crematorium fee, administrative fees, a brief service with no mourners present, and scattering of ashes.
- (c) Cremation and *air shipment* of ashes: \$3,300 As (b) above, but also includes the collection of the ashes from the crematorium,

packaging and forwarding to the consignee by air freight for collection from the airport.

- (d) Preparation and shipment of whole remains: \$2,250
  - (i) Preparation of remains for shipment, including local collection of remains, embalming, provision and preparation of a lightweight coffin in accordance with established U.S. and international standards for shipment, administration of flight arrangements, preparation of all documentation, notification of consignee and delivery to the airport.
  - (ii) Sample airfreight charges (average 140 kilos weight = 308.6 pounds) are based on the highest quotes provided by the three funeral homes regularly used by the Embassy. The quotes are provided so next of kin are aware of the maximum they may be expected to pay. However, the Embassy has requested that the funeral homes on our list provide any available reduced air freight rates to a particular destination whenever possible. Keep in mind that these are estimates only:

London to Atlanta:	\$1,350
London to Chicago:	\$1,300
London to Houston:	\$1,300
London to Los Angeles:	\$1,285
London to Miami:	\$1,050
London to New York	\$1,050

#### (8) EXHUMATION:

Applications for exhumation must be made to the British Home Office. Exhumed remains and the original casket/coffin must be contained in an outer casket/coffin for shipment. Exhumations may be carried out only before the opening of the cemetery to the public (i.e. normally at dawn, Monday to Friday). The cemetery charges a fee to open the grave. If the death occurred a number of years ago or the deceased died of an infectious disease, the environmental health office would also be involved in the exhumation.

## (9) AUTOPSIES:

An autopsy is mandatory in England and Wales when there is reasonable cause to suspect that the deceased died a violent or unnatural death or a sudden death of which the cause is unknown.

## (10) ADDITIONAL INFORMATION:

The three London-based funeral homes used by the Embassy have agreements with some airlines. As a result, transportation costs may be less expensive in certain cases. All of the funeral homes accept major credit cards, with the exception of American Express and Diners Club. One of the funeral homes, Albin International Repatriation, implements a 4 percent surcharge when a credit card is used.

For deaths outside of London, an additional \$1.80/mile is charged by the London companies to cover travel costs.

#### EMBASSY OF THE UNITED STATES OF AMERICA

AMERICAN CITIZEN SERVICES 24 GROSVENOR SQUARE LONDON W1A 2LQ

# Request For Information For Preparation Of Foreign Service Report Of Death

Please provide the following information about the deceased and return the form to the above address together with the death certificate and the deceased's U.S. passport or naturalization certificate, or other proof of American citizenship. Please write clearly.

#### PERSONAL DATA

FULL NAME:	
SOCIAL SECURITY NUM	BER:
DATE & PLACE OF BIRTI	H:
DATE OF DEATH:	
PLACE OF DEATH:	
LAST U.S. ADDRESS	
LAST UK ADDRESS:	
NEXT OF KIN:	
Name:	Relationship:
TRAVELING OR RESIDIN	IG WITH RELATIVES OR FRIENDS AS FOLLOWS:
Name:	Relationship:
Address:	

(please turn over)

# FUNERAL ARRANGEMENTS

BURIAL:
Name & address of Cemetery:
Grave number:
Date of burial:
CREMATION:
Name & address of
crematorium:
When & where ashes scattered, interred or held:
Date of cremation:
EFFECTS (property of the deceased):
CURRENT LOCATION OF EFFECTS:
PERSON OR OFFICIAL RESPONSIBLE FOR CUSTODY & ACCOUNTING OF
EFFECTS:
Name:
Address:

If the deceased received regular payments from any of the following, please give the
claim number and the amount received:
Social Security:
Veterans Administration:
Civil Service:
Railroad Board:
THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.
Signature:
Name (printed)
Relationship to deceased:
Address:
Tel No:

## **Lost Or Stolen Property/ Airline Tickets**

#### What to do first

All cases of loss or theft should be reported to the police as soon as possible, even if there seems little likelihood that the thieves will be arrested or valuables recovered. A police report is necessary if you will be filing an insurance claim to replace the missing items.

The report must be made in person, preferably to the police station in the area where the loss or theft occurred. Ask for the police reference number, and be sure that you have reported the disappearance of the property accurately as either lost or stolen.

We also suggest that you leave a record of your name, permanent address, and a brief description of the lost/stolen items at the Embassy. Money, jewelry, and other valuables are rarely recovered, but identity cards, photos, and empty wallets are occasionally turned in. We do our best to return them to their owners

#### WARNING

Many visitors to London have their pockets picked, purses snatched, or valuables stolen by thieves who frequent rail and underground stations, major shopping streets, restaurants, department stores, and other crowded areas. Thousands of Americans visit the Embassy each year to replace stolen passports. For information on how to reduce your risk, see our information sheet on Precautions Against Theft (london.usembassy.gov/cons\_new/acs/scs/precautions\_against\_theft.html).

# Reporting/Replacing Lost or Stolen Traveler's Checks

American Express: 0800-521-313 (24-hour service)

Citibank: 0800-005-500

Thomas Cook: 0800-622-101 (24-hour service)

Visa: 020-7937-8091 (24-hour service)

MasterCard: 0800-964-767

# **Reporting Lost/Stolen Credit Cards**

American Express: 012-7369-6933

Diners Club: 0800-460-800 MasterCard: 0800-964-767

Visa: 0800-895-082

### **AIRLINE POLICIES ON LOST OR STOLEN TICKETS**

In general, most airlines will replace lost or stolen paper tickets on the return leg of a round trip. However, the passenger will need to appear in person at the ticket desk at the airport to fill out a form. Most airlines charge a fee of at least \$100 to replace a paper ticket.

#### **American Airlines**

Tel: 020-7365-0777

Website: <a href="http://www.aa.com">http://www.aa.com</a>

### **British Airways**

Tel: 020-8564-2111

Website: <a href="http://www.britishairways.com">http://www.britishairways.com</a>

### **Continental Airlines**

Tel: 084-5607-6760

Website: <a href="http://www.continental.com">http://www.continental.com</a>

### Delta

Tel: 0800-414-767

Website: http://www.delta.com

#### **Northwest /KLM Airlines**

Tel: 087-0507-4074

Website: <a href="http://www.nwa.com">http://www.nwa.com</a>

### **United Airlines**

Tel: 084-5847-7777

Website: <a href="http://www.ual.com">http://www.ual.com</a>

# Virgin Atlantic

Tel:087-0574-7747

Website: <a href="http://www.virgin-atlantic.com">http://www.virgin-atlantic.com</a>

### **Money Transfers Through Western Union**

Western Union operates throughout the United States and the United Kingdom. The quickest and most efficient option is Western Union's 24-hour "Will Call" system. Anyone (almost – it depends on the State) in the United States can call a toll-free number and provide credit card details over the phone to send money to the United Kingdom. If the person sending funds doesn't have a credit card, or if the State in which the person lives doesn't allow transfer via credit card, the sender can go to the nearest Western Union office and deposit funds. The recipient then calls a toll-free number in the United Kingdom to confirm that the money has arrived, and to find the location of the nearest Western Union agent.

U.S. person sending money: Western Union at **1-800-325-6000** UK person receiving money: Western Union Freephone **0800-833-833** 

To place a collect call (or "reverse the charge" as it is known in the United Kingdom) to the United States, dial 155.

Money can usually be collected within 30 minutes of the stateside transaction. If the person sending funds is using a credit card, he or she must obtain confirmation from Western Union that the transaction has been processed, as well as a Money Transfer Control Number, which should be shared with the person retrieving the funds in the United Kingdom. If the depositor does not stay on the line with Western Union long enough to confirm the credit card transaction and obtain the Money Transfer Control Number, the transfer may take up to four hours to reach the United Kingdom.

The person receiving funds normally will need to present some form of identification, such as a passport or driver's license. If you do not have any photo identification, obtain a police report to present to Western Union (and to the Embassy when replacing your passport, if needed). While some branches of Western Union near the Embassy have stated they will release funds to Americans with no picture identification, but who do have a police report, *this is always at the discretion of the Western Union agent*. We cannot guarantee that the funds will be released if you have no photo identification.

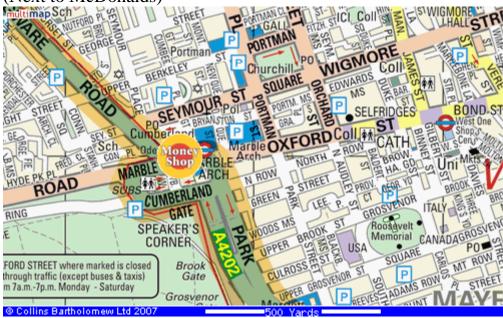
During the Embassy's business hours, you should first come to the Embassy and submit an application for a new passport, if needed. You will be issued with a letter from the Embassy stating that we are processing a passport application for you. This letter, along with the police report, should allow you to retrieve the funds sent to you.

It can sometimes be difficult late at night or on Sundays to find a place outside London which is open to collect money. The following agent is close to the Embassy and has good opening hours:

The Money Shop/ Western Union 4 Marble Arch, London, W1H 7EJ

Telephone: 020-7 724-9674





# LONDON AIRPORT LOCATIONS FOR MONEY COLLECTION

# **London Heathrow Airport**

American Express:

**Terminal 3**, first floor Departures American Express is facing Fast Track Security

**Terminal 4**, first floor Departures American Express is opposite the KLM check-in

Tel: 020-8759-4221

# Exchange International: Terminals 1, 2, 3

Adjacent to the Underground exit

Tel: 020-8759-6458

# **London Gatwick Airport:**

TTT Money Corp:

### **North Terminal:**

Check-in, Departures Lounge lower and mezzanine, and Baggage Reclaim. Tel: 012- 9356-8687

#### **South Terminal:**

Check-in, Trains Exit, Departures Lounge upper and lower.

Tel: 012-9356-8689

# **London Stansted Airport:**

TTT Money Corp: Check-in, Departures Lounge, Baggage Reclaim, and Satellite 3

Tel: 012-7968-1833

### **Passport & Citizenship Services**

Embassy London's Passport & Citizenship Unit is open from Monday through Friday from 8:30 a.m. to 11:30 a.m., and on Mondays, Wednesdays and Fridays from 2:00 p.m. to 4:00 p.m., except on British and American holidays. We are not able to issue passports outside of normal working hours. If you need to replace your passport or register the birth abroad of a child to U.S. citizen parent(s), please visit our website, <a href="london.usembassy.gov">london.usembassy.gov</a>, for more information about the services we offer and how to apply.

#### Renewals

If you have your current or expired (within the past 15 years) passport, and have not changed your name except by marriage or court order, you can most likely apply for your new passport by mail. It will take approximately 15 business days from the time of your application to receive your new passport. You will have to send in your current or expired passport with your application. Please see our website, <a href="london.usembassy.gov">london.usembassy.gov</a>, for information about how to apply for a passport renewal, including forms and fee information.

### **Lost/Stolen Passports**

If your U.S. passport is lost or stolen, you must come to the Embassy to apply for a new passport. Usual processing time for a new passport is approximately 15 business days; if you have immediate travel plans, you may apply for a limited, emergency passport, which can usually be issued the same day. You do not need an appointment for an emergency passport, though if possible, we encourage you to make one via the online appointment system on our website, <a href="london.usembassy.gov">london.usembassy.gov</a>. You should bring proof of U.S. citizenship, proof of your identity, the passport application form (DS-11), passport form (DS-64 - Statement regarding a lost or stolen passport), two identical photographs (size 2" x 2") and application fees with you to the Embassy. For a complete list of items you will need, please visit the Embassy website at:

london.usembassy.gov/cons\_new/acs/passports/lostpassport.html

### **Dual nationals**

In the 1980's, the Supreme Court ruled that U.S. citizenship is a constitutional right that cannot be taken away from a citizen who does not intend to relinquish it. Therefore, such actions as naturalization in a foreign country, travel on a foreign passport, employment with a foreign government, and voting in a foreign election do not automatically jeopardize American citizenship. However, please note that all U.S. citizens, even dual nationals, must enter and depart the United States on U.S. passports.

### **Reports of Birth**

If your child has a claim to U.S. citizenship, it will be necessary for the U.S. citizen parent to execute an application for a "Consular Report of Birth Abroad" before a consular officer. This Report is official evidence of citizenship issued to a person under the age of 18 who was born abroad to U.S. citizen parent(s) and acquired citizenship at birth. At the time you report the birth of your child, you may also submit an application for his or her U.S. passport.

The child must accompany the parent to the Embassy. If the child was born out of wedlock and the father is the U.S. citizen parent, the child's mother must also appear at the appointment. If your child is under age 16 and you are also applying for his/her passport, please ensure you read the additional requirements carefully.

For further information, visit the Embassy website at: london.usembassy.gov/cons\_new/acs/passports/robirth4.html

### Extra pages

If your passport's visa pages are becoming full, but your passport is still valid and in good condition, you may apply by mail or courier for additional pages to be added to your passport. Only one set of extra pages (24 pages are in each set) can be added to your passport at a time, but if needed, and if your passport remains in good condition, you may have up to three sets of extra pages inserted into your passport. Once this limit is reached, you will need to apply for passport renewal. Please note that extra pages cannot be added to an emergency passport.

# **U.S. Passport Photograph Requirements**

U.S. passport photo requirements do differ from British and European photo requirements. Because of the way the photos are digitized, we are unable to accept any photos that do not meet these specifications.

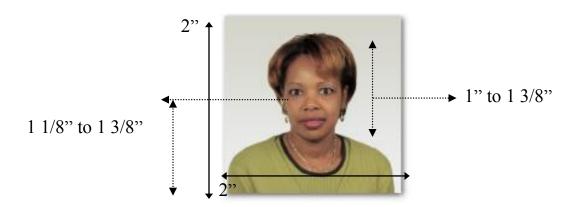
- 1. All photographs must be 2" by 2" (two inches by two inches), excluding any borders
- 2. Make sure the photo presents the full head from top of hair to bottom of chin; height of head should measure 1 inch to 1-3/8 inches (25mm to 35mm)
- 3. Eye height must be between 1-1/8 inches to 1-3/8 inches (28mm to 35 mm) from the bottom of the photo
- 4. Photograph background must be white or off-white
- 5. Applicant image must be centered and facing forward
- 6. Photographs must be taken in color (NOT black and white)

- 7. Position subject and lighting so that there are no distracting shadows on the face or background
- 8. Be taken in normal street attire, without a hat, head covering, or dark glasses unless a signed statement in submitted by the applicant verifying the item is worn daily for religious purposes or a signed doctor's statement is submitted verifying the item is used daily for medical purposes

Your photograph must match the dimensions of the sample. The dimensions are the same for passport application forms DS-11, DS-82, and DS-5504.

### **Passport Photographers**

Provided the photographs meet the specified requirements for American passports as listed above, any photographer may take them. The Embassy cannot recommend any specific photographer, or assume any responsibility for their efficiency, integrity, or reliability. Fees and the service provided are a matter solely between you and photographer selected.



# **A Note About Digitized Photographs**

If you choose to submit digitized photographs, they must meet the passport photograph requirements or they will be rejected. Some printers will produce an unacceptable photograph in which the dots are seen, or the image is grainy. Acceptable photographs are printed on high-quality photographic paper, have a continuous tone image that is very photo-like, and show the subject clearly in focus.

### **Passport Photographers**

Provided the photographs meet the specified requirements for American passports as listed above, any photographer may take them. The Embassy cannot recommend any specific photographer, or assume any responsibility for their efficiency, integrity, or reliability. Fees and the service provided are a matter solely between you and photographer selected.

The following is a list of some UK photographers who are familiar with U.S. passport photo requirements and have provided acceptable photographs in the past.

### **Snappy Snaps**

Branches located throughout the UK

Tel: 020 8741 7474

Website: <a href="http://www.snappysnaps.co.uk">http://www.snappysnaps.co.uk</a>

(Please ensure your local branch is familiar with U.S. passport photo requirements)

### **Passport Photo Service**

449 Oxford Street, London W1C 2PS

Tel: 020 7629 8540 Fax: 020-7408-1110

E-mail: passport.photo@virgin.net

Website: <a href="http://www.passportphoto.co.uk">http://www.passportphoto.co.uk</a>

# **Gould Pharmacy**

37 North Audley Street, London W1K 6ZL

Tel: 020-7495-6298

Website: http://www.gouldpharmacy.com

# **Eric Purchase Photography**

4 Heritage Court, Sadler Street, Wells, Somerset BA5 2RR

Tel: 017-4967-8017

Website: <a href="http://www.epphoto.co.uk/">http://www.epphoto.co.uk/</a>

# John Roan Photography

The Stables, Towcester Road, Milton Malsor, Northants, NN7 3AP

Tel: 016-0485-9999

Website: <a href="http://www.johnroanphotography.co.uk">http://www.johnroanphotography.co.uk</a>

#### **Reflections Photo Centre & Studio**

1 Mansbrook House High Street, Midsomer Norton, Somerset BA3 2HW

Tel: 017-6141-6163

Website: http://www.reflectionsfirst.co.uk

### **Michael Rich Studios**

3 Prospect Lane, Frampton Cotterell, Bristol BS36 2DR

Tel: 014-5477-8816

Website: <a href="http://www.richphotos.com">http://www.richphotos.com</a>

### **Richardsons Photographers**

Albert Square, Chester-le-Street, Co Durham DH3 3QG

Tel: 019-1388-3346

Website: <a href="http://www.richphoto.co.uk">http://www.richphoto.co.uk</a>

### **Squib Photography**

28 Dark Lane, Witney, Oxon OX28 6LE

Tel: 019-9377-2687

Website: <a href="http://www.squibphotography.co.uk">http://www.squibphotography.co.uk</a>

### **Raymond Thatcher Studios**

18 Queen Street, Maidenhead, Berkshire SL6 1HZ

Tel: 016-2862-5381

Website: <a href="http://www.raymondthatcherphotographer.co.uk/">http://www.raymondthatcherphotographer.co.uk/</a>

# **Dave Williams Photography**

70 Lower Bridge Street, Chester CH1 1RU

Tel: 012-44 34-4164

E-mail: <u>davewilliamsphotography@hotmail.com</u> Website: <u>http://www.davewilliamsphotography.co.uk</u>

# **Capture Photography Studio**

16 Bank Street, Wrexham, North Wales LL11 1AH 019-7835-8883

#### Invicta Studio

83 Oxford Street, Manchester M1 6EG

Tel: 016-1236-4644

E-mail: mail@invictastudio.co.uk

Website: <a href="http://www.invictastudio.co.uk">http://www.invictastudio.co.uk</a>

### The Picture Gallery

105 Park Road, Hartlepool

Tel: 014-2926-4900

E-mail: robert@thepicturegallery.co.uk

Website: <a href="http://www.thepicturegallery.co.uk">http://www.thepicturegallery.co.uk</a>

#### **Catch-The-Moment**

285A Gloucester Road, Bristol BS7 8NY

Tel:011-7923-2424

Website: <a href="http://www.catch-the-moment.com">http://www.catch-the-moment.com</a>

### **Abbey Studios Ltd.**

17c/d Village Farm, Preston, Cirencester, Gloucestershire GL7 5PR

Tel: 012-8565-3069

Website: http://www.abbey-studios.co.uk

### **Neville Chadwick Photography**

Publicity House, 59 Long Street, Wigston, Leicester LE18 2AJ

Tel: 011-6288-1568

Website: http://www.chadwicksphoto.co.uk

### The ID Photoshop

441B Strand, 1 Lower Ground Floor, London. WC2N 4HZ

Tel: 020 7508 0004

Website: http://www.idphotoshop.co.uk

# **Audley Pharmacy**

36 South Audley Street, Mayfair, London, W1K 2PL

Tel: 020-7493-6133

E-mail: AudleyPharmacy@hotmail.com

# Photographer's Workshop

2 Collins Street, Oxford OX4 1XS

Tel: 018-6524-6027

Website: <a href="http://www.photographersworkshop.com">http://www.photographersworkshop.com</a>

# **Mode Photography Limited**

**International Business Centre** 

Spindle Way, Crawley, West Sussex RH10 6NG

Tel: 01293 408101

Website: <a href="http://www.mode-photography.co.uk">http://www.mode-photography.co.uk</a>

# **Medical Information**

- General Practitioners (Doctors)
- Dental Practitioners
- Medical Specialists in London
- Independent Medical Facilities
- Medical Evacuation From the United Kingdom

### <u>General Practitioners – (Doctors)</u>

This list is provided as a service to the public and does not constitute a recommendation by the U.S. Embassy. The Embassy cannot accept any responsibility for the professional ability or integrity of the persons whose names appear below. Fees are entirely a matter for agreement between the individual and the practitioner. This is not intended to be a complete list. A list of general practitioners in your area can be obtained from your local post office, library, Thompson telephone directory, and by NHS Direct: at 0845-4647. It is important to telephone the doctor's office (surgery) for an appointment.

American citizens are reminded that medical treatment cannot be provided free of charge to visitors to the United Kingdom. Visitors to the United Kingdom do not qualify for treatment under the National Health Service.

### The Brompton Cross Clinic,

13 Crescent Place, London SW3 2EA

Tel: 020-7052-0070

E-mail: enquiries@bxclinic.co.uk

### Dr. Nigel A. Chatwin

St. James Health Centre, 29 Gt. George Square, Liverpool L1 5DZ

Tel: 015-1709-1120

Website: <a href="http://www.stjameshealthcentre.co.uk">http://www.stjameshealthcentre.co.uk</a>

# **Dr. Stephen Court**

16 Harmont House, 20 Harley Street, London W1

Tel: 020-7580-5411

E-mail: <a href="mailto:stephen@drscourt.com/">stephen@drscourt.com/</a>
Website: <a href="mailto:http://www.drscourt.com/">http://www.drscourt.com/</a>

# Dr. Eric Dan-Goor, Hospital of St. John & St. Elizabeth

60 Grove End Road, St. John's Wood, London NW8 9NH

Tel: 020-7806-4000 E-mail: info@hje.org.uk

Website: <a href="http://www.hje.org.uk">http://www.hje.org.uk</a>

#### **Doctorcall Clinic**

79 Harley Street, London W1G 8PZ

Tel: 084-4257-9507

Website: <a href="http://www.doctorcall.co.uk">http://www.doctorcall.co.uk</a>

### Dr. Paul Ettlinger

5 Devonshire Place, London W1G 6HL

Tel: 020-7935-8666

E-mail: info@londonacutecare.co.uk

Website: <a href="http://www.londonacutecare.co.uk/">http://www.londonacutecare.co.uk/</a>

#### Dr. M. Harris

23 Temple Fortune Lane, London NW11 7TE

Tel: 020-8458-4431

E-mail: <u>michaeldrharris@googlE-mail.com</u> Website: <u>http://www.londonpainrelief.com/</u>

### **Holborn Medical Services**

64-66 Lamb's Conduit Street, London WC1N 3NA

Tel: 020-7831-1725

E-mail: info@holbornmedicalservices.com

Website: <a href="http://www.holbornmedicalservices.com/">http://www.holbornmedicalservices.com/</a>

### Dr. Qureshi

10 Harley Street, London W1N 1AA

Tel: 020-7467-8437

E-mail: dr.bobs@btinternet.com

Website: <a href="http://www.londoneyehospital.com">http://www.londoneyehospital.com</a>

# Dr. Harjeev Rai

Tel: 080-0075-8165 (call for nearest consultation location)

E-mail: <u>info@clearhealth.co.uk</u>

Website: <a href="http://www.clearhealth.co.uk">http://www.clearhealth.co.uk</a>

#### **Dr. Richard Sacks**

2 Lower Sloane Street, London SW1W 8BJ

Tel: 020-7763-9111

E-mail: <a href="mailto:secretary@richardsacks.co.uk">secretary@richardsacks.co.uk</a>
Website: <a href="mailto:http://www.richardsacks.co.uk">http://www.richardsacks.co.uk</a>

### **Dental Practitioners**

This list is provided as a service to the public and does not constitute a recommendation by the U.S. Embassy. The Embassy cannot accept any responsibility for the professional ability or integrity of the persons whose names appear below. Fees are entirely a matter for agreement between the individual and the practitioner. This is not intended to be a complete list. To obtain a more extensive list of dentists, please consult the Yellow Pages telephone directory.

\* A member of the American Dental Association and holder of an American qualification.

#### **DENTISTS**

### Dr. Fredrik Andersson

Suites A&B, 22 Harley Street, London W1G 9PL

Tel: 020-75800-744

E-mail: <u>drFA@dentalstudio22.com</u>

Website: <a href="http://www.dentalstudio22.com/">http://www.dentalstudio22.com/</a>

#### Dr. Beressord

207 Upper Richmond Road, London SW15

Tel: 020-8785-2848

### **Mary Blessing**

57 Portland Place, London W1

Tel: 020-7580-7146

E-mail: <a href="mailto:ymcb@numb57.com">ymcb@numb57.com</a>

#### Dr. Norman Bloom

31 Queen Anne Street, London W1

Tel: 020-7580-2193

E-mail: normanbloom@31queenannestreet.freeserve.co.uk

Website: <a href="http://www.bloomdental.com">http://www.bloomdental.com</a>

# Michael Carling

72 Harley Street, London W1G 7HG

Tel: 020-7580-3168

E-mail: carlingdental@hotmail.com

Website: http://www.carlingdentistry.co.uk/

#### **Covent Garden Dental**

61 Odhams Walk, Long Acre Covent Garden, London WC2H 9SD

Tel: 020-7836-9161

Website: <a href="http://www.cgdp.com/">http://www.cgdp.com/</a>

### Mr. Simon Darfoor

1 Harley Street, London W1G 9QD

Tel: 020-7580-2294

E-mail: <u>reception@drsimondarfoor.com</u>
Website: http://www.drsimondarfoor.com

### **Nadine Epp**

Kingstons House, 15 Coombe Road, London KT2 7AB

Tel: 020-8549-5710

E-mail: info@auradental.co.uk

Website: <a href="http://www.auradental.co.uk/">http://www.auradental.co.uk/</a>

#### **Wilton Place Practice**

31 Wilton Place, London SW1

Tel: 020-7235-3824

Website: <a href="http://www.31wiltonplace.co.uk/">http://www.31wiltonplace.co.uk/</a>

## Edgar R. Gordon

33 Arden Road, London N3 3AB

Tel: 020 8346 1411

E-mail: <a href="mailto:egordon@dentmedneg.demon.co.uk">egordon@dentmedneg.demon.co.uk</a> Website: <a href="http://www.dentmedneg.co.uk/">http://www.dentmedneg.co.uk/</a>

# Mr. Timothy G. Haywood\*

33 Beaumont Street, Oxford OX1 2NP

Tel: 018-6555-7933

E-mail: <a href="mailto:reception@33beaumontstreet.com">reception@33beaumontstreet.com</a>
Website: <a href="mailto:http://www.33beaumontstreet.com">http://www.33beaumontstreet.com</a>

#### Mr. Peter Lawrence

40 Harley Street, London W1 Tel: 020-7580-1610/2720

E-mail: <u>info@40harleystreet.com</u>

Website: <a href="http://www.practicebox.com/sites/dp40/1.html">http://www.practicebox.com/sites/dp40/1.html</a>

#### Dr. Andrew Macdonald\*

6 Harcourt House, 2nd Floor, Flat 6, 19A Cavendish Square London W1

Tel: 020-7580-1017

E-mail: info@macdonaldandbaker.co.uk

Website: http://www.macdonaldandbaker.co.uk/

### Dr. Issy Mahmood

100 Harley Street, London W1F

Tel: 020-7935-3668

E-mail: info@100harleyst.co.uk

Website: http://www.100harleyst.co.uk

#### Ian W. McCormick

11 Harcourt House, 19A Cavendish, London W1G 0PN

Tel: 020-7408-1534 Fax: 020-7499-0889

E-mail: doctor@wmmccormick.co.uk

### J.J. Patrick McCullagh\*

57 Portland Place, London W1B 1QN

Tel: 020-7580-7146

E-mail: jjp@numb57.com

# Mr. Geoffrey C. Pullen\*

48, Connaught Street, London W2 2AA

Tel: 020-7706-1264

E-mail: <a href="mailto:conaughtvillage@jameshull.co.uk">connaughtvillage@jameshull.co.uk</a>

Website: <a href="http://www.pullenteeth.com/">http://www.pullenteeth.com/</a>

#### Mr. Simon M. Roland

55A St. John's Wood High Street, London NW8

Tel: 020-7722-2682 or 020-7722-8995 E-mail: smr@simonroland-dentalcare.com

Website: <a href="http://www.simonroland-dentalcare.com">http://www.simonroland-dentalcare.com</a>

# Dr. Harris Sidelsky\*

2 Devonshire Place, London W1G 6JD

Tel: 020-7935-8255

E-mail: <a href="mailto:smile@harrissidelsky.com">smile@harrissidelsky.com</a>

Website: <a href="http://www.dentists-north-london.co.uk/">http://www.dentists-north-london.co.uk/</a>

# Dr. Robin A. Silvester, Dr. Alessandro Lamira, Dr. Julian Konviser, Dr. Steven Kaldor, The Marylebone Dental Practice

61 Paddington Street London W1U4JD

Tel: 020-7935-2980

E-mail: info@marylebonedental.co.uk

Website: <a href="http://www.marylebonedental.co.uk">http://www.marylebonedental.co.uk</a>

### Sir Nicholas Sturridge\*

152 Harley Street, London W1G 7LH

Tel: 020-7486-6941

Website: <a href="http://www.sturridgeandcapp.co.uk">http://www.sturridgeandcapp.co.uk</a>

### Mr. Lionel Wainstein\*

22 Wimpole Street, London, W1G 8GQ

Tel: 020-7436-8989

Website: http://www.smilebeautiful.co.uk/

#### Mr. Michael Wise\*

5 Lister House, 11-12 Wimpole Street, London W1

Tel: 020-7486-1896

E-mail: <u>info@michaelwise.co.uk</u>

Website: http://www.michaelwise.co.uk/

# Mr. Peter Yerbury\*, Mr. Paddy McCullagh\*, Dr. Mary Blessing

57 Portland Place

London W1

Tel: 020-7580-7146

E-mail: <a href="mailto:ymcb@numb57.com">ymcb@numb57.com</a>

#### CROWN AND BRIDGE WORK

#### Lawrence D. Aitken\*

The Malt House, Diva Centre, Trinity Way, Manchester M3 5EQ

Tel: 016-1832-9400 Fax: 016-1838-5353

E-mail: <u>E-mail@LawrenceAitken.com</u>

Website: <a href="http://www.dentistryrestorative.com">http://www.dentistryrestorative.com</a>

#### **Barbican Dental Practice**

80 – 83 Long Lane London. EC1A 9ET

Tel: 020-7600-4147

E-mail: <u>ll@barbicandentalcare.com</u>

Website: <a href="http://www.barbicandentalcare.com/">http://www.barbicandentalcare.com/</a>

#### Mr. Mark G. Barrett

6 Harcourt House, 19a Cavendish Square, London W1M 9AD

Tel: 020-7629-7061

E-mail: <a href="mailto:reception@mcneilbarrett.co.uk">reception@mcneilbarrett.co.uk</a> Website: <a href="mailto:http://www.mcneilbarrett.co.uk">http://www.mcneilbarrett.co.uk</a>

### **Dr Gaynor Barrett**

38 Devonshire Street, London W1

Tel: 020-7935-8621

E-mail: <a href="mailto:enquiries@38devonshirestreet.co.uk">enquiries@38devonshirestreet.co.uk</a>
Website: <a href="http://www.38devonshirestreet.co.uk">http://www.38devonshirestreet.co.uk</a>

### Mr. Nicholas J. Capp

152 Harley Street, London W1G 7LH

Tel: 020-7486-6941

Website: <a href="http://www.sturridgeandcapp.co.uk">http://www.sturridgeandcapp.co.uk</a>

# Mr. Kevin P. Esplin\*

Devonshire House, 2 Queen Edith's Way, Cambridge CB1 7PN

Tel: 012-2324-5266

E-mail: <u>kevinesplin@devonshirehousedental.co.uk</u> Website: http://www.devonshirehousedental.co.uk/

### Mr. Stuart H. Jacobs\*

90 Harley Street, London W1N 1AF

Tel: 020-7935-2249

# Mr. Paul J.R. O'Neilly\*

6 The Broadway, Woking, Surrey, GU21 5AP

Tel: 014-8373-0808

E-mail: paul@practiceonbroadway.co.uk

Website: <a href="http://www.practiceonboradway.co.uk">http://www.practiceonboradway.co.uk</a>

### Mehran Sanei\*

75 Harley Street, London W1G 8QL

Tel: 020-7935-3914

Website: <a href="http://www.sanei.co.uk/">http://www.sanei.co.uk/</a>

#### Mr. Shah

69 Wimpole Street, London W1

Tel: 020-7486-4433 Website: sensu.co.uk/

### Harris Sidelsky\*

2 Devonshire Place, London W1N 1PA

Tel: 020-8458-1611

E-mail: <a href="mailto:smile@harrissidelsky.com">smile@harrissidelsky.com</a>

Website: <a href="http://www.dentists-north-london.co.uk/">http://www.dentists-north-london.co.uk/</a>

### **Dr.** Celine Sturridge

152 Harley Street, London W1G 7LH

Tel: 020-7486-6941

Website: http://www.sturridgeandcapp.co.uk

### Dr. Robert S. Wright\*

Regis House, 49 Beaumont Street, London W1G 6DN

Tel: 020-7486-0203

E-mail: wrightsmile@aol.com

Website: http://www.americandentistryinlondon.com

#### **ENDODONTISTS**

# Mr. B.S. Chong, Dr. Andrew Hyatt

Flat 1, Lister House, 11-12 Wimpole Street, London W7

Tel: 020-7467-6900

http://www.jameshull.co.uk/

# **Mr. Simon Cunnington\***

102 Harley Street, London W1G 7JB

Tel: 020-7224-3670

#### Mr. Julian Webber\*

Harley Street Centre for Endodontics, 121 Harley Street

London W1G 6AX Tel: 020-7935-6393

E-mail: info@julianwebber.com

Website: <a href="http://www.roottreatmentuk.com/">http://www.roottreatmentuk.com/</a>

#### **IMPLANT DENTISTRY**

### Mr. Geoffrey C. Pullen\*

48, Connaught Street, London W2 2AA

Tel: 020-7706-1264

E-mail: connaughtvillage@jameshull.co.uk

Website: http://www.pullenteeth.com/

### Mr. Lionel Wainstein\*

22 Wimpole Street, London, W1G 8GQ

Tel: 020-7436-8989

Website: <a href="http://www.smilebeautiful.co.uk/">http://www.smilebeautiful.co.uk/</a>

### Dr. Robert S. Wright\*

Regis House, 49 Beaumont Street, London W1G 6DN

Tel: 020-7486-0203

E-mail: drwright@smileclub.co.uk

Website: <a href="http://www.americandentistryinlondon.com">http://www.americandentistryinlondon.com</a>

### Emiliano Zanaboni

38 Devonshire Place, London W1G 6QB

Tel: 020-7935-5354

E-mail: <a href="mailto:enquiries@38devonshirestreet.co.uk">enquiries@38devonshirestreet.co.uk</a>
Website: <a href="mailto:http://www.38devonshirestreet.co.uk">http://www.38devonshirestreet.co.uk</a>

#### **ORTHODONTISTS**

#### Mr. Nevill M. Bass

3a Heath Street, London NW3 6UG

Telephone: 020-7431-2710

Website: <a href="http://www.dentalperfections.co.uk/index.html">http://www.dentalperfections.co.uk/index.html</a>

#### **Neil Counihan**

11 Devonshire Place, London W1G 6HT

Tel: 020-7487-2711

E-mail: <u>info@ellevenorthodontics.com</u>

Website: <a href="http://www.ellevenorthodontics.com">http://www.ellevenorthodontics.com</a>

#### Anna Gibilaro\*

6 Harcourt House, 19a Cavendish Square, London W1G 0PN

Tel: 020-7499-7789

Website: <a href="http://www.annagibilaro.com">http://www.annagibilaro.com</a>

### **Richard Hennebry**

Octagon Orthodontics at the Avenue, The Beauty Society, 112 The Avenue, Ealing,

London, W13 8JX Tel: 084-5601-0700

E-mail: <u>richardhennebry@hotmail.com</u>
Website: <u>http://www.braces-uk.com/</u>

#### **Eline Orthodontics**

21 Devonshire Street, London W1G 6PB

Tel: 020-7467-5700

E-mail: <u>info@elineorthodontics.co.uk</u>

### Dr. Simon Manara, The London Orthodontic Practice

121 Harley Street, London

W1G 6AX.

Tel: 020-7486-0088

E-mail: <a href="mailto:smile@londonorthodontics.com">smile@londonorthodontics.com</a>

Website: <a href="http://www.londonorthodontics.com/">http://www.londonorthodontics.com/</a>

#### **Orthodontist Clinic**

61 Queen's Grove, London NW8 6ER

Tel: 020-7722-2120

E-mail: <u>info@orthodontist.co.uk</u>

Website: <a href="http://www.orthodontist.co.uk">http://www.orthodontist.co.uk</a>

#### Mr. Lionel Wainstein\*

22 Wimpole Street, London, W1G 8GQ

Tel: 020-7436-8989

Website: <a href="http://www.smilebeautiful.co.uk/">http://www.smilebeautiful.co.uk/</a>

#### **PAEDONTICS**

### **Evelyn C Sheehy**

23 Harley Street, London, W1G 9Q

Tel: 020-7636-9393

Website: <a href="http://www.dentexcel.co.uk/">http://www.dentexcel.co.uk/</a>

#### **PEDONTISTS**

### Dr. Cheryl L. Butz. Toothebeary Practice

Richmond, 358A Richmond Road, East Twickenham TW1 2DU

Tel: 020-8831-6870

E-mail: info@toothbeary.co.uk

Website: http://www.toothbeary.com

(member of the American Academy of Pediatric Dentistry)

### **Elaine Giedrys-Leeper\***

42 Pembridge Road, London W11 3HN

Tel: 020-7229-5542

E-mail: info@42thedentalpractice.com

Website: <a href="http://www.42thedentalpractice.com">http://www.42thedentalpractice.com</a>

### Clive Nicholls\*

Charminster House Dental Practice, 65 Wellington Road, Bournemouth, Dorset BH8 8JL

Tel: 012-0229-2030 Fax: 012-0255-6917

E-mail: reception@charminsterdental.co.uk Website: http://www.charminsterdental.co.uk

### John F. Roberts\*

33 Weymouth Street, London W1G 7BY

Tel: 020-7580-5370

Website: <a href="http://www.paediatric-dentistry.co.uk/">http://www.paediatric-dentistry.co.uk/</a>

# Michael Zybutz\*

39 Harley Street Dental Clinic London

Tel: 020-7580-9541

Website: <a href="http://www.39harleystreet.co.uk">http://www.39harleystreet.co.uk</a>

#### **ERIODONTISTS**

#### Paul Baker

4 Queen Anne Street, London W1

Tel: 020-7580-5853

Website: <a href="http://www.periolondon.co.uk/">http://www.periolondon.co.uk/</a>

### **George Druttman**

123 Cannon Street, London EC4

Tel: 020-7621-0600

E-mail: dental@cap600.com
Website: http://www.cap600.com

# Dr. Ian Needleman, Dr. Paul Baker

4 Queen Anne Street, London W1

Tel: 020-7580-5853

Website: <a href="http://www.periolondon.co.uk/">http://www.periolondon.co.uk/</a>

### **Elaine Giedrys-Leeper\***

42 Pembridge Road, London W11 3HN

Tel: 020-7229-5542

E-mail: info@42thedentalpractice.com

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Website: <a href="http://www.mvdentalspecialists.co.uk/">http://www.mvdentalspecialists.co.uk/</a>

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Tel: 020-7636-6791 Fax: 020-7409-7347

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Website: <a href="http://www.harcourtdental.co.uk/">http://www.harcourtdental.co.uk/</a>

### Medical Specialists In London

This list is provided as a service to the public and does not constitute a recommendation by the U.S. Embassy. The Embassy cannot accept any responsibility for the professional ability or integrity of the persons whose names appear below. Fees are entirely a matter for agreement between the individual and the specialist/consultant/doctor.

### **ALLERGY TESTING**

### **The London Allergy Clinic**

66 New Cavendish Street, London W1

Tel: 020-7637-9711

E-mail: <u>l-a-c@lineone.net</u>

Website: <a href="http://www.londonallergyclinic.com/">http://www.londonallergyclinic.com/</a>

### The London Clinic Allergy Service

119 Harley Street, London, W1G 6AU

Tel: 020-7616-7693 Fax: 020 8400 7766

E-mail: medicalconsultant@live.co.uk

Website: <a href="http://www.thelondonclinic.co.uk/specialties/allergy.aspx">http://www.thelondonclinic.co.uk/specialties/allergy.aspx</a>

#### **AUDIOLOGISTS**

### **Amplifon**

66 New Cavendish Street, London W1M

Tel: 020-7637-5111

E-mail: diarymanagement@amplifon.com

Website: <a href="http://www.amplifon.co.uk">http://www.amplifon.co.uk</a>

# H.S. Audiological Center

Home Office:

The Hearing Room, 111-113 Fore Street, Saltash, Cornwall PL12 6AE

Tel: 01752 840 801

Website: <a href="http://www.regionalhearingservices.co.uk">http://www.regionalhearingservices.co.uk</a>

Home Office E-mail: <a href="mailto:enquiry@regionalhearingservices.co.uk">enquiry@regionalhearingservices.co.uk</a>

Note: The above is for the home office. The nearest location to London is in Pinner, 20 minutes on the tube from Central London at the following address:

# Hearing Help, Pinner

22 High Street, Pinner, Middlesex, HA5 5AW Tel: 020 8869 9999

E-mail: hearinghelp@regionalhearingservices.co.uk

#### **CARDIOLOGISTS**

### Dr. Paul Curry, London Bridge Hospital

27 Tooley Street, London SE1

Tel: 020-7403-0824

E-mail: LizAnneDean@aol.com

Website: http://www.londonbridgehospital.com/LBH/consultant-det/dr-paul-curry/

# Dr. David Jewitt, The Cromwell Hospital

162-174 Cromwell Road, London SW5

Tel: 020-7460-5700

E-mail: david.jewittcardiol@btinternet.com

Website:

http://www.cromwellhospital.com/welcome\_to\_cromwell\_hospital/centres,\_services,\_specialties/doctors\_and\_specialists/specialist\_details.aspx?Person=71

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20 Devonshire Place, London W1

Tel: 020-7935-4444 Fax: 020 7935 6718

E-mail: <u>r.sutton@thelondonclinic.co.uk</u>

Website: <a href="http://www.thelondonclinic.co.uk/consultants/sutton">http://www.thelondonclinic.co.uk/consultants/sutton</a>, <a href="professor\_richard.aspx">professor\_richard.aspx</a>

# Dr. J.R. Dawson, London Clinic

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E-mail: <a href="mailto:rexdawson@thelondonclinic.co.uk">rexdawson@thelondonclinic.co.uk</a>

Website: <a href="http://www.thelondonclinic.co.uk/consultants/dawson,\_dr\_john\_rex.aspx">http://www.thelondonclinic.co.uk/consultants/dawson,\_dr\_john\_rex.aspx</a>

#### PEDIATRIC CARDIOLOGIST

# Dr. Michael Rigby, The Brompton Hospital

Sydney Street, London SW3

Tel: 020-7352-8121

Website: http://www.rbht.nhs.uk/healthprofessionals/clinical-

depts/paediatrics/consultants/rigby/

#### **DERMATOLOGISTS**

#### **Dr. Pauline Dowd**

152 Harley Street, London W1

Tel: 020-7935-0444 (Wednesday and Friday)

### The Lister Hospital

Chelsea Bridge Road, London SW1

Tel: 020-7730-8298

### Dr. John Harper, The Portland Hospital

205-209 Great Portland Street, London W1

Tel: 020-7580-4400

E-mail: John.harper@hcahealthcare.co.uk

# Dr. Lopez

99 Harley Street, London W1N

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#### PEDIATRIC DERMATOLOGIST

# Dr. John Harper, The Portland Hospital

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E-mail: John.harper@hcahealthcare.co.uk

# EAR, NOSE AND THROAT CONSULTANTS

### Mr. S.J. Abramovich

106 Harley Street, London W1

Tel: 020-7935-0604

Website: <a href="http://www.abramovich.org.uk/">http://www.abramovich.org.uk/</a>

### Mr. Tony Bull

107 Harley Street, London W1

Tel: 020-7935-3171

E-mail: tbull@107harleystreet.com

### Mr. R.S. Dhillon

73 Newman Street, London W1P

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E-mail: admin@entlondon.co.uk

### Mr. Ian S. Mackay

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### Mr. David Selvadurai, The Lister Hospital

Chelsea Bridge Road, London SW1W 8RH

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E-mail: <a href="mailto:enquiries@davidselvadurai.com">enquiries@davidselvadurai.com</a>
Website: <a href="mailto:http://www.davidselvadurai.com">http://www.davidselvadurai.com</a>

# The Royal National Throat, Nose, and Ear Hospital

Gray's Inn Road, London WC1

Tel: 020-7915-1300

Website: <a href="http://www.royalfree.nhs.uk/">http://www.royalfree.nhs.uk/</a>

### PEDIATRIC EAR, NOSE AND THROAT

# Mr. M. Bailey

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#### **ENDOCRINOLOGIST**

### Dr. Chew, London Clinic

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### Caroline Flint, The Birth Center Ltd.

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Website: http://www.birthcentre.com/

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Tel: 020-7935-4444

E-mail: gareth.scott@thelondonclinic.co.uk

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27 Tooley Street, London SE1

Tel: 020-7407-3100

Website: <a href="http://www.londonbridgehospital.com/">http://www.londonbridgehospital.com/</a>

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#### **OSTEOPATHS**

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# Jeremy M. Gilbey and Associates

52 Porchester Road, London W2

Tel: 020-7221-3557

E-mail: admin@cristadalli.co.uk

Website: <a href="http://www.cristadalli.co.uk">http://www.cristadalli.co.uk</a>

#### James I. Sumerfield

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#### **PEDIATRICIANS**

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#### **PHYSIOTHERAPISTS**

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Tel: 084-4264-0334

E-mail: will.pressley@hfs-clinics.co.uk
Website: http://www.hfs-clinics.co.uk

# **Portland Physiotherapy**

3 Gawer Street, London WC1

Tel: 020-7436-8960

Website: <a href="http://www.portlandphysio.co.uk/">http://www.portlandphysio.co.uk/</a>

# Wellington Physiotherapy, The Wellington Hospital

Wellington Place, London NW8

Tel: 020-7586-5959

E-mail: wellington.webenquiries@hcahealthcare.co.uk

Website: <a href="http://www.thewellingtonhospital.com/services.asp?sid=37">http://www.thewellingtonhospital.com/services.asp?sid=37</a>

# The Wimpole Street Physiotherapy Clinic

59 Wimpole Street, London W1

Tel: 020-7935-7344

E-mail: web@wimpolephysio.com

Website: <a href="http://www.wimpolephysio.com/">http://www.wimpolephysio.com/</a>

#### PLASTIC SURGEONS

# **Harley Medical Group**

6 Harley Street, London W1N

Tel: 080-0085-4984

Website: http://www.harleymedical.co.uk/

#### **PODIATRIST**

# **Health and Fitness Solutions**

11-13 Crosswall, London, EC3N 2JY

Tel: 084-4264-0334

E-mail: will.pressley@hfs-clinics.co.uk
Website: http://www.hfs-clinics.co.uk

#### PREGNANCY COUNSELING

# **British Pregnancy Advisory Service**

26 Bedford Square, London WC1

Tel: 084-5730-4030 E-mail: info@bpas.org

Website: <a href="http://www.bpas.org/bpasabout.php?page=60">http://www.bpas.org/bpasabout.php?page=60</a>

# Regent's Park Clinic, Harley Street Clinic

121 Harley Street, London, W1G

Tel: 020-7402-2208

Website: <a href="http://www.doctorcall.co.uk/">http://www.doctorcall.co.uk/</a>

#### **PROCTOLOGIST**

## Mr. J.M. Northover, London Clinic

20 Devonshire Place, London W1N

Tel: 020-7935-4444

E-mail: j.northover@thelondonclinic.co.uk

Website:

http://www.thelondonclinic.co.uk/consultants/northover,\_professor\_john\_m\_a.aspx

## Mr. R.J. Nicholls, London Clinic

20 Devonshire Place, London W1N

Tel: 020-7935-4444

E-mail: j.nicholls@thelondonclinic.co.uk

Website: <a href="http://www.thelondonclinic.co.uk/consultants/nicholls">http://www.thelondonclinic.co.uk/consultants/nicholls</a>, <a href="professor\_r\_j.aspx">professor\_r\_j.aspx</a>

#### PSYCHIATRISTS & PSYCHOTHERAPIST

# American Psychotherapy Associates Ltd.

39A Welbeck Street, London W1G 8DH

Tel: 020-7486-9255

Website: <a href="http://www.apapsychotherapy.com">http://www.apapsychotherapy.com</a>

# Anne de Montarlot

26 Redcliffe Gardens, London, SW10 9HA

Tel: 020 7376 7560

E-mail: info@demontarlot.com

 $Website: \underline{http://www.re-solutionpartnership.com/default.aspx}$ 

# Jonelle Patton, Psychotherapy Services,

112 Marylebone High Street, London W1U 4SA

Tel: 077-8067-5856

E-mail: <u>info@jonellepatton.com</u>

Website: <a href="http://www.jonellepatton.com">http://www.jonellepatton.com</a>

# Dr. William Shanahan, Charter Nightingale Hospital

11-19 Lisson Grove, London NW1

Tel: 020-7258-3828

Website: http://www.nightingalehospital.co.uk/medical-professionals/all-

consultants/william-shanahan

#### RADIOTHERAPISTS

# St. Bartholomew's Hospital

West Smithfield, London EC1

Tel: 020-7377-7000

Website: <a href="http://www.bartsandthelondon.nhs.uk/">http://www.bartsandthelondon.nhs.uk/</a>

# Dr. Ploughman

20 Harley Street, London W1

Tel: 020-7631-1632

#### RHEUMATOLOGISTS

# Dr. J.E. Davis (sports injuries), The Devonshire Hospital

30 Devonshire Street,

London W1

Tel: 020-7486-7131

E-mail: devonshireconsult@yahoo.co.uk

#### SPEECH LANGUAGE THERAPY

## Ms. Fisher

32 Chepstow Place, London W2

Tel: 020-7229-9661

E-mail: patriciafisher@dsl.pipex.com

Website: http://www.helpwithtalking.com/directory/member/883

# **Royal College of Speech & Language Therapists**

2 White Hart Yard | London, SE1 1NX

Tel: 020-7378-1200

E-mail: <u>vicky.rosser@rcslt.org</u> Website: http://www.rcslt.org/

#### **SURGEONS**

# **Fawkham Manor Hospital**

Manor Lane, Longfiield, Kent DA3 8ND

Tel: 014-7487-9900

Website: <a href="http://www.bmihealthcare.co.uk/fawkham">http://www.bmihealthcare.co.uk/fawkham</a>

# Mr. Nadey S. Hakim

84 Harley Street, London W1

Tel:

E-mail:nadey@globalnet.co.uk

# Mr. Hammed, London Bridge Hospital

27 Tooley Street, London SE1

Tel: 020-7403-7672

E-mail: soumya.prabhurajan@hcahealthcare.co.uk

Website: <a href="http://www.londonbridgehospital.com/LBH/consultant-det/mr-hisham-hamed/">http://www.londonbridgehospital.com/LBH/consultant-det/mr-hisham-hamed/</a>

#### Mr. Mark Ornstein

136 Harley Street, London W1G 7JZ

Tel: 020-8423-8236 Fax: 020-8177-3850

Website: <a href="http://www.ldsc.co.uk/">http://www.ldsc.co.uk/</a>

## TROPICAL DISEASES

# **Tropical Diseases Hospital**

Capper Street, London WC1

Tel: 020-7387-9300

Website: <a href="http://www.thehtd.org/">http://www.thehtd.org/</a>

## **UROLOGISTS**

#### Mr. David Badenoch

123 Harley Street, London W1

Tel: 020-7935-3881

E-mail: david.badenoch@dial.pipex.com

Website: <a href="http://www.thelondonclinic.co.uk/consultants/badenoch,\_mr\_david.aspx">http://www.thelondonclinic.co.uk/consultants/badenoch,\_mr\_david.aspx</a>

#### Mr. M.D. Dinneen

The Cromwell Hospital, Cromwell Road, London SW5

Tel: 020-7460-2000

## Mr. Mark Ornstein

118 Harley Street, London W1

Tel: 020-7486-2286 Fax: 020-8177-3850

Website: <a href="http://www.ldsc.co.uk/">http://www.ldsc.co.uk/</a>

# Mr. Simon St. Clair Carter, London Clinic

20 Devonshire Place, London W1N

Tel: 020-7935-4444

E-mail: info@stclaircarter.com

Website: http://www.thelondonclinic.co.uk/consultants/st\_clair\_carter,\_mr\_simon.aspx

## PEDIATRIC UROLOGISTS

# **Great Ormond Street Hospital for Children**

30 Guilford Street, London WC1N 1EH

Website: <a href="http://www.ich.ucl.ac.uk/ich/academicunits/Nephro\_Urology/Homepage">http://www.ich.ucl.ac.uk/ich/academicunits/Nephro\_Urology/Homepage</a>

# **Portland Hospital**

205-209 Great Portland Street London W1W

Tel: 020-7580-4400

Website: <a href="http://www.theportlandhospital.com">http://www.theportlandhospital.com</a>

# **Independent Medical Facilities**

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise, and language ability are provided directly by persons/firms.

Admission to a hospital may require referral from a general practitioner or through a consultant. You should confirm this with the individual hospital. All travelers should have sufficient medical insurance available to cover the cost of all medical treatment received while in the United Kingdom – fees are dealt with by the administration offices of the individual medical institution. For an extensive list of clinics, hospitals, and general practitioners, please consult the Yellow Pages telephone directory, local Thompson Directory, your local library, or call NHS Direct at 0845-4647.

**IN AN EMERGENCY** (i.e. unconsciousness, serious bleeding, severe breathing difficulties), *do not spend time trying to contact a doctor*. **Dial 999 and ask for an ambulance.** The ambulance attendant will give on-the-spot treatment and proceed to the nearest National Health Service hospital suited to treat the emergency.

#### 24-HOUR SERVICES

#### **Doctor's Direct:**

Tel: 0800-9889-999

E-mail: mail@doctorsdirect.co.uk

Website: http://www.doctorsdirect.co.uk

MINOR ILLNESSES AND INJURIES, PRESCRIPTIONS

## **Doctorcall**

121 Harley St., London, W1G 6AX

Tel: 0844-257-9507

Website: http://www.doctorcall.co.uk

#### **Medicentre**

Platform 1, Victoria Mainline Station, London SW1V 1JT

Tel: 020 7510 0300

Website: <a href="http://www.medicentre.co.uk">http://www.medicentre.co.uk</a>

# **Medical Express Clinic**

117A Harley St., London W1G 6AT Tel: 0800-9800-700 or 020-7499-1991

Website: <a href="http://www.medicalexpressclinic.com">http://www.medicalexpressclinic.com</a>

#### NATIONAL HEALTH SERVICE HOSPITALS

# **The Brompton Hospital**

Sydney Street, London SW3 6NP

Tel: 020-7352-8121

Website: <a href="http://www.rbht.nhs.uk/">http://www.rbht.nhs.uk/</a>

# **Charing Cross Hospital**

Fulham Place Road, London W6 8RF

Tel: 020-3311-1234

Website: <a href="http://www.imperial.nhs.uk/charingcross">http://www.imperial.nhs.uk/charingcross</a>

# **Chelsea & Westminster Hospital**

369 Fulham Road, London SW10 9NH

Tel: 020-8746-8000

Website: <a href="http://www.chelwest.nhs.uk/">http://www.chelwest.nhs.uk/</a>

# **Great Ormond Street Hospital for Children**

Great Ormond Street, London WC1N 3JH

Tel: 020-7405-9200

Website: <a href="http://www.ich.ucl.ac.uk">http://www.ich.ucl.ac.uk</a>

# Guy's Hospital, Great Maze Pond

London SE1 9RT Tel: 020-7188-7188

Website: http://www.guysandstthomas.nhs.uk/

# **Harefield Hospital**

Hill End Road, Harefield, Middlesex UB9 6JH

Tel: 018-9582-3737

Website: <a href="http://www.rbht.nhs.uk/">http://www.rbht.nhs.uk/</a>

# **Kings College Hospital**

Denmark Hill, London SE5 9RS

Tel: 020-3299-9000 Fax: 020-3299-3445

Website: http://www.kch.nhs.uk

# **Moorfields Eye Hospital**

162 City Road, London EC1V 2PD

Tel: 020-7253-3411

Website: <a href="http://www.moorfields.nhs.uk/Home">http://www.moorfields.nhs.uk/Home</a>

# **Papworth Hospital**

Papworth Everard, Cambridge CB23 3RE

Tel: 014-8083-0541 Fax: 014-8083-1315

E-mail: pals@papworth.nhs.uk

Website: <a href="http://www.papworthhospital.nhs.uk/">http://www.papworthhospital.nhs.uk/</a>

# **Royal Free Hospital**

Pond Street, Hampstead NW3 2QG Tel: 020-7794-0500 or 084-4848-0700 Website: http://www.royalfree.org.uk

# **Royal London Hospital**

Whitechapel, London E1 1BB

Tel: 020-7377-7000

Website: http://www.bartsandthelondon.nhs.uk/

# St. Bartholomew's Hospital (Barts)

West Smithfield, London EC1A 7BE

Tel: 020-7377-7000

Website: http://www.bartsandthelondon.nhs.uk/

# St. George's Hospital

Blackshaw Road, Tooting, London SW17 0QT

Tel: 020-8672-1255

Website: <a href="http://www.stgeorges.nhs.uk">http://www.stgeorges.nhs.uk</a>

# St. Mary's Hospital

Praed Street, London W2 1NY (near Paddington Station)

Tel: 020-7886-6666

E-mail: pals@imperial.nhs.uk

Website: http://www.imperial.nhs.uk/stmarys/

# St. Thomas Hospital

Westminster Bridge Road, London SE1 7EH

Tel: 020-7188-7188

Website: <a href="http://www.guysandstthomas.nhs.uk/">http://www.guysandstthomas.nhs.uk/</a>

# **University College London Hospitals**

235 Euston Road, London NW1 2BU

Tel: 084-5155-5000

Website: <a href="http://www.uclh.nhs.uk">http://www.uclh.nhs.uk</a>

# Whittington Hospital, St Marys Wing Highgate Hill

London N195NF, United Kingdom

Tel: 020-7272-3070

E-mail: communications@whittington.nhs.uk

Website: <a href="http://www.whittington.nhs.uk">http://www.whittington.nhs.uk</a>

#### PRIVATE HOSPITALS

(Private hospitals do not have emergency facilities.)

# **Capio Nightingale Hospital**

11-19 Lisson Grove, London NW1 6SH

Tel: 080-0783-0594 or 020-7535-7700; appointment only

Website: <a href="http://www.nightingalehospitals.co.uk">http://www.nightingalehospitals.co.uk</a>

# The Chilterns Hospital

London Road, Great Missenden, Buckinghamshire HP16 0EN

Tel: 014-9489-0890

E-mail: info@bmihealthcare.co.uk

Website: <a href="http://www.bmihealthcare.co.uk/chiltern">http://www.bmihealthcare.co.uk/chiltern</a>

# **Clementine Churchill Hospital**

Sudbury Hill, Harrow, Middlesex HA1 3RX

Tel: 020-8872-3872

E-mail: info@bmihealthcare.co.uk

Website: <a href="http://www.bmihealthcare.co.uk/cch">http://www.bmihealthcare.co.uk/cch</a>

# The Cromwell Hospital

Cromwell Road, London SW5 0TU

Tel: 020-7460-2000 or 020 7460 5700; appointment only

E-mail: info@cromwellhospital.com

Website: <a href="http://www.cromwellhospital.com">http://www.cromwellhospital.com</a>

# The Harley Street Hospital

35 Weymouth Street, London W1G 8BJ Tel: 020-7935-7700; 24-hour service

Website: <a href="http://www.theharleystreetclinic.com">http://www.theharleystreetclinic.com</a>

#### **The London Clinic**

20 Devonshire Place, London W1G 6BW Tel: 020-7935-4444; appointment only E-mail: info@thelondonclinic.co.uk

Website: <a href="http://www.thelondonclinic.co.uk">http://www.thelondonclinic.co.uk</a>

# The Nuffield Hospital

Cavell Drive, Uplands Park Road, Enfield EN2 7PR

Tel: 020-8366-2122

Website: <a href="http://www.nuffieldhealth.com">http://www.nuffieldhealth.com</a>

# The Parkside Hospital

53 Parkside, Wimbledon, London SW19 5NX

Tel: 020-8971-8000; appointment only E-mail: info@parkside-hospital.co.uk

Website: http://www.parkside-hospital.co.uk

# **The Princess Grace Hospital**

42-52 Nottingham Place, London W1U 5NY

Tel: 020-7486-1234; 24-hour service

Website: http://www.theprincessgracehospital.co.uk

# **Portland Hospital**

205-209 Great Portland Street, London W1W 5AH

Tel: 020-7580-4400

Website: http://www.theportlandhospital.com

# The Shelbourne BMI Hospital

Queen Alexandra Road, High Wycombe, Buckinghamshire HP11 2TR

Tel: 014-9488-8700

Website: <a href="http://www.bmihealthcare.co.uk/shelburne">http://www.bmihealthcare.co.uk/shelburne</a>

# The Wellington Hospital

Wellington Place, St. John's Wood, London NW8 9LE

Tel: 020-7483-5148

E-mail: Wellington.enquiryhelpline@hcahealthcare.co.uk

Website: <a href="http://www.thewellingtonhospital.com">http://www.thewellingtonhospital.com</a>

# The Westover-Brompton Cross Clinic

13 Crescent Place, London SW3 2EA

Tel: 020-7052-0070

E-mail: <u>brompton@thewestover.com</u>
Website: http://www.thewestover.com

## PSYCHIATRIC, EMOTIONAL AND DRUG DEPENDENCY PROBLEMS

# **The American Counseling Center**

85 Wimpole, West End, W1M 8AJ

Tel: 020-7935-1606

## **Bowden House Clinic**

St. Andrews at Harrow, London Road, Middlesex HA1 3JL

Tel: 020-8966-7000

# The Charter Nightingale Hospital

11-15 Lisson Grove, London NW1 6SH Tel: 020-7535-7700; 24-hour service

Website: <a href="http://www.nightingalehospitals.co.uk">http://www.nightingalehospitals.co.uk</a>

# **Drug Dependency Clinic**

500 Edgware Road, London W2 1EJ

Tel: 020-7724-0877

# Psychiatric and Psychological Consultant Services Ltd.

14 Devonshire Place, London W1G 6HX

Tel: 020-7935-0640

Website: <a href="http://www.ppcsltd.co.uk/">http://www.ppcsltd.co.uk/</a>

#### SPECIAL CLINICS

## **American Women's Health Centre**

Dr. Dickinson B. Cowan, The Portland Hospital, 214 Great Portland Street, London W1W 5QN

Tel: 020-7390-8433

E-mail: info@AWHC.co.uk

Website: http://www.awhc.co.uk

# **British Pregnancy Advisory Service (BPAS)**

26 Bedford Square, London WC1B 3HP

Tel: 084-5730-4030 E-mail: <u>info@bpas.org</u>

Website: <a href="http://www.bpas.org/">http://www.bpas.org/</a>

# **LIFE - Pregnancy Counseling**

5 Goodwins Court, London WC2N 4LL

Tel: 0207 240 1276

E-mail: info@lifecharity.co.uk

Website: <a href="http://www.lifecharity.org.uk/">http://www.lifecharity.org.uk/</a>

# **Marie Stopes Clinic**

108 Whitfield Street London W1P 6BE Tel: 020 7636 6200; 24-hour service E-mail: <a href="mailto:service@mariestopes.org.uk">service@mariestopes.org.uk</a> Website: <a href="http://www.mariestopes.org.uk/">http://www.mariestopes.org.uk/</a>

# **Regent's Park Clinic**

121 Harley Street, London W1G 6AX

Tel: 084-4257-0660; appointment only (sexual health services)

Website: <a href="http://www.doctorcall.co.uk/">http://www.doctorcall.co.uk/</a>

REMEMBER – FOR AN AMBULANCE, DIAL 999, AND NOT THE HOSPITAL

# **Medical Evacuation From The United Kingdom**

## AIR AMBULANCE SERVICES AND MEDICAL ESCORTS:

#### Aeromed 365 Ltd

Emergency Hotline: 44 (0) 8707-596999 (24 hr)

General enquiries: 44 (0) 12-9388-0984 E-mail: <u>operations@aeromed365.com</u> Website: http://www.aeromed365.com

#### **CEGA Air Ambulance UK Limited**

Tel: 44 (0) 12-0259-2592 Fax: 44 (0) 12-0259-2593

E-mail: Aviation@cegagroup.com

Website: http://www.cega-air-ambulance.com

## **Trinity Air Ambulance International**

Tel: 001-954-771-7911(located in the United States)- Main Office Tel: 001-954-771-2552(located in the United States)- Airport Office

E-mail: <u>CaseManager@TrinityAirAmbulance.com</u> Website: <u>http://www.TrinityAirAmbulance.com</u>

## U.S. Air Ambulance

Collect: 001-941-556-6717 (International)

Toll Free: 1-800-948-1214 (24 hr dialing from within the United States)

E-mail: info@usairambulance.com

Website: http://www.USAirAmbulance.net

## BY COMMERCIAL AIRLINES:

#### **American Airlines**

Tel: 084-4499-7300

Website: http://www.aa.com or

http://www.aa.com/i18n/travelInformation/specialAssistance/customersWithDisabilities.j

<u>sp</u>

No stretchers permitted

Provides wheelchairs and assistance upon arrival

Call beforehand

No transport to or from airport

# **British Airways**

Tel: 084-4493-0787

Website: <a href="http://www.britishairways.com/travel/disabilityassistanceinfo/public/en\_gb">http://www.britishairways.com/travel/disabilityassistanceinfo/public/en\_gb</a>

Provides wheelchairs and assistance upon arrival

Call beforehand

No transport to or from airport

No stretchers permitted

## **Continental**

Tel: 084-5607-6760

Website: http://www.continental.com/web/en-S/content/travel/specialneeds/default.aspx

Provides wheelchairs and assistance upon arrival

Call 48 hours beforehand

No transport to or from airport

No stretchers permitted

#### Delta

Tel: 800-221-1212

Website: <a href="http://www.delta.com/help/faqs/special\_needs/index.jsp">http://www.delta.com/help/faqs/special\_needs/index.jsp</a>

Provides wheelchairs and assistance upon arrival

Call 48 hours beforehand

Medical assistants must have own ticket

No transport to or from airport

No stretchers permitted

#### **United Airlines**

Tel: 0845-8444-777

Website: http://www.united.com or

http://www.unitedairlines.co.uk/local/english/customerservice/index.html

No service for severe medical needs

Provides wheelchairs and assistance upon arrival

Call beforehand

No transport to or from airport

Assistance for visually impaired and the blind

# **Virgin Atlantic**

Tel: 1-888-747-7474

Website: <a href="http://www.virgin-atlantic.com">http://www.virgin-atlantic.com</a>

http://www.virgin-

atlantic.com/en/us/passengerinformation/passengermobility/ecreg\_1107\_2006.jsp

(Special Assistance Department) Must have a medical assistant

Airline provides ambulance to airport

Call minimum of 48 hours in advance

Wheelchair assistance free

Specialized chairs and harnesses available upon request

# **Legal Matters**

- Bringing Guide Dogs And Other Assistance Dogs To The United Kingdom
- How To Apply For A Criminal Records Check
- Federal Benefits Unit
- American Attorneys In The United Kingdom
- Solicitors And Law Firms In The United Kingdom
- Marriage And Civil Partnerships In England And Wales
- American Divorce And Matrimonial Attorneys
- Notary Services
- Obtaining Copies Of Vital Records In The US And In The UK
- Serving Legal Papers And Process In The United Kingdom
- List Of Process Services
- Translators In London
- U.S. Drivers Licenses
- Absentee Voting For U.S. Citizens
- Internal Revenue Service
- Tax Preparation Services

# Bringing Guide Dogs And Other Assistance Dogs To The United Kingdom

Under the UK Pet Travel Scheme (PETS), guide dogs and other assistance dogs can be brought into the United Kingdom without being quarantined, provided certain conditions are fulfilled. However, PETS treats all dogs alike, and does not exempt guide dogs and assistance dogs from any portion of the PETS requirements. Please see london.usembassy.gov/ukpets.html for more information on PETS.

In addition to requirements under the PETS scheme, there are further considerations involved in traveling with guide dogs or other assistance dogs. Most airlines will accept a guide dog or other assistance dog for travel in the cabin on a flight, but a maximum flight time may be defined. The dog will have to wear a suitable car safety harness at both takeoff and landing, and at other times when the "fasten seat belt" sign is illuminated during the flight.

The airline should be notified when the reservation is made that a guide dog or other assistance dog will accompany you. The airline will provide appropriate seating for the dog, which may involve an additional fee. You should request written confirmation from your booking agent that the airline has been made aware that arrangements should be made for the travel of an accompanying guide dog or assistance dog.

In addition, you will be responsible for bringing other equipment for your dog, such as bottled water, an appropriate water dish, a bed for the dog while on the plane, and provisions for dealing with any "accidents."

We strongly encourage anyone interested in bringing a guide dog or other assistance dog to carefully review the UK Government website on PETS at <a href="http://www.defra.gov.uk/wildlife-pets/pets/travel/pets/procedures/owners.htm">http://www.defra.gov.uk/wildlife-pets/pets/travel/pets/procedures/owners.htm</a> and the detailed guidance and advice provided by The Guide Dogs for the Blind Association found at <a href="http://www.guidedogs.org.uk/adviceandservices/travel/international-flights">http://www.guidedogs.org.uk/adviceandservices/travel/international-flights</a> for more information.

# **How To Apply For A Criminal Records Check**

U.S. citizens may be asked to present a "certificate of good conduct" or "lack of a criminal record" for a variety of reasons for use abroad or in the United States, including adoption, school attendance, employment, etc. There are a variety of options available to U.S. citizens seeking to obtain proof of their lack of a criminal record, either at home or overseas.

The U.S. Embassy cannot provide criminal records information for individuals who have visited or resided in the United States or for American citizens who have visited or resided in the United Kingdom.

To apply for a criminal records check for time you have spent in the United States, see the Federal Bureau of Investigation website at: http://www.fbi.gov

To apply for a criminal records check for time you have spent in the United Kingdom, see the Metropolitan Police website at: http://www.met.police.uk

# **Criminal Records Check Procedures in the United States**

## LOCAL POLICE CHECK:

Contact the local police department where you reside or last resided in the United States to request that the police conduct a criminal records search and provide you with a document reflecting that there is no history of a criminal record. Local police departments may require your personal appearance in order to conduct the search. Your local police department can phrase this in whatever way it deems appropriate. The document should then be authenticated for use abroad following our guidance on authentication or legalization of documents (<a href="longon-usembassy.gov/cons\_new/acs/scs/hague.html">local police</a> department can phrase this in whatever way it deems appropriate. The document should then be authenticated for use abroad following our guidance on authentication or legalization of documents (<a href="longon-usembassy.gov/cons\_new/acs/scs/hague.html">longon-usembassy.gov/cons\_new/acs/scs/hague.html</a>).

#### FBI RECORDS CHECK:

The Criminal Justice Information Services (CJIS) Division of the Federal Bureau of Investigation (FBI) centralizes criminal justice information and provides accurate and timely information and services to local, state, federal, and international law enforcement agencies, the private sector, academia, and other government agencies. The subject of an identification record may obtain a copy thereof by submitting a written request to the CJIS. The request must be accompanied by satisfactory proof of identity (consisting of name, date and place of birth, and a set of roll-inked fingerprint impressions) and a certified check or money order for the processing fee. The FBI will not provide copies of arrest records to individuals other than the subject of the record.

#### **GETTING YOUR FINGERPRINTS TAKEN:**

U.S. citizens should be able to obtain fingerprint cards from their local police departments. U.S. embassies and consulates do not generally provide this service. (Note: The U.S. Embassy in London does not provide this service. You may contact the National Fingerprint Centre at New Scotland Yard for assistance (http://www.met.police.uk/scd/specialist\_units/fingerprint\_services.htm).

# AUTHENTICATION OF POLICE OR FBI CERTIFICATES OF LACK OF A CRIMINAL RECORD:

Documents required for use abroad may require additional authentication after you obtain the local police seal or FBI certificate. See our guidance on authentication or legalization of documents travel.state.gov/law/info/judicial/judicial\_701.html

# <u>Criminal Records Check Procedures in the United Kingdom</u>

Criminal record checks in the United Kingdom are conducted by the Criminal Records Bureau (CRB), an executive agency of the UK Home Office. Either you or your prospective employer will need to contact the CRB to obtain these records. LEVELS OF CRB CHECK: A **standard CRB check** may be required for people working with children or vulnerable adults or working in an area with access to them. An **enhanced CRB check** may be needed for people whose job requires them to regularly care for, supervise, or be in sole charge of children or vulnerable adults. The organization or employer who asked you to apply for the CRB will tell you which level of check is required.

HOW TO APPLY FOR A CRB CHECK: There are two ways to apply for a CRB check:

- 1) Call the disclosure application line at 087090 90844
- 2) Fill out the paper application given to you by the person who asked you to apply

A booklet on how to complete the application form can be found at <a href="http://www.crb.homeoffice.gov.uk/guidance/applicants\_guidance.aspx">http://www.crb.homeoffice.gov.uk/guidance/applicants\_guidance.aspx</a>

#### ENTRY INTO THE UNITED KINGDOM

The U.S. Embassy in London is contacted every day by American citizens who have been refused entry into the United Kingdom, many of them because they did not acquire the appropriate entry clearance – commonly referred to as a visa – before traveling.

Entry into the United Kingdom by foreign nationals, including American citizens, is regulated by the UK Border Agency (UKBA). If you are coming to the United Kingdom for any purpose other than a tourist or business visit of less than six months in duration, you must have entry clearance/visa prior to your arrival at a UK port of entry.

You must apply for entry clearance/visa online at <a href="wisa4uk.fco.gov.uk/">wisa4uk.fco.gov.uk/</a> via a commercial service contracted by the UKBA and the British Consulates General in the United States. More information is available on the British Embassy's website at <a href="wikinusa.fco.gov.uk/en">ukinusa.fco.gov.uk/en</a>. The UK entry clearance/visa application wizard can be found at: <a href="http://www.ukvisas.gov.uk/en/howtoapply/wheretoapply/unitedstates">http://www.ukvisas.gov.uk/en/howtoapply/wheretoapply/unitedstates</a>.

The United Kingdom has very specific definitions of tourism and business. Interns, students, prospective students, spouses, parents, fiancés/partners, charity and religious workers, those coming to the United Kingdom to work (unpaid or paid), those coming to the United Kingdom to marry, and all dependents in the preceding categories require entry clearance/visa irrespective of duration of stay.

Students and prospective students who intend to stay longer than six months, and those coming for less than six months but who wish to work while studying, are required to obtain a student or prospective student visa in advance of traveling to the United Kingdom. Failure to do so will result in the student or prospective student being refused entry to the United Kingdom.

Note, too, charity workers and religious workers, even those performing unpaid duties, are required to obtain a visa prior to traveling to the United Kingdom. Please visit <a href="http://www.ukba.homeoffice.gov.uk/workingintheuk/tier5/">http://www.ukba.homeoffice.gov.uk/workingintheuk/tier5/</a> for more information.

If travelers or sponsors have any questions about requirements for a visa please refer to the website of the UKBA: http://www.ukba.homeoffice.gov.uk/

Travelers must be outside the United Kingdom, the Channel Islands, and the Isle of Man when they make an application for a visa.

It is the traveler's personal responsibility to ensure that he/she has the appropriate permission to enter the United Kingdom. If you do not have the required entry clearance/visa, you will be refused entry to the United Kingdom. You risk being held in an immigration removal center until a return flight becomes available, and you may be returned to the country from where you arrived, not necessarily the United States. The U.S. Embassy in London cannot intervene in such matters.

If you need professional assistance from qualified UK immigration practitioners, you may wish to contact:

UK Immigrants Advisory Service (UKIAS) <a href="http://www.iasuk.org">http://www.iasuk.org</a>

Office of Immigration Services Commissioner (OISC) <a href="http://www.oisc.gov.uk">http://www.oisc.gov.uk</a>

Under the provisions of the Immigration (Biometric Registration) Regulations 2008, the UKBA also has begun mandatory issuance of identity cards to American citizens who apply for an extension of their stay in the United Kingdom as students or as the husbands, wives, or partners of permanent residents. Further information regarding the identity card is available at <a href="http://www.ips.gov.uk/identity/press-2008-09-25.asp">http://www.ips.gov.uk/identity/press-2008-09-25.asp</a>.

## **Federal Benefits Unit**

Federal Benefits is open to the public from 9:30 am until 1 pm Monday through Friday, except American and British public holidays.

You can find many answers to your questions in our Frequently Asked Questions on the Embassy website, or by visiting one of the many websites listed on this page. If you do not find your answer, please contact us before coming to the Embassy.

## CONTACTING THE EMBASSY

We have two telephone extensions according to your Social Security Number (SSN) terminal digits OR your the first letter of your surname as follows:

**IF** your SSN terminal digits are 00-49 **OR** your surname begins with A-M Call (020) 7499-9000 **X2926** 

**IF** your SSN terminal digits are 50-99 **OR** your surname begins with N-Z Call (020) 7499-9000 **X2927** 

Fax: (020) 7495-7200

E-mail: london.usembassy.gov/cons\_new/acs/fbu/fbu\_E-mail\_enquiry.html

So that we can contact you we will require you to provide contact information. To keep your Social Security information secure, we may not be able to respond via the Internet. Please include your mailing address and telephone number in your message.

#### WHEN VISITING THE EMBASSY:

Individuals wishing to visit the Federal Benefits Unit should follow the signs for "Social Security" after being processed through the Embassy's Security Checkpoint

U.S. passport holders will have to show their passports to security in order to enter the Embassy. Individuals without a US passport must bring picture I.D. Upon entering the reception area, please go directly to Counter 13 for assistance

#### SERVICES PROVIDED

- Filing for a Social Security Number.
- Filing for Social Security retirement, survivors, disability and Medicare benefits...
- Assistance with continuing benefits from the Social Security Administration, Veterans Administration, Railroad Retirement Board, Department of Labor and Office of Personnel Management such as reporting deaths, changes of address, missing payments, V.A. burial flags, etc.
- Information about the U.S. Social Security coverage while working in the U.K.
- Information about the U.S.-U.K. Social Security Agreement and combining credit under both systems.
- Direct deposit of federal benefits.

To file for V.A. benefits, please go to the V.A. website and follow the instructions on how to apply for compensation and pension benefits. http://www.va.gov/

#### OTHER WEBSITES THAT MAY BE OF HELP

Social Security Administration http://www.socialsecurity.gov/

http://www.socialsecurity.gov/ssnumber/ Social Security Numbers

Veterans Administration http://www.va.gov/ Railroad Board http://www.rrb.gov/ Department of Labor http://www.dol.gov/ Office of Personnel Management http://www.opm.gov/ Center for Medicare & Medicaid Services

http://www.medicare.gov/

# **American Attorneys In The United Kingdom**

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise, and language ability are provided directly by the lawyers. You may receive additional information about the individuals by contacting the local bar association (or its equivalent) or the local licensing authorities.

In English and Welsh practice, the legal profession is divided into two quite separate categories: Barristers and Solicitors. The primary function of the former is to argue cases before the higher courts. All other legal work is handled by solicitors, and only a solicitor can retain a barrister. As barristers do not deal directly with the general public, only solicitors are named in the attached list.

The Solicitors Act (1974) permits all solicitors to act as commissioners for oaths.

Lists of solicitors practicing in Scotland and Northern Ireland are available from the U.S. Consulates General at Edinburgh and Belfast respectively.

#### **ASG IMMIGRATION LTD:**

107-109 Great Portland Street, London, W1W 6QG

Tel: 020-7299-3330 Fax: 020-7299-3331

E-mail: mail@asgvisa.com

Website: <a href="http://www.asgvisa.com">http://www.asgvisa.com</a>

Focuses on immigration into the UK, the United States, and worldwide, for both employers/corporate clients and individuals, with a particular emphasis on business and employment-related immigration, and can assist with a full range of applications.

Contact: Daniel J. Parisi, NY Bar

#### B.C. TOMS & CO:

64 London Wall, London, EC2M 5TP

Tel: 020-7638-7711/12 Fax: 020-7382-9360 E-mail: bt@bctoms.com

Website: <a href="http://www.bctoms.net">http://www.bctoms.net</a>

Offices in Kiev, Odessa, Minsk, Moscow, Paris, and Milan. General practice covering, in

particular, Ukrainian and Russian law. NY Bar

#### **BENJAMIN H. DORMAN:**

Northwood House, Sunning Avenue, Sunningdale, Berkshire, SL5 9PW

Tel: 013-4462-2276 Fax: 013-4462-2191

E-mail: dormanlaw@dsl.pipex.com

General U.S., UK, and international practice in corporate, commercial, construction, product distribution, licensing, marketing, consultancy, joint venture, merger, acquisition, employment, conveyance, and probate matters. *CA Bar and member of Law society of England and Wales*.

# BENNETTS SOLICITORS, ATTORNEYS & NOTARIES:

High Street, Wrington, Bristol, BS40 5QB

Tel: 019-3486-2786 Fax: 019-3486-2404

E-mail: info@bennettlaw.co.uk

Website: <a href="http://www.bennettlaw.co.uk">http://www.bennettlaw.co.uk</a>

U.S. law practice with emphasis on international business transactions, assisting corporate clients seeking to invest or do business in the United States, cross-border trial, litigation, and arbitration practice, international debt collection, attendance at depositions in England on behalf of U.S. litigators, U.S. immigration and visas. *OH and FL Bars* 

#### **CRAVATH SWAINE & MOORE LLP:**

City Point, 1 Ropermaker Street, London EC2Y 9HR

Tel: 020-7453-1000 Fax: 020-7860-1150

E-mail: <a href="mailto:london@cravath.com">london@cravath.com</a>
Website: <a href="http://www.cravath.com">http://www.cravath.com</a>

General practice in U.S. and international law, including corporate, securities, financing,

mergers & acquisitions, antitrust, tax, litigation, and arbitration. NY Bar

#### DAVID J. HERSKOVIC:

2 Leabourne Road, London N16 6TA Tel: 020-8809-5034 or 078-0324-4694

Fax: 020-8442-8854

E-mail: davidherskovic@gmail.com

Barrister (Queen Mary, University of London), general UK practice in real estate, conveyancing, litigation, general commercial consultancy, and probate matters.

Languages: Yiddish and Hebrew. NY Bar

#### **DMH STALLARD:**

6 New Street Square, New Fetter Lane, London, EC4A 3BF

Tel: 020-7822-1500 Fax: 020-7842-2333

E-mail: vincent.obrien@dmhstallard.com

Niche corporate practice including U.S. and UK corporate finance, securities, mergers, acquisitions, joint ventures, banking, media, technology, and general commercial matters.

NY and FL Bars

## FAMILY LAW PARTNERSHIP LLP:

Dorset House, 297 Kingston Road, Leatherhead, Surrey, KT22 7PL

Tel: 013-7282-4327 Fax: 013-7282-4328

E-mail: info@familylawyers.co.uk

Website: http://www.familylawyers.co.uk

Specializes in the provision of legal advice and alternative dispute resolution in matters involving permanent separation or divorce. *PA Bar*; *inactive member of D.C. Bar* 

#### FIELD FISHER WATERHOUSE:

Charles R. Whiddington 35 Vine Street, London, EC3N 2AA

Tel: 020-7861-4201 Fax: 020-7488-0084

E-mail: charles.whiddington@ffw.com

Website: <a href="http://www.ffw.com">http://www.ffw.com</a>

Corporate and competition law; advising U.S. clients on the transnational impact of their activities in the UK and the EC. LLB University of Wales, LLM University of London.

NY Bar

#### **FERMAN LAW:**

18 Dering Street, London W1S 1AQ

Tel: 020-7499-5702 Fax: 020-7409-2409

E-mail: info@fermanlaw.com

Website: <a href="http://www.fermanlaw.com">http://www.fermanlaw.com</a>

U.S immigration and visas (emphasis on business and investor visas), consular law and practice, and waiver of grounds of ineligibility. Corporate and commercial matters, doing business in U.S. taxation, trademark and copyright, wills and international estate administration, and probate. *NY and PA Bars* 

#### **FLADGATE LLP:**

25 North Row, London, W1K 6DU

Tel: 020-7323-4747 Fax: 020-7629-4414

E-mail: <u>fladgate@fladgate.com</u>
Website: <u>http://www.fladgate.com</u>

UK, U.S., and European business and general law practice with emphasis on business transactions, corporate finance, capital markets, offshore, individual and corporate tax, cross-border litigation, commercial property and site development, immigration, human resources, and computer law. Languages: French, German, Hebrew, Italian, and Spanish.

NY Bar

#### FRAGOMEN LLP:

4th Floor, Holborn Gate, 330 High Holborn, London WC1V 7QY

Tel: 020-3077- 5000 Fax: 020-3077-5001

E-mail: <u>cslocombe@gragomen.com</u> Website: http://www.fragomen.com

Specializes in global immigration, with 16 U.S. offices and 34 offices worldwide. The London office is the firm's regional headquarters, delivering advisory services and assistance on all aspects of UK immigration and nationality law, and U.S. immigration and nationality law (with particular emphasis on consular services). *NY Bar* 

#### **GUDEON & McFADDEN:**

42 Brook Street, London, W1K 5DB

Tel: 020-7958-9067 Fax: 020-7958-9282

E-mail: <u>info@usvisalawyers.co.uk</u>

Website: <a href="http://www.usvisalawyers.co.uk">http://www.usvisalawyers.co.uk</a>

U.S. immigration and nationality law with particular emphasis on consular processing of

immigrant and non-immigrant visas at the U.S. Embassy in London and the U.S.

Consulate General in Belfast. NY and AZ Bars

#### IAN BAKER:

Stock Fraser Denton, Berkeley House, 18-24 High Street, Edgeware, Middlesex, HA8

7RP

Tel: 020-8952-5500 Fax: 020-8952-5511

E-mail: <u>baker@sfdlaw.com</u>

Website: http://www.stockfraserdenton.com

General practice specializing in civil and commercial litigation, business law, personal injury and medical negligence, divorce/matrimonial matters, and commercial and

residential real estate. CA Bar

#### IAN SHERIDAN:

Sheridan & Co. Solicitors, 16 Princeton Mews, London Road, Kingston upon Thames,

London, KT2 6PT Tel: 020-8541-1181 Fax: 020-8549-7794

E-mail: mail@sheridan.co.uk

Website: http://www.sheridanlaw.co.uk

Specializing in personal injury actions in the United States, including accidents, product liability, industrial and maritime injury, and negotiation of insurance claims. The firm's legal services also include corporate, commercial, trademark, copyright, probate, and real

estate. NY Bar

## JAFFERI · VENANZI LLP:

162-168 Regent Street, London W1B 5TB

Tel: 020-7734-0103

E-mail: <u>info@jvlaw.co.uk</u>

Website: <a href="http://www.jvlaw.co.uk">http://www.jvlaw.co.uk</a>

Advises on both UK and U.S. immigration issues to corporate and individual clients.

TX and NY Bars

## JOAN DAVENPORT:

12 Hans Road, London SW3 1RT

Tel: 020-7753-7655 Fax: 020-7753-7673

E-mail: Joan@joandavenport.com

Website: http://www.joan davenport.com

Specialist practice with emphasis on estate planning (wills, trusts. and pre-nuptial agreements), estate administration (including U.S. /UK estate taxation, U.S. estate tax returns and probate), and general U.S. tax advice (gift and property transfers, trusts, divorce settlements). *MA Bar* 

#### LADAS & PARRY LLP:

1-2 Bolt Court, London, EC4A 3DQ

Tel: 020-7353-2680 Fax: 020-7855-0281

E-mail: <a href="mailto:london@ladas.com">london@ladas.com</a>
Website: <a href="http://www.ladas.com">http://www.ladas.com</a>

Commercial and corporate law, particularly intellectual property, (patents, trademarks, copyright) technology transfer, licensing and anti-trust matters related thereto, franchising, character merchandising, product liability, and EEC law. *NY Bar* 

#### LAURA DEVINE SOLICITORS:

11 Old Jewry, London EC2R 8DU

Tel: 020-7710-0700 Fax: 020-7710-0719

E-mail: <a href="mailto:enquiries@lauradevine.com">enquiries@lauradevine.com</a>
Website: <a href="http://www.lauradevine.com">http://www.lauradevine.com</a>

Advises on both UK and U.S. immigration issues to corporate and individual clients. Associated with Laura Devine Attorneys LLC in New York. Firm's principal is council member of the Law Society of England and Wales. *NY Bar* 

#### LAW OFFICE OF DIANE GELON:

1st Floor, 236 Gray's Inn Road, London, WC1X 8HL

Tel: 020-7833-3121 Fax: 020-7837-8128

E-mail: diane@dianegelon.com

General U.S. and international commercial practice with emphasis on UK immigration, work permits, and visa requirements; entertainment and arts law, television and film production, taxation and tax return preparation. B.A. UCLA, J.D. Cardozo School of Law, and LLM London School of Economics. *NY Bar* 

#### LAW OFFICE OF L.S. SPEDDING:

Suite 15, 17 Clarges Street, London W1J 8AE

Tel: 020-7491-0182 Fax: 020-7610-1213

E-mail: <a href="mailto:linda@spedding.org">linda@spedding.org</a>

Website: http://www.lindaspedding.co.uk

Main fields of practice are joint ventures, international business and environmental law, law of succession, development law, project finance, transnational real estate, EC law, English law, and Indian law. Languages: French. *NY Bar* 

## LAW OFFICES OF RICHARD S. GOLDSTEIN:

96A Mount Street, London, WIK 2TB

Tel: 020-7499-8200 Fax: 020-7499-8300

E-mail: <u>richardgoldstein@goldsteinvisa.com</u> Website: http://www.goldsteinvisa.com

Offices in London and in New York. Practice limited to U.S. immigration and nationality law, with an emphasis on all consular visa matters as well as all U.S.-based immigration applications. J.D., Brooklyn Law School. *NY Bar* 

#### **LOUGHRAN & CO:**

38 Hertford Street, London, W1J 7SG

Tel: 020-7355-2051 Fax: 020-7355-4975

E-mail: jloughran@loughranandco.com

General international practice. Est. 1985. A.B. Fordham University, M.I.A. Columbia

University. NY, CT Bars

# kpcLAW LIMITED:

7 Manor Lane, Old Basing, Hampshire, RG24 7DG

Tel: 012-5679-3426 Fax: 012-5635-8301

E-mail: <a href="mailto:enquiries@kpcvisas.com">enquiries@kpcvisas.com</a>

Specializes in immigration and nationality law. J.D. with honors, Syracuse University

College of Law. PA Bar

#### **MCALLISTER OLIVARIUS:**

Thames Wharf Studios, Rainville Road, W6 9HA

Tel: 020-7386-1047 Fax: 020-7386-5626

E-mail: <u>aolivarius@mcolaw.com</u>
Website: <u>http://www.mcolaw.com</u>

McAllister Olivarius is a multinational partnership regulated by the UK Solicitors Regulation Authority, registration number 498087. Full-service law firm experienced in helping businesses and individuals in the United States, UK, and elsewhere. *CT*, *DC*, *MN*,

NH, NY, VA Bars

## **MOERANS SOLICITORS:**

123 Station Road, Edgeware, Middlesex, HA8 7JR

Tel: 020-8952-0242 Fax: 020-8381-3511

E-mail: info@moerans.com

Website: <a href="http://www.moerans.com">http://www.moerans.com</a>

Specializing in wills, estate tax planning, trusts, probate, real property, and on moving to

the UK. NY Bar

## **MOGHADASSI & ASSOCIATES:**

18b Charles Street, London W1J 5DU

Tel: 020-7667-6555 Fax: 020-7691-9686

E-mail: <u>london@moghadassi-associates.com</u>
Website: http://www.moghadassi-associates.com

Specializing in international commercial law and employment law. Member of the National Employment Lawyers' Association in New York, member of the Employment Lawyers' Association and Immigration Law Practitioners' Association in London. *NY Bar* 

## **OPTIMUS LAW GROUP**

4/5 Park Place, London, SW1A 1LP

Tel: 020-3178-7958 Fax: 020-3070-0110

E-mail: <a href="mailto:mchawla@optimuslawgroup.com">mchawla@optimuslawgroup.com</a> Website: <a href="mailto:http://www.optimuslawgroup.com">http://www.optimuslawgroup.com</a>

Specializing in business immigration matters, as well as intellectual property, technology and software licensing agreements and general corporate law. *NY Bar and member of Law Society of England and Wales* 

#### **ORTEGA-MEDINA & ASSOCIATES:**

1 Northumberland Avenue, Trafalgar Square, London, WC2N 5BW

Tel: 020-7872-5533 Fax: 020-7692-9224

E-mail: om@ortega-medina.com

Website: <a href="http://www.Ortega-Medina.com">http://www.Ortega-Medina.com</a>

Focus on intra-company transfers, assisting mid-sized enterprises to expand business operations to the United States, and representing investors in investor visa applications.

Languages: English, Spanish, French. CA Bar

## **RAWLINGS GILES:**

The Lanterns, Bridge Lane, London, SW11 3AD

Tel: 020-7223-2765 Fax: 020-7350-0156

E-mail: <u>london@rawlingsgiles.eu.com</u>
Website: <u>http://www.rawlingsgiles.eu.com</u>

Offices in London, Paris, and Brussels. General international commercial law, mergers and acquisitions, joint ventures, EC law, intellectual property, project finance and

international bankruptcy, reorganizations, and dispute resolution. MI Bar

#### STEVEN D. HELLER:

95 Ditchling Road, Brighton, BN1 4ST

Tel: 012-7340-9550 Fax: 012-7337-1063

E-mail: <a href="mailto:sheller@us-visa.co.uk">sheller@us-visa.co.uk</a> Website: <a href="http://www.us-visa.co.uk">http://www.us-visa.co.uk</a>

Practice limited to U.S. immigration and nationality law, including immigrant and non-immigrant visas (family and business), inadmissibility waivers, citizenship issues, and other matters arising under the Immigration and Nationality Act. *DC and NY Bars* 

#### **STURGEON AND CO:**

2 Lansdowne Row # 242 London, W1J 6HL

1: 020-7099-9749 Fax: 020-7681-3946

E-mail: jcsturgeon@gmx.net Website: http://www.bau-coll.de

Associated with the German law firm of Bau & Coll., offices in Frankfurt, Vienna, Bratislava. U.S. and international law, company and commercial, trade, financial and intellectual property law, estates, trust and tax planning, immigration, nationality,

maritime. Languages: German. MD Bar

#### WITHERS LLP:

16 Old Bailey, London, EC4M 7EG

Tel: 020-7597-6000 Fax: 020-7597-6543

E-mail: <u>Richard.cassell@withersworldwide.com</u>
Website: <a href="http://www.withersworldwide.com">http://www.withersworldwide.com</a>

The firm offers a full service practice covering: corporate, litigation, family, property,

charities, and private client. NY, DC, and CT Bars

## **WILLIAM PETER KOSMAS:**

8 Franklin Square, London, W14 9UU

Tel: 020-7386-9666 Fax: 020-7386-1903

E-mail: kosmas@artslaw.co.uk

NY Bar

# **YOUNGSTEIN & GOULD:**

Cherry Tree Hill Studio, 5 Great North Road, London, N2 0GB

Tel: 020-8348-8802 Fax: 020-8340-5857

E-mail: jeffreygould@youngsteinandgould.com Website: http://www.youngsteinandgould.com

International tax, corporate, and commercial practice; U.S., UK, and international

corporate, income, estate, and gift tax planning. CA Bar

# **Solicitors And Law Firms In The United Kingdom**

The list of solicitors and law firms is provided by the U.S. Embassy as a convenience to U.S. citizens. It is not a complete list of solicitors practicing here and absence of a firm from the list is in no way a reflection on its competence. Inclusion on the list is based primarily on the firm having provided the Embassy with detailed information. The U.S. Embassy in London assumes no responsibility for the professional ability or integrity of the persons or facilities listed. Fees and the legal services to be provided are a matter for agreement solely between the individual and the solicitor.

In English and Welsh practice, the legal profession is divided into two quite separate categories: Barristers and Solicitors. The primary function of the former is to argue cases before the higher courts. All other legal work is handled by solicitors, and only a solicitor can retain a barrister. Although there are exceptions to this general rule whereby American citizens may hire a barrister directly, mainly solicitors are named in the attached list.

The Solicitors Act (1974) permits all Solicitors to act as Commissioners for Oaths.

Lists of solicitors practicing in Scotland and Northern Ireland are available from the U.S. Consulates General at Edinburgh and Belfast, respectively.

Note: The telephone numbers for evenings and weekends included in this list are for use only in emergencies outside of normal office hours.

## **Bates Wells & Braithwaite LLP**

2-6 Cannon Street, London EC4 M64H

Tel: 020-7551-7777 Fax: 020-7551-7800

E-mail: s.kukadia@bwbllp.com

Website: http://www.bateswells.co.uk

# **Boyes Turner**

Abbotts House, Abbey Street, Reading, Berkshire RG1 3BD

Tel: 011-8959-7711 Fax: 011-8957-3257

Website: <a href="http://www.boyesturner.com">http://www.boyesturner.com</a>

General UK practice in wide variety of areas, including: insurance law, commercial/business law, copyright law (patents/trademarks), estate law, immigration, and civil law.

#### **Bindmans LLP**

275 Gray's Inn Road, London WC1X 8QF

Tel: 020-7833-4433 Fax: 020-7837-9792

E-mail: info@bindmans.com

Website: <a href="http://www.bindmans.com">http://www.bindmans.com</a>

Bindmans is made up of 50 lawyers working in 14 legal fields, including: personal injury,

criminal, discrimination, employment, family, fraud, and immigration law.

#### **Clement Daniels And Woodroffes**

7 Beeston Place, Belgravia, London SWI W0JJ

Tel: 020-7730-0001 Fax: 020-7730-7900

E-mail: <a href="mailto:enquiries@woodroffes.org.uk">enquiries@woodroffes.org.uk</a> Website: <a href="http://www.woodroffes.org.uk">http://www.woodroffes.org.uk</a>

Specializations include dispute resolution and litigation, education law, divorce, property, construction contracts, labor relations, banking, financial, commercial, child protection,

family, and intellectual property.

#### **Cruickshanks**

10 Bentinck Street, London W1U 2EN

Tel: 020-7487-4468 Fax: 020-7487-5466

E-mail: <u>E-mail@lawco.co.uk</u>
Website: http://www.lawco.co.uk

Expertise in immigration, work and study permits, real estate transactions (purchasing and leasing), wills, tax planning, business start-ups, acquisitions of existing businesses, employee relocation, general litigation including, and divorce. Languages: French, German, Dutch, Mandarin, Italian, and Arabic.

#### **Cumberland Ellis LLP**

Atrium Court, 15 Jockey's Fields, London WC1R 4QR

Tel: 020-7242-0422 Fax: 020-7831-9081

E-mail: <a href="mailto:contact@cumberlandellis.com">contact@cumberlandellis.com</a>
Website: <a href="mailto:http://www.cumberlandellis.com">http://www.cumberlandellis.com</a>

Central London firm specializing in commercial, private client, and property law. Particular experience in work for U.S. residents. Departments include: company commercial, commercial dispute resolution, employment, tax trust probate, divorce and family law, commercial property, property litigation, and residential conveyancing.

#### David Du Pre & Co

23 Bedford Row, Holborn, London WC1R 4EB

Tel: 020-7430-1950 Fax: 020-7430-1968

E-mail: info@daviddupre.co.uk

Website: <a href="http://www.divorcelawyer.co.uk">http://www.divorcelawyer.co.uk</a>

Divorce and family law specialists (international and domestic), including high-value and complex financial disputes. Central London offices close to the High Court and the

Principal Registry of the Family Division.

#### **Davidson Morris Solicitors**

1 Quality Court, Chancery Lane, London, WC2A 1HR

Tel: 020-7061-6210 Fax: 020-7061-6211

E-mail: info@davidsonmorris.com

Website: http://www.davidsonmorris.com

Specializes in UK immigration law, particularly in business and commercial immigration, Tier 1, sponsorship licenses, sport, family, civil partnerships and immigration appeals.

## **Davies Arnold Cooper**

6-8 Bouverie Street, London EC4Y 8DD

Tel: 020-7936-2222 Fax: 020-7936-2020

E-mail: daclon@dac.co.uk
Website: http://www.dac.co.uk

The main fields of practice are corporate, commercial, banking, debt recovery, insolvency, taxation, competition and anti-trust, intellectual property, employment, commercial property and funding, town planning, construction, commercial litigation.

#### **Dawson Cornwell**

15 Red Lion Square, London WC1R 4QT

Tel: 020-7242-2556 Fax: 020-7831-0748

E-mail: mail@dawsoncornwell.com

Website: <a href="http://www.dawsoncornwell.com">http://www.dawsoncornwell.com</a>

Specialists in family law, adoptions, child custody issues, parental child abduction,

marriage and divorce issues, and estates.

#### Feliks J. Kwiatkowski

The Chambers of Marie-Claire Sparrow, 2<sup>nd</sup> Floor, 116-118 Chancery Lane, London,

WC2A 1PP

Tel: 020-7405-3101 Fax: 020-7405-3112

Website: <a href="http://www.chambersmcsparrow.co.uk">http://www.chambersmcsparrow.co.uk</a>

#### **Foxwilliams**

Ten Dominion Street, London EC2M 2EE

Tel: 020-7628-2000 Fax: 020-7628-2100

E-mail: maw@foxwilliams.com

Website: http://www.foxwilliams.com

City firm handling a wide variety of company and commercial matters, mergers and acquisitions, employment, and partnership law areas.

## Fragomen Llp

4th Floor, Holborn Gate, 330 High Holborn, London WC1V 7QY

Tel: 020-3077- 5000 Fax: 020-3077-5001

E-mail: <u>cslocombe@fragomen.com</u> Website: http://www.fragomen.com

Advisory services and assistance with regard to all aspects of UK immigration and nationality law; U.S. immigration and nationality law and immigration services throughout Europe, the Middle East, and Africa.

Contact: Charlotte Slocombe, Alex Paterson

#### Gherson

1 Great Cumberland Place, London W1H 7AL

Tel: 020-7724-4488 Fax: 020-7724-4888

Website: <a href="http://www.gherson.com">http://www.gherson.com</a>

UK immigration and naturalization practice representing corporations, partnerships, and individuals in U.S. and UK immigration matters, including business, sole representative, and investor visas, work permits, HSMP applications, relative visa applications, and naturalization matters.

## **Harold Benjamin Solicitors**

Hill House, 67-71 Lowlands Road, Harrow, Middlesex, HA1 3EQ

Tel: 020-8422-5678 Fax: 020-8864-7530

E-mail: <u>inquiries@haroldbenjamin.com</u>
Website: <u>http://www.haroldbenjamin.com</u>

Full-service commercial law practice with departments specializing in commercial property development, all forms of commercial real estate transactions, planning,

commercial litigation and corporate and commercial.

## **Howard Kennedy**

19 Cavendish Square, London W1A 2AW

Tel: 020-7636-1616 Fax: 020-7664-4401

E-mail: info@howardkennedy.com

General commercial and corporate law, banking and finance, intellectual property law, international business and taxation, litigation, commercial and residential property, immigration. Languages: Italian, Spanish, French, German, Russian, and Polish.

## Jafferi-Venanzi Llp

626 Linen Hall, 162-168 Regent Street, London W1B 5TB

Tel: 020-7734 -0103 (in the United Kingdom); 713-984-4905 (in the United States)

Website: <a href="http://www.jvlaw.co.uk">http://www.jvlaw.co.uk</a>

E-mail: info@jvlaw.co.uk

Specializing in U.S. immigration law.

# Julian Young & Co

57 Duke Street, Mayfair, London, W1K 5NR

Tel: 020-7493-2211 Fax: 020-7493-2266

E-mail: <a href="mailto:enquiries@jylaw.co.uk">enquiries@jylaw.co.uk</a>
Website: <a href="mailto:http://www.jylaw.co.uk">http://www.jylaw.co.uk</a>

Solicitors and Higher Court Advocates. Specialists in all types of criminal cases, from minor matters to homicide, extradition, and serious fraud; attendances at police stations.

Languages: French, Italian, Turkish, Hebrew.

# **Kingsley Napley LLP**

14 St. John's Lane, London EC1M 4AJ

Tel: 020-7814-1248 Fax: 020-7702-5201

E-mail: <a href="mailto:ewatson@kingsleynapley.co.uk">ewatson@kingsleynapley.co.uk</a>
Website: <a href="mailto:http://www.kingsleynapley.co.uk">http://www.kingsleynapley.co.uk</a>

#### Kostick Hanan Herskovic LLP

1 Egerton Road, London N16 6UE

Tel: 020-8800-8866 Fax: 020-8800-8086

E-mail: office@khhlaw.co.uk

Website: http://www.khhlaw.co.uk

General UK practice in adoptions, commercial/business law, contracts, and estate law.

Languages: Yiddish and Hebrew.

# **Kpclaw Limited**

7 Manor Lane, Old Basing, Hampshire, RG24 7DG

Tel: 012-5679-3426 Fax: 012-5635-8301

E-mail: enquiries@kpcvisas.com

Specializes in immigration and nationality law. J.D. with honors, Syracuse University

College of Law, PA Bar

#### **Laura Devine Solicitors**

11 Old Jewry, London EC2R 8DU

Tel: 020-7710-0700 Fax: 020-7710-0719

E-mail: enquiries@lauradevine.com Website: http://www.lauradevine.com

Advises on both UK and U.S. immigration issues to corporate and individual clients. Associated with Laura Devine Attorneys LLC in New York. Firm's principal is council member of the Law Society of England and Wales.

# Leigh, Day & Co

Priory House, 25 St John's Lane, London EC1M 4LB

Tel: 020-7650-1200 Fax: 020-7253 4433

E-mail: postbox@leighday.co.uk Website: http://www.leighday.co.uk

Specializing in all types of personal injury and medical negligence actions for plaintiffs.

Conditional fee work undertaken. Members of the Association of Trial Lawyers of

America.

# **Mayer Brown International LLP:**

201 Bishopsgate, London EC2M 3AF

Tel: 020-3130-3000 Fax: 020-3130-3001

Website: http://www.mayerbrown.com

Expertise covers a wide range of areas including corporate, finance, litigation and dispute resolution, real estate, insurance and reinsurance, pensions and employment, competition and trade, tax and intellectual property and IT.

# **Optimus Law Group**

4/5 Park Place, London, SW1A 1LP

Tel: 020 3178 7958 Fax: 020 3070 0110

E-mail: <a href="mailto:mchawla@optimuslawgroup.com">mchawla@optimuslawgroup.com</a> Website: <a href="mailto:http://www.optimuslawgroup.com">http://www.optimuslawgroup.com</a>

Specializing in business immigration matters, as well as intellectual property, technology and software licensing agreements and general corporate law.

#### **Osmond Gaunt & Rose**

Winston House, 349 Regents Park Road, Finchley, London N3 1DH

Tel: 020-8349-0321 Fax: 020-8346-8605

Website: <a href="http://www.ogr-law.com">http://www.ogr-law.com</a>

Specializes in property law, personal injury, and family law.

## **Peters & Peters**

15 Fetter Lane, London EC4A 1BW.

Tel: 020-7822-7777 Fax: 020-7822-7788

E-mail: <u>law@petersandpeters.com</u>

Website: <a href="http://www.petersandpeters.com">http://www.petersandpeters.com</a>

Specializes in asset recovery, multi-jurisdictional litigation, insolvency and bankruptcy, corporate investigations and corporate governance, in fraud and regulatory litigation, commercial fraud litigation and compliance.

# **Pritchard Englefield:**

14 New Street, London EC2M 4HE

Tel: 020-7950-9720 Fax: 020-7972-9722

Website: http://www.pe-legal.com

Company and commercial services, banking unit, employment law unit, EC law unit, property services, litigation services, private client services, international services, personal injury, medical negligence and fatal accidents. Languages: German, French and Italian.

#### Radcliffes lebrasseur

5 Great College Street, Westminster, London SW1P 3SJ

Tel: 020-7222-7040 Fax: 020-7222-6208

E-mail: info@rlb-law.com

Website: http://www.rlb-law.com

London-based firm has been in practice for more than 150 years. Also has offices in Leeds and Cardiff. Specializes in family law, patents/trademarks/copyrights, civil law, damages, commercial law, contracts, corporations, estates, taxes, labor relations, immigration, and accidents.

# **Reynolds Dawson**

34 John Adam Street, Charing Cross, London WC2N 6HW

Tel: 020-7839-2373 Fax: 020-7839-2344 24-hour: 076-5913-0481

E-mail: <a href="mailto:colin.reynolds@reynoldsdawson.co.uk">colin.reynolds@reynoldsdawson.co.uk</a>
Website: <a href="http://www.reynoldsdawson.co.uk">http://www.reynoldsdawson.co.uk</a>

Specialists in all types of criminal litigation, including extradition and serious fraud.

Personal injury litigation.

#### **Seddons**

5 Portman Square, London W1H 6NT

Tel: 020-7725-8000 Fax: 020-7935-5049

E-mail: <a href="mailto:postmaster@seddons.co.uk">postmaster@seddons.co.uk</a> Website: <a href="mailto:http://www.seddons.co.uk">http://www.seddons.co.uk</a>

Experience in all aspects of company sales, acquisitions and joint ventures, commercial and residential real estate, employment, insolvency, commercial and international litigation and arbitration, entertainment, media, commodities, shipping, trust, tax, wills and probate, and personal injury. Languages: French, Italian, and Czech.

#### Sheridan & Co

16 Princeton Mews, 167-169 London Road, Surrey KT2 6PT

Tel: 020-8541-1181 Fax: 020-8549-7794

E-mail: mail@sheridan.co.uk

Website: <a href="http://www.sheridanlaw.co.uk">http://www.sheridanlaw.co.uk</a>

Main fields in litigation in the United Kingdom and United States (including personal injury, products liability, professional malpractice, and contract), also commercial and residential real estate, wills and probate in the United Kingdom. Legal aid work

residential real estate, wills and probate in the United Kingdom. Legal aid work

accepted.

#### Sookias & Sookias

15 Brooks Mews, London W1K 4DS

Tel: 020-7465-8000 Fax: 020-7465-8001

E-mail: info@sookias.co.uk

Website: <a href="http://www.sookias.co.uk">http://www.sookias.co.uk</a>

General Practice: company commercial, company formation and taxation, conveyancing, entertainment law, foreign company formation and taxation, immigration and nationality law, litigation, tax and trust and probate. Languages: Armenian and Farsi.

#### Stevensdrake

117-119 High Street, Crawley, West Sussex RH10 1DD

Tel: 012-9359-6900 Fax: 012-9359-6971

Website: http://www.stevensdrake.com

Specializing in corporate, corporate finance, and commercial law.

## Marriage And Civil Partnerships In England And Wales

American citizens coming to the United Kingdom to marry British citizens or persons settled here, or to register as Civil Partners, generally require entry clearance from UK authorities. Clearance must be obtained in advance of arrival.

If you are in the United States and need more information, consult the website of the British Embassy in Washington, D.C., at <a href="https://www.uk/en/">ukinusa.fco.gov.uk/en/</a>. If you are outside the United States, but not in the United Kingdom, consult <a href="http://www.ukvisas.gov.uk">http://www.ukvisas.gov.uk</a>. If you are already in the United Kingdom, see <a href="http://www.ukba.homeoffice.gov.uk">http://www.ukba.homeoffice.gov.uk</a>. Failure to comply with the requirement for entry clearance may result in refusal of entry to the United Kingdom.

# Civil (Non-Religious) Marriages

In general, for a civil marriage, both contracting parties must:

- observe the statutory residence requirements (see below);
- be at least 16 years old;
- obtain parental consent in writing if either party is under age 18, unless one is a widow or widower;
- if previously married, produce evidence that they are currently free to marry (for example, the <u>original</u> or a <u>certified copy</u> of the former spouse's death certificate or of the divorce decree); and
- arrange for two witnesses to be present at the marriage and to sign the Marriage Register.

People subject to immigration control who wish to marry in the United Kingdom must:

- hold entry clearance as a fiancé/e or marriage visitor, or
- hold a Home Office certificate of approval, or
- be a person with settled status in the United Kingdom (e.g. indefinite leave to remain).

# Who regulates civil marriages in England and Wales?

The Registrar's Office for each district. To find the nearest Registrar, look under "Registration of Births, Deaths, and Marriages" in the telephone directory, or call Directory Assistance (192). The Registrar takes the Notice of Marriage (the license application), issues the certificate, and conducts the ceremony. For most visiting Americans, the most centrally located Registrar's Office is at Westminster Council House, Marylebone Road, London SW1E 6QP (Tel: 020-7641-1161).

#### How do I obtain a certificate?

There is a seven-day residence requirement for both parties; on the eighth day, both give "Notice of Intent to Marry" to the local Registrar's Office for the district in which they have been staying. A further 15-day waiting period must lapse before the marriage may take place. It is preferable that both parties give notice at the same time. Each party also is required to declare nationality and provide evidence of identification.

## **Religious marriages in England and Wales:**

Church of England authorities advise that marriage in an Anglican church between two foreigners or between a foreigner and a British citizen should be by ecclesiastical license arranged through the vicar of the church in which they wish to be married. For information on marriage in accordance with Anglican rites, consult The Faculty Office, 1 The Sanctuary, London SW1P 3JS (Tel: 020-7222-5381). Protestants of other denominations or Quakers should consult the clergyman or governing body of the respective denomination. Roman Catholic authorities advise that parties should give at least six weeks' notice to the parish priest prior to the marriage to allow time for instruction, collection of documents, publication of banns, and other formalities. If the parties do not reside in the parish, they will need letters from the parish priests of their home parishes giving permission for the celebration of the marriage elsewhere. Jewish marriages may be performed under the auspices of a registered synagogue and entered in the synagogue's marriage register. Further information may be obtained from the Office of the Chief Rabbi, 735 High Road, London N12 OUS (Tel: 020-8343-8989). For religions not mentioned, please contact the appropriate governing authority.

# Can a marriage take place anywhere?

Marriages can be performed by a Registrar at any location, provided the venue is licensed, approved, and registered for the purpose of marriage by the local government authority. Licensed venues may include hotels, public houses, and stately homes. For a fee, the Registrar from the district where you reside may perform the marriage in another district's licensed venue. Fees vary according to the time and date you wish the marriage to take place. For a list of venues and fees, contact the nearest Registrar.

# Is a marriage performed in the United Kingdom valid in the United States?

In general, regardless of the nationality or religion of the persons married, marriages legally performed in the United Kingdom are also legally valid in the United States.

## What is the role of the Embassy?

The Embassy has no role in the process, other than to administer oaths on documents as a notary service (please see <a href="london.usembassy.gov/cons\_new/acs/scs/notary.html">london.usembassy.gov/cons\_new/acs/scs/notary.html</a> for further information on notary services). American diplomatic and consular officers may not perform marriages or serve as witnesses. Marriages may not take place at the Embassy.

## Is citizenship affected by marriage?

No. An American citizen marrying a foreign national does not lose American citizenship, nor does he/she automatically acquire British citizenship if marrying a British citizen. Similarly, a foreign national does NOT acquire American citizenship simply by marriage to an American citizen.

After marriage, an American citizen may amend his/her surname to reflect his/her married name by presenting his/her U.S. passport and a certified copy of the marriage certificate to a consular official at the Embassy. For more information, see our website at <a href="london.usembassy.gov/cons\_new/acs/passports/index.html">london.usembassy.gov/cons\_new/acs/passports/index.html</a>.

A foreign national spouse who intends to reside in the United States must obtain a U.S. immigrant visa prior to entering the United States. For information, consult our website, london.usembassy.gov.

# **Civil Partnerships:**

The UK Civil Partnership Act 2004 came into operation on December 5, 2005, and enables a same-sex couple to register as civil partners of each other. A civil partnership can be registered in England and Wales in a register office or in approved premises. For more information, see

http://www.direct.gov.uk/en/Governmentcitizensandrights/Registeringlifeevents/Marriag esandcivilpartnerships/index.htm Note that, as for marriage, entry clearance must be obtained in advance of arrival from UK authorities. Please refer to the links above.

Under U.S. law (the Defense of Marriage Act 1996), a civil partnership registration cannot be used as the basis for an immediate name change in a U.S. passport, nor can it be used as the basis for a U.S. immigration benefit. For more information on changing the name in your U.S. passport, see

<u>london.usembassy.gov/cons\_new/acs/passports/amendindex.html</u>. For more information related to immigration, see the U.S. Citizenship and Immigration Service's website at <a href="http://www.uscis.gov">http://www.uscis.gov</a></u>

For information on marriage and civil partnerships in other parts of the United Kingdom or the Irish Republic, apply to:

Scotland Registrar General New Register House Edinburgh EH1 3YT Tel: 013-1334-0380 Northern Ireland Registrar General 49-55 Chichester Street Belfast BT1 4HL Tel: 028-9151-3101 Irish Republic General Register Office 8/11 Lombard Street East Dublin 2

Tel: 0353-1671-1000

## **American Divorce And Matrimonial Attorneys**

This list is provided by the U.S. Embassy as a convenience to U.S. citizens. It is not meant to be a complete list of U.S. attorneys handling divorce/matrimonial matters in the United Kingdom. The absence of an attorney from the list is in no way a reflection on his or her competence. Inclusion on the list is based primarily on the firm having provided the Embassy with detailed information on its background and practice. The U.S. Embassy in London assumes no responsibility for the professional ability or integrity of the persons or facilities listed. Fees and the legal services to be provided are a matter for agreement solely between the individual and the attorney.

#### **Bennetts**

High Street Wrington, Bristol BS40 5QB

Tel: 019-3486-2786 Fax: 019-3486-2404

E-mail: info@bennettlaw.co.uk

Website: <a href="http://www.bennettlaw.co.uk">http://www.bennettlaw.co.uk</a>

**Contact:** Kevin M. Burke

#### **Clement Daniels And Woodroffes:**

7 Beeston Place, Belgravia, London SWI W0JJ

Tel: 020-7730-0001 Fax: 020-7730-7900

E-mail: <a href="mailto:enquiries@woodroffes.org.uk">enquiries@woodroffes.org.uk</a> Website: <a href="mailto:http://www.woodroffes.org.uk">http://www.woodroffes.org.uk</a>

Contact: Peter Woodroffe, Roger Brown, Philip Gordon-Smith

#### **Dawson Cornwell**

15 Red Lion Square, London WC1R 4QT

Tel: 020-7242-2556 Fax: 020-7831-0748

E-mail: mail@dawsoncornwell.com

Website: <a href="http://www.dawsoncornwell.com">http://www.dawsoncornwell.com</a>

**Contact:** Anne-Marie Hut

# Family Law Partnership Llp

Dorset House, 297 Kingston Road, Leatherhead, Surrey, KT22 7PL

Tel: 013-7282-4327 Fax: 013-7282-4328

E-mail: info@familylawyers.co.uk

Website: http://www.familylawyers.co.uk

Contact: Sharon L. Cloud

# Guy Clapham & Co.

51-55 Weymouth Street, London W1G 8NH

Tel: 020-7935-1095 Fax: 020-7935-9127

E-mail: gc@guyclapham.com

Website: <a href="http://www.guyclapham.com">http://www.guyclapham.com</a>

Contact: Guy Clapham, Andrew Muir Veitch

## **Hodge Jones & Allen**

180 North Gower Street, London NW1 2NB

Tel: 020-7874-8345 Fax: 020-7874-8304 E-mail: hja@hja.net

Website: <a href="http://www.hja.net">http://www.hja.net</a>

**Contact:** Toby Hales

# Hornby & Levy

2-6 Atlantic Road, London SW9 8HY

Tel: 020-7737-0909 Fax: 020-7274-0886

E-mail: <a href="mailto:lverity@hornbyandlevy.com">lverity@hornbyandlevy.com</a>
Contact: Santosh Kumar, Lucy Verity

#### Ian Baker

Stock Fraser Denton, Berkeley House, 18-24 High Street, Edgeware, Middlesex, HA8

7RP

Tel: 020-8952-5500 Fax: 020-8952-5511

E-mail: <u>baker@sfdlaw.com</u>

Website: http://www.stockfraserdenton.com

# **Kingsley Napley Llp**

14 St. John's Lane, London EC1M 4AJ

Tel: 020-7814-1248 Fax: 020-7702-5201

E-mail: <a href="mailto:ewatson@kingsleynapley.co.uk">ewatson@kingsleynapley.co.uk</a> Website: <a href="mailto:http://www.kingsleynapley.co.uk">http://www.kingsleynapley.co.uk</a>

**Contact**: Emily Watson

## **Notary Services**

The American Citizen Services Branch of the U.S. Embassy in London provides notary services for those persons wishing to execute documents in the presence of a U.S. consular officer. This service is available to both American and foreign citizens who need to have documents notarized for use in the United States.

Notary services are provided by appointment only, and appointments must be made via our Notary Appointment System online. Appointments will not be booked via telephone. You will not be granted access to the Embassy for a notary service without an appointment. You MUST bring your passport as means of personal identification, as well as evidence of a name change if the name in your passport differs from the name on the documents you wish to have notarized.

The fee is \$30.00 for the first signature/seal, \$20.00 for each additional signature/seal. Payment may be made in Pounds Sterling, U.S. Dollars or by credit card (Visa, Mastercard, or American Express). Personal checks and debit cards are not accepted.

**Please note**: the Embassy is closed on all UK and U.S. public holidays.

# Services NOT carried out by American Citizens Services

- State-issued and U.S. Notarized Documents for use in Other Countries (e.g. birth, marriage, death certificates)
- W-7 Individual Taxpayer Identification Number (ITINs)
- Medallion Signature Guarantee
- Authentication of U.S. Academic Credentials
- Form I-864 (Affidavit of Support)
- Certified Copies of Original Non-U.S. Documents

# Services carried out by American Citizens Services

- Notarization and Legalization of Documents for Use in the United States (see page 90)
- Redemption of U.S. Savings Bonds (see page 91)
- Certified Photocopies of U.S. Passports ONLY

## Notarization of Documents for Use in the United States

If you reside in the United Kingdom but need to have documents notarized for use in the United States, you have two choices: you may either make an appointment to have your documents notarized by a U.S. consular officer at the American Embassy in London or you may go through the two-step British system.

## Through the Embassy

The American Citizen Services Branch of the U.S. Embassy in London provides notary services for those persons wishing to execute documents in the presence of a U.S. consular officer. This service is available to both American and foreign citizens who need to have documents notarized for use in the United States. To schedule an appointment please visit our website:

london.usembassy.gov/cons\_new/acs/scs/notary.html

# Through the British System

Alternatively, documents needing notarization for use in the United States can be notarized under the British system. Notarization under the British system is a two-step process.

**Step 1:** Have your documents signed in front of a British Notary Public. For your nearest Notary Public, please visit <a href="http://www.thenotariessociety.org.uk/">http://www.thenotariessociety.org.uk/</a>.

**Step 2:** You must have the signature and seal of the Notary Public legalized by the Foreign & Commonwealth Office (FCO). The FCO will legalize documents by means of an Apostille, or certificate. In addition to documents witnessed by notaries public and solicitors, documents such as UK public records (birth, death, and marriage certificates; probate documents; all documents certified by court officials, the Patent Office, and Companies Registration Office, etc.) can be legalized at the FCO.

For further details, please telephone the Legalization Office at 01908-295-111 or see the website of the FCO Legalisation Office at <a href="http://www.fco.gov.uk/en/about-the-fco/what-we-do/docs-and-legal-services/legalisation/">http://www.fco.gov.uk/en/about-the-fco/what-we-do/docs-and-legal-services/legalisation/</a>.

#### REDEMPTION OF U.S. SAVINGS BONDS ABROAD

U.S. Savings Bonds cannot be presented for immediate payment while the owner is abroad. The owner must execute a *request for payment* in the presence of a qualified witnessing official and then mail the bonds to an appropriate authority in the United States, as described below. A dollar check will then be mailed to the owner of the bonds.

# EXECUTING A REQUEST FOR PAYMENT AT THE U.S. EMBASSY:

The request for payment on the reverse of each bond may be executed at the U.S. Embassy in the presence of a Consular Officer during notary hours, except on British and American holidays. Please follow the link to book an appointment:

london.usembassy.gov/cons\_new/acs/scs/notary\_appointment\_instructions.html

The owner of the bond must present a passport as evidence of identification. If the applicant is a woman whose name has changed through marriage, the marriage certificate must also be presented. Notarial services in connection with U.S. Savings Bonds are performed free of charge at the Embassy.

# EXECUTING A REQUEST FOR PAYMENT IF YOU CAN'T MAKE IT TO THE EMBASSY:

If the applicant for payment can't come to the Embassy, he/she should execute FORM PD 1522, a special form of detached request for payments of bonds, in the presence of any solicitor or notary public. FORM PD 1522 may be obtained from the Embassy or downloaded directly from the following link:

wwws.publicdebt.treas.gov/NC/FoRMSHome?FormType=SBF

The FORM PD 1522 should then be mailed to the Legalization Section of the Foreign and Commonwealth Office, Old Admiralty Building, for legalization in accordance with the Hague Convention Abolishing the Requirement of Legalization for Foreign Public Documents, October 15, 1981. There is a fee for this service. For recorded information, call 020-7008-1111 or visit: <a href="http://www.fco.gov.uk/en/about-the-fco/what-we-do/docs-and-legal-services/legalisation/">http://www.fco.gov.uk/en/about-the-fco/what-we-do/docs-and-legal-services/legalisation/</a>.

#### SENDING THE BONDS TO THE UNITED STATES:

After the applicant's signature has been witnessed, the bonds may be forwarded for payment to the United States by either of the methods below. Whichever method is used, it takes approximately three months after application for a dollar check to be received. Send the signed and certified bonds to either of these addresses:

Federal Reserve Bank of Pittsburgh P.O. Box 867 Pittsburgh, PA 15230

Bureau of the Public Debt P.O. Box 7012 Parkersburg, WV 26106-7012

-OR-

Forward through the local branch of a British bank which will forward the bonds through its overseas branch to the correspondent bank in the United States for payment

#### TAX INFORMATION:

If the owner of the bonds is a U.S. citizen, he/she should prepare a signed statement to be sent to the United States with the bonds. This statement should give the owner's passport number, date and place of birth, country of residence, and the name and address of the authority to which taxes are paid.

If the owner of the bonds is a citizen of a country which has a tax treaty with the United States (Great Britain is such a country):

he/she should complete IRS FORM W-8 to claim exemption from the U.S. tax on the interest of the bonds. It should be sent to the United States with the bonds. IRS FORM W-8 is available from this office or can be directly downloaded from: <a href="http://www.irs.gov/pub/irs-pdf/fw8ben.pdf#search=%22IRS%20W-8%22">http://www.irs.gov/pub/irs-pdf/fw8ben.pdf#search=%22IRS%20W-8%22</a>. Photostat copies of the form may also be used.

#### **ADDITIONAL LINKS:**

Savings Bonds Calculator http://www.savingsbonds.gov/indiv/tools/tools\_savingsbondcalc.htm

For further information about bonds in general, contact: The Bureau of the Public Debt Savings Bonds Operations Office P.O. Box 1328 Parkersburg, WV 26106-1328

For the most up-to-date information, visit the website <a href="http://www.savingsbonds.gov">http://www.savingsbonds.gov</a>

#### AUTHENTICATION OF U.S. ACADEMIC CREDENTIALS

The Embassy does not authenticate U.S. academic credentials. Such an authentication can be obtained from the issuing university or educational institution in the United States, or, in some cases, from the U.S. Educational Advisory Service (USEAS), see <a href="http://www.fulbright.co.uk/eas/">http://www.fulbright.co.uk/eas/</a>

#### OBTAINING CERTIFIED COPIES OF ORIGINAL DOCUMENTS

The Embassy does not provide a service for certifying true copies of original documents. If you are unwilling to forward your original documents to the United States, you can obtain certified copies through notarization under the British system.

Notarization under the British system is a two-step process.

**Step 1:** Have your documents signed in front of a Notary Public. For your nearest Notary Public, please visit <a href="http://www.thenotariessociety.org.uk/">http://www.thenotariessociety.org.uk/</a>.

**Step 2:** You must have the signature and seal of the Notary Public legalized by the Foreign & Commonwealth Office (FCO). The FCO will legalize documents by means of an Apostille, or certificate. In addition to documents witnessed by notaries public and solicitors, documents such as UK public records (birth, death, and marriage certificates; probate documents; all documents certified by court officials, the Patent Office, and Companies Registration Office, etc.) can be legalized at the FCO.

For further details, please telephone the Legalization Office at 01908-295-111 or see the website of the FCO Legalisation Office at <a href="http://www.fco.gov.uk/en/about-the-fco/what-we-do/docs-and-legal-services/legalisation/">http://www.fco.gov.uk/en/about-the-fco/what-we-do/docs-and-legal-services/legalisation/</a>.

Copies certified this way comply with the Hague Convention Abolishing the Requirement of Legalization for Foreign Public Documents, October 5, 1961 to which the United States became a party effective October 15, 1981. (Visit <a href="london.usembassy.gov/cons\_new/acs/scs/hague\_convention.html">london.usembassy.gov/cons\_new/acs/scs/hague\_convention.html</a> for more information on the Hague Convention.)

#### MEDALLION SIGNATURE GUARANTEE

A consular officer cannot perform a **Medallion Signature Guarantee** (which is a special type of signature acknowledgement sometimes required for the exchange of securities.) The Medallion Program is not a notarization. For further information on the Securities and Exchange Commission's (SEC) Medallion Program, please visit: <a href="http://www.sec.gov/answers/sigguar.htm">http://www.sec.gov/answers/sigguar.htm</a>.

The Embassy is aware of two companies in the United Kingdom that perform Medallion Signature Guarantees. Please contact them directly for information on fees and procedures. This listing does not constitute an endorsement or recommendation from the U.S. Embassy.

Overseas Probate Service Lester Aldridge Solicitors Russell House Oxford Road Bournemouth BH8 8EX

Tel: 01202 786-161 Fax: 01202 786-110

E-mail: info@LA-law.com http://www.lester-aldrige.co.uk Title Research
1 West Smithfield
London EC1A 9JU
Tel: 020-7332-9090

Fax: 020-7332-9050

http://www.titleresearch.com

<u>Legalization Of Documents Issued In The United States For Use In Hague And Non-Hague Convention Countries</u>

Effective October 15, 1981, the United States became a party to the Hague Convention Abolishing the Requirement of Legalization for Foreign Public Documents.

The Convention abolished the requirement of diplomatic and consular legalization of public documents originating in one Convention country intended for use in another. Documents issued in a Convention country which have been certified by a Convention apostille are entitled to recognition in any other Convention country without any further authentication. Such recognition is an obligation on the part of the United States to the other countries party to the Convention, and the federal courts and state authorities have been alerted to this obligation. Consular officers in Convention countries are prohibited from placing a certification over the Convention apostille.

**FOR HAGUE**: An apostille must be obtained from the Secretary of State for the State in which the documents were issued. Contact the Office of the Secretary of State in the state in which the documents were issued. Such documents include birth, death, and marriage certificates, documents executed before a U.S. notary public, and credentials bearing the seal of a college or university.

**FOR NON-HAGUE**: An "Authentication" certificate must be obtained from the Secretary of State for the State in which the documents were issued. Contact the Office of the Secretary of State for the State in which the documents were issued.

Such documents include birth, death, and marriage certificates, documents executed before a U.S. notary public, and credentials bearing the seal of a college or university. Next, the document should be presented to the Authentication Office, U.S. Department of State, 2400 M. Street NW, Room 101, Washington, D.C. 20520, Tel: 001-202-647-5002, for authentication of the State's seal. The Department charges \$10.00 for this service, which may be paid by U.S. check or money order made payable to the Department of State. Finally, the document should be presented to the Embassy of the country in which the document will be used to authenticate the seal of the Department of State.

For a list of Secretaries of State, please visit: <a href="loop">london.usembassy.gov/cons\_new/acs/scs/secstate.html</a>

Countries Party to the Hague Convention Abolishing the Requirement of Legalization for Foreign Public Documents

All information provided here is subject to change at any time. For the most up-to-date information, please refer to the Hague Convention website at: hcch.e-vision.nl/index\_en.php?act=conventions.text&cid=41

Albania Gibraltar Panama
Andorra Greece Poland
Angola Grenada Portugal

Antigua and Barbuda Hong Kong SAR[1] Republic of Macedonia Argentina Honduras (former Yugoslav)

Armenia Hungary Romania
Australia India Russia

Austria Ireland St. Kitts and Nevis

Bahamas Israel St. Lucia

Barbados Italy St. Vincent and the

Grenadines Belarus Japan Belgium Korea Samoa **Belize** Kazakhstan San Marino Bermuda Latvia Serbia Bosnia-Herzegovina Seychelles Lesotho Botswana Liberia Slovakia Brunei Liechtenstein Slovenia

Bulgaria Lithuania Solomon Islands Colombia Luxembourg South Africa

Comoros Islands Macau Spain
Cook Islands Malawi Suriname
Croatia Malta Swaziland
Cyprus Marshall Islands Sweden
Czech Republic Mauritius Switzerland

Denmark Mexico Tonga

Djibouti Moldova Trinidad and Tobago Dominica Montserrat Turkey El Salvador Mozambique Tuvalu Estonia Namibia Ukraine

Fiji Netherlands

Finland (including Aruba and the France (including DOM- Netherlands Antilles)

TOM) New Zealand
Georgia (including Niue)

Germany Norway

United Kingdom

(including Jersey, Guernsey, Isle of Man, Anguilla, Bermuda, the Cayman Islands, Gibraltar, the Falkland Islands, Montserrat, St. Helena, Turks and Caicos Islands, and the British Virgin Islands)

United States of America

(including American Samoa, the Northern Mariana Islands, Puerto Rico, Guam and the US Virgin Islands)

Vanuatu

Venezuela

## Obtaining Copies Of Vital Records In The US And The UK

**Obtaining vital records in the United States:** You must apply to the Vital Records Office in the state where the event (marriage, birth, death, etc.) occurred. The addresses and the information required to obtain these records is available at: http://www.cdc.gov/nchs/w2w.htm.

Another source for obtaining U.S. vital records is VitalChek, an Express Certificate Service: http://www.vitalchek.com/

**Obtaining vital records in England and Wales:** You can order birth, death, marriage, and adoption certificates online from the Certificate Services Section of the UK General Register Office: <a href="direct.gov.uk/gro">direct.gov.uk/gro</a>. You can write to or E-mail the UK General Register Office at:

Certificate Services Section,

General Register Office, P.O. Box 2, Southport, Merseyside PR8 2JD

Tel: 0845-603-7788 (8 a.m. to 8 p.m. Monday to Friday, Saturday 9 a.m. to 4 p.m.)

Fax: 0 170-455-0013

E-mail: certificate.services@ips.gsi.gov.uk

Include "GQ" in the subject line of your E-mail if you do not wish to receive an automated response.

#### **Divorce Records in the United States:**

You must apply to the Vital Records Office in the state where the divorce occurred. The addresses and the information required to obtain these records is available at: http://www.cdc.gov/nchs/w2w.htm

**Divorce Records in England and Wales:** If the applicant cannot remember, or does not have the information about, the local County Court in which the divorce was granted, applications should be addressed to:

Principal Registry of the Family Division, Divorce Registry, First Avenue House, 42-49 High Holborn, London WC1V 6NP

Tel: 020-7947-6000; from overseas, 011-44-20-7347-6000

Website: <a href="http://www.hmcourts-service.gov.uk/infoabout/divorce/index.htm">http://www.hmcourts-service.gov.uk/infoabout/divorce/index.htm</a>

Give the case number, full names of both parties, date and place of divorce, and date and place of marriage. Enclose an International Money Order in BRITISH POUNDS STERLING made payable to "H.M. Paymaster General" for the sum of £2.00 to receive a copy of the record.

If the case number is not known and a search has been made, the fee for the service is £20.00. If the record is not held in the Principal Divorce Registry, the registrar writes two letters; one to the applicant informing them of the appropriate court where the record is held, and the other to the court requesting that it make a record of the applicant's address and urging the court to contact the applicant.

Wills, Grants of Representation, and other Probate Documents in the United States: Wills, Grants of Representation, and other Probate Documents are handled differently by each U.S. State. A list of the different state courts can be found at: <a href="http://www.ncsc.org/Web%20Document%20Library/IR\_CourtSites.aspx">http://www.ncsc.org/Web%20Document%20Library/IR\_CourtSites.aspx</a>

# Wills, Grants of Representation, and other Probate Documents in England and Wales:

For copies of wills and grants of representation, applications should be addressed to:

Record Keeper, Probate Department, Principal Registry of the Family Division, First Avenue House 42-49 High Holborn, London WC1V 6NP Tel: 0207-936-7022

State the full name and address of the deceased and the date and place of death. An International Money Order in BRITISH POUNDS STERLING for the sum of £5.00 made payable to "H.M. Paymaster General" should be enclosed with the application. This includes the search fee. If a record is found, a certified copy of the record will be sent to you. If you require additional copies of the same document, an extra fee of 25 pence for each page of the record is charged.

For copies of probate documents can be obtained by writing to:

York Probate Sub-Registry, Duncombe Place, York Y01 7EA,

Enclose an International Money Order in BRITISH POUNDS STERLING for £2.00 with your application. Additional copies of the same document will be charged at 25 pence for each page of the record.

Information regarding wills, grants of representation, and probate can be found online at:

http://www.direct.gov.uk/en/Governmentcitizensandrights/Death/index.htm

**Consular Reports of Birth Abroad:** If you are an American citizen born abroad, your parents should have registered your birth at a U.S. embassy or consulate and received a Consular Report of Birth Abroad, Form FS-240. This form is acceptable legal proof of birth and U.S. citizenship. Records are kept by the Passport Correspondence Office in Washington, D.C.

For more information on how to obtain a copy of your Consular Report of Birth Abroad, please see the Department of State's travel information website at: <a href="http://www.travel.state.gov/passport/get/first/first\_828.html">http://www.travel.state.gov/passport/get/first/first\_828.html</a>

Consular Report of the Death of an American Abroad: For information on obtaining certified copies of a Consular Report of Death of an American Abroad, see <a href="mailto:travel.state.gov/law/family\_issues/divorce\_590.html">travel.state.gov/law/family\_issues/divorce\_divorce\_590.html</a>

## **Serving Legal Papers And Process In The United Kingdom**

U.S. consular officers are prohibited by federal regulation from serving legal process upon foreign nationals or companies, and are not allowed to appoint others to make such service.

We are required to serve certain forms of legal process, such as subpoenas and show-cause orders issued by Federal courts, upon U.S. citizens or permanent residents of the United States who are temporarily abroad, but we may do so only in the limited circumstances indicated by 28 USC 1783 and 1784 (see also Rule 45(e) of the Federal Rules of Criminal Procedure).

Service of legal process in England and Wales may be accomplished in one of the following ways:

- Service by registered mail.
- Service by an agent such as a solicitor or process server (see next page).
- Service in accordance with the Hague Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil and Commercial Matters.

#### SERVICE UNDER THE HAGUE CONVENTION

The requesting attorney should obtain, IN DUPLICATE, the Hague Convention Request for Service forms from any U.S. Marshals office. Both copies must be signed by either a court official or attorney. The full name and address of the person or corporation upon whom service is to be made must be entered on the forms. The address of the receiving authority is: The Senior Master, Queen's Bench Division, Royal Courts of Justice, Strand, London WC2A 2LL.

If the application forms have been completed by a court official, they should be forwarded, in duplicate, directly to the Senior Master, together with two copies of the documents to be served. If the application forms have been completed and signed by the requesting attorney, they should be forwarded to the U.S. Embassy, American Citizen Services, 24 Grosvenor Square, London W1A 2LQ, for onward transmission to the Senior Master's office. The Senior Master will not accept requests for service directly from an attorney in the United States.

On completion of the service, the executed request will be returned to the requesting attorney by the Senior Master's office. There is no charge for service under the Hague Convention.

## **List Of Process Servers**

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise, and language ability is provided directly by persons/firms.

# **Finlays Bureau of Investigation**

FBI House, 54 Church Road, London SE19 2EU

Handles corporate business only.

Tel: 020-8771-9511 Fax: 020-8771-7142 Contact: Roger Mann E-mail: info@fbi.ltd.uk

Website: http://www.fbi.myzen.co.uk/fbi/index.htm

#### David A. Kramer

40 Goodwyn Avenue, London NW7 3RG Process server/legal courier/investigator

Tel: 020-8201-1592 Fax: 020-8201-1609 Mobile: 078-1666-5575

E-mail: <u>davidkramer@btconnect.com</u>
Website: http://www.davidkramer.co.uk

#### **Process Servers Limited**

4 Marylebone High St., London W1M 3PA

Tel: 020-7486-2626 Fax: 020-7935-4141 Contact: Peter Dalimore

E-mail: mail@processserversltd.com

Website: http://www.processserversltd.com/

# **Translators In London**

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise, and language ability is provided directly by persons/firms. For a more extensive list of translators, please consult the Yellow Pages telephone directory.

# 1<sup>st</sup> TRANSLATION CO. All languages.

24 Holborn Viaduct, London, EC1A

Tel: 020-7329-0032 /7329-0108

Fax: 020-7329-0035

E-mail: <u>welcome@1st-translation-co.com</u>
Website: <u>http://www.1st-translation-co.com</u>

## **ASSOCIATED TRANSLATORS** All languages.

Suite 611, Britannia House, 11 Glenthorne Road, Hammersmith, London W6 0LH

Tel: 020-8735-6500, 020-8222-8884, 020-8222-8831

Fax: 020-7760-7160 E-mail: assot@aol.com

Website: <a href="http://www.assot.co.uk">http://www.assot.co.uk</a>

#### LANGUAGE DIRECT,

90 Matlock Road, London E10 6DJ Interpreting, translation, transcription.

Tel: 020-8539-5142 Fax: 020-8539-9588

E-mail: <u>info@languagedirect.org</u> Website: <u>languagedirect.org/</u>

# LATIN AMERICAN LANGUAGE SERVICES, Spanish and Portuguese

96 Cotterill Road, Surbiton, Surrey, KT6 7UL

E-mail: <a href="mailto:admin@lals.co.uk">admin@lals.co.uk</a>
Website: <a href="mailto:http://www.lals.co.uk">http://www.lals.co.uk</a>

# **SILVIA COBOS** Spanish. Official interpreter/translator.

20 Leigh Gardens, London NW10 5HP

Tel/Fax: 020-8969-9996

E-mail: <a href="mailto:silvia@smcobos.fsnet.co.uk">silvia@smcobos.fsnet.co.uk</a>

# **U.S. Drivers Licenses**

Driving licenses are state-issued documents in the U.S, and the Embassy cannot provide renewal or replacement documentation. You must contact the relevant state for information about reissuance. A list of links connecting to each state's Department of Transportation can be found at <a href="http://www.statelocalgov.net/50states-public-works.cfm">http://www.statelocalgov.net/50states-public-works.cfm</a>.

#### **Absentee Voting For U.S. Citizens**

The Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) grants U.S. citizens overseas the right to vote in federal elections in the United States. Federal elections include primaries, as well as general and special elections for the President, Vice President, U.S. Senators, and U.S. Representatives to Congress. The UOCAVA applies only to federal elections. However, many states have enacted legislation whereby certain categories of citizens residing overseas can vote by absentee ballot for state or local officials. The same procedures for obtaining ballots are used for both local and federal elections.

The **process** is straightforward. You need to submit a Federal Post Card Application (FPCA) to the voting officials in the appropriate state in the United States. Once they have received it and confirmed your registration, they will send you an absentee ballot which you will then fill out and return according to the instructions provided along with the ballot itself. The Embassy itself does not supply ballots nor can you vote there.

The *appropriate state* is the state of your "voting residence." A voting residence is the legal residence or domicile in which you could vote if you were present in that state. The rules for determining that state depend on your status overseas.

Military and Merchant Marine members, and their spouses and dependents, may register to vote in the domicile (state) that the member claims as his or her residence.

Civilian U.S. Government employees overseas, and their spouses and dependents, generally register in the state they claim as their legal residence.

Overseas citizens (not affiliated with the U.S. Government) must vote in their last state of residence immediately prior to departure from the United States. This rule applies even if the voter no longer maintains any abode in that state nor has any intention of returning to it.

American citizens who have never resided in the United States should apply to the state where their American citizen parent(s) last resided, although they should be aware that not all states will grant such a request. Please refer to the state instructions.

# **Step One: Obtaining the FPCA:**

You may obtain a FPCA in a number of different ways. You may print one from <a href="http://www.fvap.gov">http://www.fvap.gov</a> (the Federal Voting Assistance Program website); pick one up at any of the various voter registration events that occur in the United Kingdom during an election year; or send a request to the Embassy by E-mail to LondonVote@state.gov or by letter to U.S. Embassy, Special Consular Services, Voting Unit, 24 Grosvenor Square, W1A 1AE. If you request your form through the Embassy, please tell us the number of FPCAs you need and the state of your voting residence. Be sure to include a return address. Please note that American Samoa, Guam, and Ohio do not accept the online version of the FPCA.

## **Step Two: Completing the FPCA:**

The form comes with its own set of general instructions. If you request your FPCA from the Embassy, we will send you additional instructions for completing the form in accordance with your state's requirements. These are also available in the 2008-2009 Voting Assistance Guide, which you can find online at <a href="http://www.fvap.gov">http://www.fvap.gov</a>. The Voting Assistance Guide contains up-to-date requirements for voting in each state, including the dates of the elections and the deadlines for applying for your ballot. A good rule of thumb is to apply at least 45 days before the election to ensure that you get your materials in time to send them back before election day.

A few states require that the FPCA be notarized. If yours does, you may make an appointment to bring the form to the Embassy's American Citizen Services section where a consular officer will notarize it free of charge (london.usembassy.gov/cons\_new/acs/scs/notary.html). If you cannot appear before a consular officer, you may have your signature witnessed by a local solicitor or notary public (there will be a charge in that case). To find your nearest Notary Public, visit http://www.thenotariessociety.org.uk.

# **Step Three: Mailing the FPCA:**

After you have completed the FPCA, address it to the appropriate city or county office in the United States. The state instructions contain a list of addresses. If you choose to send the card through Royal Mail, you must affix international postage. If you drop the card off at the Embassy, we can send it through the U.S. postal system at no cost. If you are running up against a deadline, check the extract from the Voting Assistance Guide for your state to see if it allows you to fax your request. Keep in mind that you still have to send the FPCA by post; the fax enables you to beat a deadline but it cannot substitute for the signed original.

# **Step Four: Voting:**

If all goes well, your local state officials will register you and send you a ballot which you will fill out and return according to the instructions you are given. In some cases, local officials may need to contact you in order to confirm your prior residency in the state and your citizenship before they will send you a ballot. Thus it important to provide accurate contact information on the FPCA and to explain any unusual circumstances in the space provided.

If you have not received your ballot and your FPCA was mailed in time to be received by your local election official 30 days prior to the election, you may be eligible to use the Federal Write-in Absentee Ballot (FWAB) to vote for federal offices (President/Vice President, Senator, and Representative). The FWAB may be used only for general elections and is an emergency backup for voters who expect to be able to use the regular absentee ballot from their state or territory but who did not receive that ballot in time to vote and return it. The FWAB must be received by the local election official no later than the deadline for receipt of regular absentee ballots under state law. The FWAB is to be used to assist those voters who would be disenfranchised through no fault of their own, and is not designed as a replacement for the regular state ballot. You may obtain a FWAB from the Embassy. There is also an online version available at <a href="http://www.fvap.gov">http://www.fvap.gov</a>. If you receive your ballot after you have submitted the FWAB, you still must submit the ballot. The ballot, and not the FWAB, will be counted.

#### Will I incur tax liability by registering to vote?

Exercising your right to vote in elections for **Federal offices only** does not affect the determination of residence or domicile for purposes of any tax imposed under Federal, state, or local law. If you are a civilian U.S. citizen residing outside the United States and wish to avoid being classified as a state resident for tax purposes, you should identify yourself as "A U.S. citizen residing outside the U.S. indefinitely" on the FPCA. You will normally receive a federal ballot only. If the state sends you a full ballot because it does not print a separate federal ballot, you may vote the full ballot without incurring a tax liability. Note, however, that some applications for ballots or the ballots themselves will ask you whether you want to vote for state officials up for election (such as candidates for governor and state legislatures). The law only covers federal officials. If you decide to vote for state officials, you may incur tax obligations. Before voting, consult the Voting Assistance Guide or an attorney.

# Denial of right to vote:

Any person who believes that he or she has been wrongfully denied the right to vote should follow the procedures outlined in the Voting Assistance Guide. Alternatively, contact the Civil Rights Division of the U.S. Department of Justice, Washington, D.C. 20520.

For questions or more information, please see the FVAP website at <a href="http://www.fvap.gov">http://www.fvap.gov</a> or contact the Embassy by E-mail at <a href="LondonVote@state.gov">LondonVote@state.gov</a> or by letter to U.S. Embassy, Special Consular Services, Voting Unit, 24 Grosvenor Square, W1A 1AE.

## **Internal Revenue Service**

The IRS office located within the Embassy provides over-the-counter assistance on a first-come, first-served basis. We do **not** take appointments. We **cannot** accept cash payments. We do **not** provide direct preparation of tax returns, but will assist with your specific questions. The nearest underground station is Bond Street on the Central and Jubilee lines (please see our website for more details). Visitors to the IRS office must now queue in the American Citizen Services line. You will need photo ID for security purposes. Please do not bring mobile phones or electronic devices, such as Blackberries, IPods, or PDAs, as they are not allowed within the Embassy. You are also strongly advised to not bring large bags, such as backpacks or suitcases. Not following this advice will result in considerable delays at the security check point.

Internal Revenue Service	Operating Hours
American Embassy	Walk-In Enquiries
24 Grosvenor Square	Tuesday, Wednesday, Thursday
London W1A 1AE	9:00 a.m. to 4:00 p.m.
United Kingdom	We are closed on all U.K. and U.S.
	Public Holidays
Phone: [44] (0)20 7894-0477	
Fax: [44] (0)20 7495-4224	Telephone Enquiries
	Monday through Friday
	9:00 a.m. to 12:00 noon

Our telephone system provides some information through an automated attendant. Callers can choose to leave specific form or publication orders, obtain information on general filing requirements, obtain information regarding extensions of time to file and general office information.

You may also contact us via E-mail at <a href="mailto:irs.london@irs.gov">irs.london@irs.gov</a>

NOTE: While we endeavor to answer correspondence as quickly as possible, during busy times we may not be able to reply immediately. Please do not resend your inquiry unless we have not responded within 30 days. Your cooperation is appreciated.

## IRS FREQUENTLY ASKED QUESTIONS

#### Which tax form should I use — Form 1040 or 1040NR?

Resident aliens and U.S. citizens must use Form 1040. Nonresident aliens must use Form 1040NR or 1040NR-EZ. The determining factor is whether your tax status is resident or nonresident alien. You may use the flowchart on our website to help determine your nonresident or resident alien status. london.usembassy.gov/irs/resident\_alien\_form.pdf

# What exchange rate should I use when I convert my income to US dollars?

The 2007 average rate was \$2.0018 to £1 (see Unofficial Exchange Rates 1998/2007 for GBP and other foreign currencies to USD on our website). london.usembassy.gov/irs/irsxchng.htm

# What is the due date for filing tax returns?

For taxpayers living and working abroad, the filing deadline is extended automatically to June 16th for 2008. Note that the deadline for payment is not extended; to avoid penalties and interest, any anticipated balance due should have been paid to IRS on or before April 15th.

Overseas Taxpayers who cannot file by June 16 should file Form 4868 ("Application for Automatic Extension of Time to File U.S. Individual Income Tax Return") on or before that date. File the Form 4868 and check the box on line 8 if you need an additional 4 months to file your return, to October 15th. Copies of Form 4868 are available from the IRS website or the IRS office in the Embassy. A further extension is available. (To read more, see: <a href="london.usembassy.gov/irs/extension\_oct06.html">london.usembassy.gov/irs/extension\_oct06.html</a>)

Taxpayers filing their first overseas return may elect to file Form 2350 anytime before the due date of their return (including extensions) in order to meet residency requirements to exclude foreign income.

# How should I file my return? Are foreign postmarks acceptable?

You may send your return either to our Austin Service Center or to our London office. If you bring your return in person to our London office, you may wish to bring a copy so that we can date stamp it as your record of timely filing. (We cannot provide copies for you.) Postmarks from any official postal system, foreign or domestic, are valid as a record of timely filing.

Austin Service Center (for individual tax forms) Internal Revenue Service Center Austin, Texas 73301-0215 U.S.A.

If requests are sent to the address given above, there are options for ensuring delivery through the Royal Mail:

Track & Trace is a Royal Mail service that lets you check the status of a trackable item that you sent through the post.

Airsure - these items are tracked abroad and you'll get confirmation of final delivery

# What is the foreign earned income (FEI) exclusion?

Central to the tax rules for certain filers of US tax returns who live and work abroad is the ability to exclude up to \$85,700 of earned income annually. Earned income that may be excluded means wages, salaries, professional fees, and other compensation received for personal services performed in a foreign country. It does not include pensions, annuities, social security, interest, dividends, capital gains, or alimony. The exclusion is available to both spouses on a joint return assuming both persons meet the qualifications. More details are available on the FEI information page. (london.usembassy.gov/irs/irsfeie.htm)

# If I am able to exclude all my income, why do I have to file?

A U.S. citizen or lawful resident alien is required to report worldwide income if you exceed the minimum filing requirements.

If your tax liability is zero there is no penalty for not filing, but you may risk eligibility for future exclusions or deductions by not filing a timely and accurate return.

Income filing requirements for dependent children are found at <a href="http://www.irs.gov/pub/irs-pdf/i1040gi.pdf">http://www.irs.gov/pub/irs-pdf/i1040gi.pdf</a> (PDF, see page 7).

## Am I eligible to exclude the income from my Fulbright (or other teaching) grant under the FEI exclusion?

No. Because Fulbright grantees have no intention of remaining "indefinitely" outside the U.S., they do not meet the tax home test. Since the vast majority of grantees spend one school year or less abroad, they would be allowed to deduct certain expenses of being away from home as business expenses. It is essential to note that the allowed expenses are for the grantee only, and not the spouse and children who may accompany him or her. You may use the foreign per diem rates on the Department of State web site (http://www.state.gov/m/a/als/prdm/) to calculate the away from home expenses.

## Who taxes my U.S. Social Security, the U.S. or the UK?

The U.S./UK tax treaty (Article 17, Paragraph 3) provides that United States Social Security payments, as long as they are reported for taxation to the United Kingdom Government, are not taxable in the United States. This rule applies to all United Kingdom residents, regardless of places of citizenship.

# I am a U.S. citizen who moved to the U.K. several (or many) years ago and thought I did not have to file U.S. tax returns any longer. Now I have learned that information was incorrect. What do I do?

This is a common misunderstanding among Americans abroad, and should not create anxiety for those who find themselves in this situation. Generally, you should file returns for the past three years, taking the foreign earned income exclusion, the foreign tax credit, or both. It would be extremely unlikely that there would be any late penalties assessed, since penalties are computed as a percentage of tax owed, and only the rare taxpayer would actually owe tax in this situation.

You may contact us for prior year tax forms, or download them from the IRS web site. (<a href="http://www.irs.gov/formspubs/lists/0,,id=97817,00.html">http://www.irs.gov/formspubs/lists/0,,id=97817,00.html</a>) To find older forms, enter the year required in the Search for... box on the top-left of the page. The search typically returns Forms and Publications for the year on which you will have seached.

## My British employer did not give me a Form W-2. Is that a problem?

Not at all. W-2s are used primarily to verify Federal Income Tax Withheld from wages, which is not done by British employers. Therefore, it is not necessary to attach any wage statement other than Form W-2 to your U.S. tax return.

## I am a U.S. citizen married to a nonresident alien. Can I claim an exemption for each of us?

Yes, provided the NRA spouse did not have any income from U.S. sources and he or she has been issued an ITIN (Individual Tax Identification Number).

#### Do I need an ITIN?

Generally, anyone who must file a U.S tax return but does not qualify for a Social Security number must apply for an ITIN. The same requirement applies to anyone who will be claimed as an exemption on a U.S. return. Please note persons, other than your spouse, must be either a U.S. citizen or resident to be claimed as a dependent. If legally adopted by a U.S. citizen then he or she is considered a U.S. citizen. Please check the ITIN page for more details. (london.usembassy.gov/irs/irsitin.htm)

## Can I claim my stepchildren as depends on my tax return?

If you are married to a nonresident alien who has children from a previous relationship, generally you may not claim them as your dependents. There are five dependency requirements that must be met, one of which is that the person must be a U.S. citizen or resident, or reside in Canada or Mexico for at least some part of the tax year. Since citizenship is conferred by adoption and not by marriage, your stepchild will not qualify as your dependent unless legally adopted.

## I received a tax package, but I am not required to file. What should I do?

If you are neither a U.S. citizen nor a resident alien and you have less than \$3,400 income from the U.S. you do not need to file a tax return for 2007. You may, however, file a return if you had tax withheld and are due a refund.

The Internal Revenue Service sends tax packages to all taxpayers who filed returns the previous year (usually the same type of form filed in the past). However, if you are not required to file, do not send a form marked "nil" or with zeroes as entries; this will merely serve to keep you on the list to receive subsequent returns. You may discard the form; no IRS notification is necessary.

## What is Alternative Minimum Tax (AMT)?

Over the years, legislative changes have created a number of avenues through which taxes can be avoided legally, most of which are available only to high-income taxpayers. In order to ensure that all taxpayers pay at least some income tax, Congress enacted the Alternative Minimum Tax.

#### Is There a Limit on AMT?

From 2005 onwards, overseas taxpayers who offset their regular U.S. income tax with a substantial foreign tax credit may now also offset their AMT by 100% of their foreign taxes. Calculations can be extremely complex. AMT is computed using IRS Form 6251.

### What is the maximum gift I can give without incurring a liability for gift tax?

Generally, a U.S. citizen or resident may give any one person up to \$12,000 in any year, with no limit on the number of persons. There is no requirement for the recipients to be related to the donor. If you give anyone more than \$12,000 in cash or property in any one year, you must file a gift tax return, IRS Form 709. See also IRS Publication 950 for more information. (http://www.irs.gov/formspubs/lists/0,,id=97819,00.html)

A recipient of a gift does not incur a tax liability on the gift itself. However, if the recipient invests the gift, any subsequent earnings on that investment are subject to tax.

## Can I file my state tax returns with the IRS in London?

IRS London does not have the resources to accept state tax returns or provide information regarding tax requirements of individual states. However, each state has its own website, URLs can be found listed at the Federation of Tax Administrators web site (<a href="http://www.taxadmin.org/fta/link/forms.html">http://www.taxadmin.org/fta/link/forms.html</a>). You may request information and forms from the website or by mail or phone.

## **Tax Preparation Services**

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise, and language ability is provided directly by persons/firms.

For additional companies, refer to the list of "Tax Consultants" in the Yellow Pages telephone directory. Further advice and information regarding certified accountants can be obtained by contacting the **Institute of Chartered Accountants in England and Wales,** P.O. Box 433, The Chartered Accountants Hall, Moorgate Place, London EC2P 2BJ, Tel: 020-7920-8100, Website: <a href="http://www.icaew.co.uk/">http://www.icaew.co.uk/</a>.

Tax forms are available from the Internal Revenue Service (<a href="http://www.irs.gov">http://www.irs.gov</a>) at the American Embassy, 24 Grosvenor Square, London W1A 1AE, Tel: 020-7894-0477 Website: <a href="https://london.usembassy.gov/irs/index.htm">london.usembassy.gov/irs/index.htm</a>.

#### 1040 United States Tax Services Ltd.

t/a TieKey Accounts,

Rosewood Suite, 2<sup>nd</sup> Floor, 37 Northumberland Street, Salford, M7 4DD

Tel: 016-1408-5613

E-mail: <u>ustax@tiekeyaccounts.co.uk</u> Languages: English, Yiddish, Hebrew

#### American Tax International Inc.

40 Hendon Lane, London N3 1TT

Tel: 080-0085-1537 Fax: 020-8371-9677

#### **American UK Tax Solutions**

Tel: 020-3286-4614

E-mail: <u>info@americanuktaxsolutions.com</u>

Website: <a href="http://www.americanuktaxsolutions.com">http://www.americanuktaxsolutions.com</a>

#### Laurence Cook, London Business School

Regents Park, London NW1 4SA

Tel: 078-2436-3651

#### **Michael Ellis**

Tel: 020-8314-0382 Fax: 0870 705 1993

E-mail: <u>HRBlockUK@mellis.plus.com</u>

EA MBA MST, licensed to practice before the IRS, U.S./UK expatriate tax specialist

#### Frank Hirth

1st Floor, 236 Gray's Inn Road, London WC1X 8HL

Tel: 020-7833-3500 Fax: 020-7833-2550

E-mail: mail@frankhirth.com

Website: <a href="http://www.frankhirth.com/index.php">http://www.frankhirth.com/index.php</a>

## **Ingleton Partners LLP**

Berkeley Square, Berkeley Square House, London W1J 6BD

Tel: 020-7183-2253 Fax: 020-7681-4489

E-mail: <u>info@ingletonpartners.com</u>

Website: <a href="http://www.ingletonpartners.com/">http://www.ingletonpartners.com/</a>

#### **MacCorkindale International Partners**

25 Bruton Lane, Mayfair, London W1J 9JQ

Tel: 020-7409-8670

E-mail: info@miplondon.com

Website: <a href="http://www.miplondon.com/">http://www.miplondon.com/</a>

#### **MASECO Financial**

10 Charles II Street, London SW1Y 4AA

Tel: 020-7043-0455 Fax: 020-7043-0456

E-mail: <a href="mailto:enquiries@masecofinancial.com">enquiries@masecofinancial.com</a>
Website: <a href="http://www.masecofinancial.com">http://www.masecofinancial.com</a>

## **Property Tax International**

1st floor, 277-281 Oxford Street, London, W1C 2DL

Tel: 020-7659-9187

E-mail: <u>info@ptireturns.com</u>

Website: <a href="http://www.ptireturns.com">http://www.ptireturns.com</a>

#### Taxback.com

First Floor, 277-281 Oxford Street, London W1C 2DL

Tel: 080-8238-1611 E-mail: uk@taxback.com

Website: http://www.taxback.com

## **Tax Planner CPA LP**

440 Totten Pond Rd., Suite 300, Waltham, MA 02451 Tel: 001-781-314-0155 En Español: 001-617-639-5550

Fax: 001-781-996-4345

E-mail: questions@taxplannercpa.com

Website: <a href="https://http://www.taxplannercpa.com/">https://http://www.taxplannercpa.com/</a>

#### **U.S. Tax & Financial Services**

Magdalen House, 136 Tooley Street, London SE21 2TU

Tel: 020-7357-8220 Fax: 020-7357-8225

E-mail: enquiries@ustaxonline.com

Website: <a href="http://www.ustaxonline.com/index.htm">http://www.ustaxonline.com/index.htm</a>

## **Safety And Secuirty**

- ATM Fraud In The United Kingdom
- Debit Card Fraud
- Internet Financial Scams
- Precautions Against Theft
- Registering With An U.S. Embassy
- Using Taxis and Minicabs in London
- Driving in the United Kingdom
- Finding Missing People in the United Kingdom
- Finding Missing People in the United States

## **ATM Fraud In The United Kingdom**

ATMs have become one of the most convenient and efficient ways for travelers in the United Kingdom to obtain local currency. Most machines accept American bank cards and will give you pounds while deducting dollars from your U.S. account, usually at a more favorable exchange rate than you would get for cash or traveler's checks. However, use of these machines is not without risk. ATM fraud in the United Kingdom has increased significantly over the past few years and is becoming more sophisticated, incorporating technologies to record surreptitiously customer ATM card and PIN information. In order to avoid being victimized, visitors should be aware of the types of ATM scam that can occur.



A normal ATM device.



ATM with skimming device attached in front of card slot. Notice how the card slot is no longer inset into the machine, but "bulges" outward.

ATM fraud in the United Kingdom generally comes in three varieties: card-reading devices, card-trapping devices, and distraction schemes.

#### CARD READING DEVICES.

Criminals alter the ATM itself by adding a skimming machine and a mini-camera to it. The first device, mounted on the card entry slot, reads the bar code on your card. The second records you as you enter your PIN. After you complete your transaction, receive your card, and walk away, someone else has your number and your access code. Usually, the perpetrators make a new card and use it to withdraw money from your account. The skimming devices are not always easy to spot, especially if you are unfamiliar with the look of UK ATMs.

#### CARD-TRAPPING DEVICES.

An alternative form of altering the ATM itself involves inserting a thin ribbon of x-ray tape into the card slot. The loop traps your card and makes it seem as though the bank has repossessed it. At this point, someone else, a purported "Good Samaritan," comes along and tells you that you can retrieve your card by re-entering your PIN code. He watches while you do so. After your card still refuses to emerge and you walk away from the ATM, the perpetrator removes the device and your card, which he then uses to withdraw money from your account.

#### DISTRACTION SCHEMES.

Distraction schemes do not rely on tampering with ATM machines themselves; instead, they involve interrupting you while you are withdrawing funds. Typically, there are two perpetrators, one who distracts you after you have entered your card and PIN, and another who grabs your money. The distractor may pretend to sell or give you a newspaper; place a £5 note at your feet and tell you that you dropped some money; ask you for a charitable donation; or whisper in your ear. Sometimes the distractors are children. The common element in all these ruses is that they occur <u>after</u> you have entered your card and your PIN and are no longer protected by the bank's security features.

In order to prevent becoming the victim of such scams:

- If possible, use ATMs located <u>inside</u> buildings or in bustling public places where it is difficult for criminals to tamper with the machines. Do not use machines in isolated areas or at night.
- Avoid ATMs where the card slots appear to have been mounted on the machine (see illustration). Card entry slots should be flush with the surface of the ATM or recessed from it. If you see a card entry slot that is raised above the machine, it should raise your suspicions and you should not use it.
- If you find it awkward to read the screen or enter your PIN, do not use the machine. It may have been altered. Legitimate displays are never mounted in front of ATMs. Anything that blocks or partially obscures a sign may house a camera.
- Guard your PIN, especially when entering it, by shielding the keypad with one of your hands.
- If possible, have a friend or partner accompany you while you make a withdrawal.
- If you are distracted at all during an ATM transaction, <u>immediately</u> press cancel and collect your card before responding to anyone who has accosted you.

If a machine swallows your card, call the bank's toll-free number (usually posted on or near the ATM) and report it.

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• Change your PIN from the original number given when you first got your card (this number is sometimes contained in the data on the magnetic strip and can be discovered by thieves who have stolen your card). Do not keep your account number and PIN together.

If in spite of such precautions you do find yourself the victim of ATM fraud, do the following:

- If you discover a card reader or card-trapping device, <u>do not remove it</u>. The criminals may be watching the location and will want to recover their equipment. Instead, call the police at 999.
- Call your bank to alert it that you have lost your card and to refuse all new withdrawals. This will be easier if you carry the bank's phone number with you on your trip.
- If someone whose behavior raises your suspicion approaches you at an ATM, do not challenge the person but keep track of the details and report the matter to the police as soon as possible.
- If you discover the fraud after you return to the United States, you can (and should) still file a police report in the United Kingdom. To do so, go to <a href="http://www.met.police.uk/reporting\_crime/index.htm#online">http://www.met.police.uk/reporting\_crime/index.htm#online</a>.

If you are in the United Kingdom, you also may call the U.S. Embassy in London at 020-7499-9000, or E-mail us at <u>SCSLondon@state.gov</u>. Within the United States, you may call the Department of State's Office of Overseas Citizens Services at toll-free at 1-888-407-4747.

## **Debit Card Fraud**

Debit card fraud is a growing problem that can affect American citizens living both in the United States and abroad. In fact, the U.S. Embassy in London frequently receives reports of U.S. citizens in the United Kingdom who have been victims of debit card fraud originating in the United States.

For example, one U.S. citizen checked her bank account online to find three, \$500 charges at a large box store in Wisconsin from the week before. The victim had not been back to the United States in more than a year, and never to Wisconsin, yet the store reported that a woman identifying herself as the victim appeared in person with the debit card to make the purchases.

As is the case with many U.S.-issued debit cards, the victim's card in the above scam did not have a PIN (Personal Identification Number) associated with it. Many U.S.-issued debit cards also lack a microchip, common among UK-issued cards as an additional security feature.

While we are aware of no fraudulent transactions originating in the United Kingdom, we recommend that all Americans take the following precautions:

- Only use your debit/credit card for purchases at reputable establishments, including Internet-based retailers.
- Frequently check the balances and purchases on your credit/debit cards to identify potential instances of fraud in a timely manner.
- Ensure that your bank or financial institution no longer sends statements or other documents containing personal information to former addresses.
- Verify the amounts of your personal liability with your financial institutions in cases of fraudulent transactions.
- Report instances of credit/debit card fraud immediately to your bank or financial institution.

If you are in the United Kingdom, you also may call the U.S. Embassy in London at 020-7499-9000, or E-mail us at SCSLondon@state.gov . Within the United States, you may call the Department of State's Office of Overseas Citizens Services at toll-free at 1-888-407-4747.

### **Internet Financial Scams**

We receive phone calls every day from people who have been defrauded for hundreds and sometimes thousands of dollars by people they thought were their friends. Often, the friendship, and ultimately the deception, took place on the Internet.

Internet scams are attempts by con artists to convince you to send them money. These fraudulent schemes can include lotteries, on-line dating, inheritance, work permits, bank overpayments, or even make it appear that you are helping a friend in trouble. In many cases, these scammers will contact their victims through the Internet, and spend weeks, maybe months, building a friendship. Then, when they have gained their victim's trust, the scammers will create a situation and ask for money.

In some cases, those attempting to deceive you may even claim to be calling from a U.S. Embassy, where they say your partner, business associate, or friend is being detained pending payment of some type of fee. U.S. Embassies do NOT detain people. In other cases, your Internet friend will claim to need a BTA (basic travel allowance), or travel money, or a travel allowance, to be able to travel to the United States. There is no such requirement under U.S. law.

Recently, Internet scammers have used social networking sites to interact with their victims. The scammers obtain the victim's login information, change his/her profile to make it appear as if the person is in trouble, then contact the person's friends via those websites asking them to send money to help. To avoid falling victim to such a scam, always be suspicious of anyone asking for money through the Internet, including via social networking sites, and always verify a supposed friend's circumstances by speaking to him or her directly. ALWAYS protect your online identity by securing your logins and passwords.

Adoption scams also are becoming increasingly common. The perpetrators of child adoption fraud often claim to be indigent parents unable to care for a child or members of the clergy working at an orphanage seeking a good home for a child. Americans should be very cautious about sending money or traveling abroad to adopt a child from an orphanage they have only heard about through E-mails. A new twist in the conventional E-mail adoption scam has appeared recently, and this one occurs after the victim discovers that he or she has been fooled by a scam. Once the victim suspects fraud and breaks off communications with the scammers, a new E-mail message will arrive claiming to be from a police agency. These fictitious policemen will offer to recover the victim's lost money. The scammers will then ask for a "refundable" fee to open the investigation or court files.

All of these deceptions have one thing in common – they contain requests for money. Sometimes you are asked to pay money to obtain something of value for yourself (e.g. a prize, a romantic relationship, more money); or you are asked to pay money to help a friend in trouble. In every case, however, the ultimate indicator of a scam is that you are always asked to give money.

Con artists can be very creative and very determined. Be skeptical. Do not send anyone money unless you are certain that it is a legitimate request – even if you think you know the person well based on your correspondence over the Internet. You are unlikely to be able to recover money lost in such scams. For more information, please see the Department of State's brochure at

travel.state.gov/pdf/international\_financial\_scams\_brochure.pdf).

#### SIGNS OF AN INTERNET SCAM:

- The scammer and victim meet online, often through a dating or employment website, and may never have met in person.
- Photographs of the scammer show a very attractive person, and appear to have been taken at a professional modeling agency or photo studio
- The scammer's luck is incredibly bad he/she is in a car crash, or arrested, or mugged, or beaten, or hospitalized. Close family members are dead or unable to assist. Sometimes, the scammer claims to have a young child overseas who is ill or hospitalized.
- The scammer claims to have been born and raised in the United States, but uses poor grammar and spelling indicative of a non-native English speaker.
- The scammer asks for money to get out of a bad situation or to provide a service.
- Although the scammer may claim to be in the United Kingdom, s/he may ask that the money be sent to an account in another country.

If you believe you are the victim of an Internet scam:

Do not send money. Unfortunately, any money that you might already have sent will probably not be recoverable.

Contact the Federal Bureau of Investigation (FBI) to file a complaint at: <a href="http://www.ic3.gov/">http://www.ic3.gov/</a>. If the scam originated through a particular website, notify the administrators of that website.

It is best to end all communication with the scammer immediately, rather than attempt resolution directly. If you feel threatened in any way, contact your local police at once. Do NOT attempt to personally recover the funds lost. Contact the appropriate authorities to resolve the matter

If you are in the United Kingdom, you also may call the U.S. Embassy in London at 020-7499-9000, or E-mail us at <a href="mailto:SCSLondon@state.gov">SCSLondon@state.gov</a>. Within the United States, you may call the Department of State's Office of Overseas Citizens Services at toll-free at 1-888-407-4747.

## General Tips to Avoid Internet Scams

- NEVER send money to anyone you correspond with online if you don't know the person, and have never met or actually seen the person.
- Do NOT provide personal or financial information to businesses you don't know or haven't verified. You can always check out unfamiliar companies with your local consumer protection agency, the Better Business Bureau, the state Attorney General, or the National Fraud Information Center.
- Do NOT believe that you have won a lottery you never entered or inherited money from someone you've never met or heard of.
- Do NOT believe any offers (lottery, inheritance, etc.) that require a fee to be paid up front. There are NEVER any fees associated with collecting lottery winnings or inheritance money.
- As a general rule of thumb, if something seems too good to be true, it probably is.

## **Precautions Against Theft**

Many visitors to London have their pockets picked, purses snatched, or valuables stolen by thieves who frequent rail and underground stations, major shopping streets, restaurants, department stores, and other crowded areas. Thousands of Americans visit the Embassy each to replace stolen passports. You can reduce the possibility of this happening to you by taking the following precautions.

- Do not leave luggage or handbags unattended anytime, anywhere, particularly in rail and tube stations, restaurants, hotel lobbies, and airport terminals.
- Do not carry with you more money than you are likely to need when shopping or sightseeing. Leave valuable items, such as passports, airline tickets, jewelry, credit cards, and cash not immediately needed, in your hotel safe.
- Items of sentimental value, such as family photographs, and difficult-to-replace items, such as driver's licenses, Social Security cards, and address books, should also be left at your hotel or another safe place.
- It is best to leave your passport in the hotel safe. It need not be carried unless you are going to cash traveler's checks. Then it should be keep separately from your wallet or handbag. This may not be feasible for women, but men, whose passports are sometimes lost when a wife's handbag is snatched, should carry their passports in a front trouser or jacket pocket. Thieves are seldom interested in passports alone.
- Purses or handbags should be kept securely fastened, and shoulder bags should be held against the body. Wallets should be carried in a front trouser pocket. Consider using a money belt.
- Women's handbags are particularly at risk in crowded restaurants when placed on the floor next to the chair or under the table, or when hung over the back of a chair.
   Thieves are quite adept at removing these bags if you are not actually holding them, or if you have left them behind while visiting the buffet or salad bar.
- Don't leave purses and handbags, or men's jackets containing wallets, unguarded while making purchases or trying on clothing in stores. A moment's carelessness is all that a thief requires.
- Do not leave baggage or other valuable items in an unguarded car at any time, and certainly never at night. A locked car trunk can easily be broken into and often is.

#### GENERAL ADVICE FOR ALL TRAVELERS

- Safeguard your money by buying traveler's checks. Do not cash them all at once; that defeats the purpose of purchasing them at all. Only cash as much as you need for the foreseeable future, and keep a record of the check numbers you have used.
- Most traveler's check companies ask to see the purchase receipt if you file a refund claim. Keep the receipt separately, NOT in the same wallet, handbag, or purse as the checks themselves.
- Whenever possible, leave valuable items such as jewelry, traveler's checks, credit cards, airline tickets, and cash not immediately required in the hotel safe. Remember to obtain a receipt for the property you have deposited.
- Leave a list of your passport, credit card, and traveler's check numbers with a friend or relative whom you can contact easily in an emergency.
- Take out travel insurance to cover the expense incurred by loss or theft of your belongings overseas. Carry details of the policy with you and leave a copy with a friend or relative.

Do not leave baggage in an unguarded car at any time.

#### PROTECTING YOUR PERSONAL INFORMATION ON THE INTERNET

Often when people belong to online communities, such as E-mail distribution lists, message boards, blogging sites, or social networking sites, they tend to divulge too much personal information about themselves. If you are not careful with the information you reveal on the Internet, it would be very easy for anyone to find your name, phone number, home address, or E-mail address and use this information for social, advertising, or even criminal purposes without your consent. Identity theft can occur when someone steals and uses personal information, such as your name or Social Security number, to commit fraud.

Always be careful and aware of the amount of personal information you share with others, especially online. Before you post any information online, be aware of these general guidelines.

#### Online profiles are public.

When you join an online network or community, you are often required to create a screen name, a password, and to list your E-mail address. You often will be asked to create a user profile with additional information, such as your home address, telephone numbers, birth date, and more. Be aware that in most online communities, members are allowed to view the screen names, E-mail addresses, and sometimes full profiles of other members. Do not post information you are not comfortable sharing with strangers.

## Comments and information you post on community websites are permanent and not secured.

When you communicate with people online through such media as social networking sites or chat rooms, try not to divulge personal information such as your place of residence, names of family members, or travel dates or plans. All of this information is permanently recorded and can be found by anyone on the Internet. Even if you feel comfortable with the people you are communicating with, do not be lulled into a false sense of security – again, any information you share online can be found by anyone else with Internet access, and may make you vulnerable to spam, scammers, and identity theft.

## Utilize the privacy settings.

Many social networking sites offer different degrees of privacy settings. These settings allow you to choose and limit the people who can view your profile information and block your name and profile from being available via Internet search engines.

### Be wary of online surveys.

Chain surveys may seen harmless, but sometimes the questions asked, such as "What was your first pet's name?" and "What is your mother's maiden name?" are the same types of security questions asked by banking and credit institutions. Be aware of the information you are making available to the public.

### Never click on links from your E-mail.

Social networking sites often send you E-mail notifications. Scammers can create E-mail notifications that look just like the real thing. Clicking on such a link can lead to sites that encourage you to enter personal information such as usernames and passwords that allow scammers to hijack your E-mail or social networking accounts, or to download malicious software. In some cases, scammers have used such techniques to obtain money from the user's friends and family by claiming that the user was in a "tragic accident". To protect yourself, never click on the link within an E-mail. Always open your browser and input the web address yourself.

## Keep an alternative E-mail account.

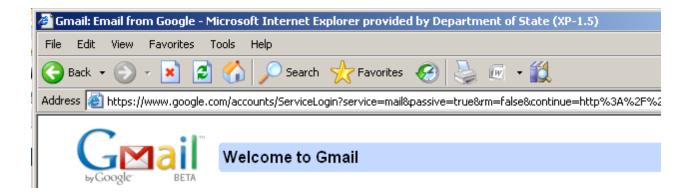
Only share your primary E-mail account with people you know. By using a secondary E-mail account for your online subscriptions and newsgroups, you can minimize the clutter in your inbox by keeping those E-mails separate from your personal and business E-mails. Consider setting up the second E-mail account with non-personal information (e.g. different date of birth, etc.) and write down this information to be placed in a safe location for your own monitoring purposes.

## When shopping online, buy from reliable sources.

When buying from independent sources (not from established stores or company websites) check the reliability of the seller by reading reviews and buyer feedbacks. When buying expensive items, try to limit your purchases from companies with a clear privacy policy that will explain exactly what information the service will need from you and how that information will be used. Be suspicious if the site does not post a privacy policy.

## Make sure you enter financial or sensitive information such as usernames and passwords on a secure website.

Make sure that any site that requires you to input credit card or banking information is secure. Look at the URL; if the web address begins with [https://], the website is secure.



The default setting for most web browsers is a pop-up window that alerts you whenever you are entering or leaving a secure site.



If this option is turned off on your browser, a padlock (indicated inside the red circle in the image below) will appear either on the address bar or in the corner of your browser window to indicate if a site is secure.



Do not use the same passwords for all your login sites. While using the same login name and password is convenient and easy to remember, consider using different passwords or variations of a common password on different sites. This is to ensure the security of your information in case one of your profiles has been hacked. Especially consider using a different password on important websites such as online banking or online payment sites.

Consider encrypting the information stored in portable devices. Many people carry portable devices such as laptops, phones, PDAs, iPods, and USB drives that are capable of carrying significant amounts of information that, when lost, may compromise your personal information. First, be careful of the amount and type of information you carry on portable devices. If you must store highly personal information on these devices, consider encrypting the data. By encrypting your device, the files contained within it become password protected and can normally only be accessed by you or someone who knows your password. Computer programs can be bought to guide you through the encryption process. However, be sure to buy these programs from reputable sources and companies to guarantee the security of your information.

#### **Registering With An U.S. Embassy**

In 2004 the State Department launch a secure online travel registration website which will allow you, as an American citizen, to record foreign trip and residence information that the Department of State can use to communicate with you and assist you in case of an emergency.

U.S. Citizens around the world who travel or reside abroad can access the site either through a link on <u>travel.state.gov</u> or directly at <u>travelregistration.state.gov/ibrs</u>. We invite you to register yourself and your family and get acquainted with travel registration. If you are already registered with this Embassy/Consulate, please re-register online to update your records.

## What is Travel Registration?

Travel registration is a free service provided by the U.S. government to U.S. citizens who are traveling to, or living in, a foreign country. Registration allows you to record information about your upcoming trip abroad that the Department of State can use to assist you in case of an emergency. American residing abroad can also get routine information from the nearest U.S. embassy or consulate.

## Why should I register?

Millions of American travel abroad every year and encounter no difficulties. However, U.S. Embassies and consulates assist nearly 200,000 Americans each year who are victims of crime, accident, or illness, or whose family and friends need to contact them in an emergency. When an emergency happens, or if natural disaster, terrorism, or civil unrest strikes during your foreign travel, the nearest U.S. embassy or consulate can be your source of assistance and information. By registering your trip, you help the embassy or consulate locate your when you might need them the most. Registration is voluntary and costs nothing, but it should be a big part of your travel planning and security.

## How can the embassy or consulate assist me while I am abroad?

U.S. consular officers assist Americans who encounter serious legal, medical, or financial difficulties. Although consular officers cannot act as your legal counsel or representative, they can provide the name of local attorneys and doctors, provide loans to destitute Americans, and provide information about dangerous conditions affecting your overseas travel or residence. Consular officers also perform non-emergency services, helping Americans with absentee voting, selective service registration, passports, and register American children born abroad. Most embassies and consulates have websites with more information.

Registration through this website is NOT considered proof of U.S. citizenship. If you apply for any American citizen services from the embassy or consulate while abroad, you will be asked by the consular staff to provide proof of U.S. citizenship, such as a U.S. passport or American birth certificate.

## How will my information be used?

The Department of State and its overseas embassies and consulates request this information only to inform and assist American traveling or residing in foreign countries. All personal information you provide is secure and protected by the Privacy Act of 1974.

## What if I am already living abroad?

Register as a Long-Term Traveler. You then have the opportunity to provide information about your foreign residence, and you can opt to receive information from the nearest embassy or consulate. If you create a password, you can update your personal information on this website at any time.

If you have a residence or contact address in the U.S., use that address as your Personal information address, and your foreign residence as your Long-Term Trip address. If you do not have a U.S. residence or contact address, use your foreign residence as both your Personal information address and your Long-Term Trip address.

## I just want information about the country I'm visiting.

You don't have to register to get travel information from the Department of State. A current listing of all Travel Warnings, Public Announcements, and Consular Information Sheets can be found at <u>travel.state.gov</u>. Find more information at your local U.S. Embassy or Consulate website.

## **Registration and Privacy**

The Department of State is committed to ensuring that any personal information received by our overseas embassies and consulates pursuant to the registration process, whether in person or otherwise, is safeguarded against unauthorized disclosure. The data that you provide the Department of State is subject to the provisions of the Privacy Act (5 USC 552a). This means that the Department of State will not disclose the information you provide us in your registration application to any third parties unless you have first given us written authorization to do so, or unless the disclosure is otherwise permitted by the Privacy Act.

Authority: 22 U.S.C. 2715, and 22 U.S.C. 4802 (b).

## Purpose: To notify U.S. citizens in the event of a disaster, emergency or other crisis, and for evacuation coordination.

The information solicited on this form may be made available as a routine use to appropriate agencies whether federal, state, local, or foreign, to assist the Department in the evacuation or provision of emergency service to U.S. citizens, or for law enforcement and administration purposes or pursuant to court order. The information is also made available to private U.S. citizens, known as wardens, designated by U.S. embassies to assist in communicating with the American community in an emergency. For a complete statement of the routine uses to which this information may be put, see the Prefatory Statement of Routine Uses and the listing of routine uses set forth in the systems description for Overseas Citizens Services Records (State-05), found at foia.state.gov/issuances/priviss.asp. Lastly, while the Department of State's internet site uses secure encryption to safeguard your privacy and therefore any unauthorized interception by third parties of the information you send via the internet is unlikely, please keep in mind that the Department of State is not responsible for any such interception.

## **Using Taxis And Minicabs In London**

#### **Taxis**

"Black Cabs" (the ones with the light above the windshield) and their drivers undergo stringent tests, and are the *only* type of cab that can be legally hailed on the street.

#### **Minicabs**

,Cannot ply for hire and have to be called by you. Any vehicle which is not a Black Cab that is touting for business is probably not licensed and should not be used.

You can access 7,000 licensed "Black Cabs" using just one telephone number – 0871 871 8710. This taxi booking service combines all six of London's radio taxi circuits, allowing you to telephone 24 hours a day if you need to "hail a cab."

Alternatively, to find a licensed minicab, text "HOME" to 60835 on your mobile phone. This will get you the telephone number to two licensed minicab companies in the area. If you know in advance what time you will be leaving for home, you can pre-book your return journey.

#### TAXI/MINICAB SAFETY TIPS:

- Check for the official yellow sticker in the front and rear of the screens as proof that it is a licensed cab.
- Make sure that the minicab you ordered is the one that turns up. Ask the dispatcher for the name of the driver and the type of vehicle he/she will be driving. If it can't be given at the time, ask the dispatcher his/her name so that you can ask the driver.
- Try to travel with a friend.
- Always sit in the back of the cab with your cell phone switched on. Limit your conversation to general topics, and not specifics about you.
- Always trust your instincts. If you are not happy, ask the driver to drop you off, preferably in a busy area. If the driver refuses, call 999 for the police.
- The "Safe Travel at Night" partnership among the Metropolitan Police, Transport for London, and the Mayor of London maintains a website with additional information at <a href="http://www.cabwise.com/">http://www.cabwise.com/</a>.

## **Driving In The United Kingdom**

Driving license requirements for holders of American driver's licenses can be found at: <a href="http://www.direct.gov.uk/en/Motoring/DriverLicensing/DrivingInGbOnAForeignLicence/index.htm">http://www.direct.gov.uk/en/Motoring/DriverLicensing/DrivingInGbOnAForeignLicence/index.htm</a>

#### ROAD SAFETY IN THE UNITED KINGDOM AND GIBRALTAR

While in a foreign country, even one as familiar and accessible as the United Kingdom, U.S. citizens may encounter road conditions that differ significantly from those in the United States. The information below concerning the United Kingdom is provided for general reference only, and may not be totally accurate in a particular location or circumstance.

- Safety of public transportation: excellent
- Urban road conditions/maintenance: good
- Rural road conditions/maintenance: good
- Availability of roadside assistance: excellent

**Driving Conditions**: Most visitors to the United Kingdom are already aware that driving is on the left and the steering wheel is on the right. However, few are truly prepared for the narrowness of the roads, the speed at which cars travel them, and the number of cars on the road. The new European Community, the Channel Tunnel, and a booming economy have combined to make driving in the United Kingdom a challenge.

- There are more cars on the road, and recent arrivals and tourists drive many of them. Driving lanes are much narrower than in the United States and 60 mph, the posted speed limit for single carriageways (what Americans would call a divided highway), will seem much faster than it does in New York or Los Angeles.
- The 30 mph speed limit in built-up urban and suburban areas seems reasonable until you add parking in either direction on both sides of the already narrow road. In many areas, heavily traveled two-way streets are only one-car wide for most of the day. The authorities estimate that 70 percent of the motor vehicle accidents in the United Kingdom are caused by excessive speed.

Although roads are generally well maintained, road works are common and roads may be left in poor condition while work is ongoing. Safety barriers are sometimes not as visible or well-lighted as those used in the United States.

• While roadside assistance and emergency response in the more populated areas is excellent (although in some cases not as fast as in the United States), rural roads can be quite deserted and help could be far away. Heavy rains and severe whether are common in the north and on the coastline, and some areas are prone to flooding. In the United Kingdom, "999" is the equivalent of the "911."

## **Traffic Regulations**

Drivers must yield to emergency vehicles using flashing blue lights or sirens. It is customary for cars in both directions to pull over and slow or stop. Left turns at red lights (the equivalent of the United States "right on red") are not permitted. Traffic signals will go to red and yellow before turning green. Although it is not legal to move before the light shows green, traffic will start moving at this interim signal.

#### **Seat Belts**

Seat belts must be worn by the driver and passengers if the vehicle is fitted with them. It is against the law to carry an unrestrained child in the front seat of a vehicle. If available, child safety seats must be used in both the front and rear seats. If violations occur, the driver is held responsible.

#### **Driving License**

A valid U.S. driver's license is required for short-term American visitors (see above). Those staying more than a year have just that period of time to obtain a UK driver's license. International driving permits are recognized, but are also only valid for one year.

#### **Mobile Phones**

Since December 1, 2003 it has been illegal to drive in the UK while using a hand held communication device. This includes cell phones and PDA's. The use of a mobile phone for talking or sending SMS messages, is strictly forbidden. Fines range from £60 to a maximum of £1,000 if the matter goes to court.

## **Driving Offenses**

Penalties for driving while intoxicated are stiff and Americans have been sentenced to prison in these cases. Refusing to submit to a breathalyzer or blood test is a separate violation of the road traffic act and will likely result in arrest. Penalties may also be assessed for any accident which involves injury or death.

## **Motorcycles & Scooters**

Visiting motorists will also notice a high number of motorcycles and scooters on the roads, especially in larger cities. It is customary and even encouraged for drivers of motorcycles to weave in and out between cars, improving their position in the traffic. They may pass on the right or left, often at very high speed. Bicyclists are also common and are generally not allowed on the sidewalk, so you will share the road with them as well.

#### **Pedestrians**

Pedestrians have the right-of-way at all "zebra crossings," crosswalks designated by wide white lines painted on the road and flashing yellow lights, known as beleisha beacons. Unless otherwise indicated, traffic in the roundabouts (rotaries) has the right-of-way and moves in a clockwise direction.

When in doubt, yield. Otherwise, there is no standard right-of-way, from the left or the right. There are very few intersections with stop signs. If there is a solid white line across the road, stop. If the line is dashed, you must yield. If no indication is given, slow down and negotiate.

If you are on foot, remember that on two-way streets, traffic will approach you first from the right, not the left. The sidewalks at most crosswalks in larger cities indicate which way you should look. Pedestrians only have the right-of-way in the painted zebra crossings and at intersections with traffic signals when the walk indicator is flashing.

Drivers generally do not give way to pedestrians.

## **Use of Headlights**

The UK Highway Code says that flashing your headlights has the same purpose as sounding your horn to warn other drivers of your presence. However, be aware that drivers will also flash their lights to indicate that they are ceding the right-of-way or that they are taking it or to thank you for letting them pass. Their speed is usually a good indicator of whether or not they intend to yield. Proceed with caution.

#### **Motor Coaches**

With the increase in travel from the continent, there are many motor coaches on the roads. These very large busses operate a high speed and the drivers may not be familiar with left-hand side driving. If you are a passenger on a bus tour, speak to your tour operator about the driver's experience with UK driving. If you are driving, give them a wide berth.

## **Public Transport**

Public transport in the United Kingdom is excellent and plentiful. However, for all the reasons listed above, it is also very popular and especially during the summer tourist season, very crowded.

The rail system is comprised of several private companies operating under UK Government supervision. Numerous private bus companies operate intercity services and airport shuttles.

## **Highway Code**

The UK Road Traffic Act of 1988 requires observance of the Highway Code. The code booklet is prepared by the Department of Environment Transport Regions (DETR) and can be found at

http://www.direct.gov.uk/en/TravelAndTransport/Highwaycode/index.htm . The code may be ordered on-line from Her Majesty's Stationary Office, at http://www.tso-online.co.uk, and can be purchased in the United Kingdom at many bookstores and news stands. If you are renting a car in the United Kingdom, your rental car agency may be able to provide a copy. Most rent cell phones as well. If you ask, they can also offer safety tips and other guidance to make your time on the road as uneventful as possible. The British Automobile Association (AA) also offers real-time traffic updates and other relevant information on the web at http://www.theaa.co.uk.

#### **Final Note**

British driving mannerisms can best be described as subtle. A nod of the head may mean proceed or thank you. They may appear to be deliberately looking in the other direction as they cut into traffic in front of you. Remain alert, drive at a safe speed, and remember to stay left!

#### INTERNATIONAL DRIVING PERMITS

Although many countries do not recognize U.S. driver's licenses, most countries accept an international driving permit (IDP). IDPs are honored in more than 150 countries outside the United States (see the American Automobile Association's application form for the list of countries.) They function as a legal identification document that translates U.S. driver's license information into 11 foreign languages. These licenses *are not intended to replace* valid U.S. state licenses, and should only be used as a supplement to a valid license. IDPs are *not* valid in an individual's country of residence.

Before departure, you can obtain an IDP from an automobile association authorized by the Department of State to issue these documents. Article 24 of the U.N. Convention on Road Traffic (1949) authorizes the Department of State to empower certain organizations to issue IDPs to those who hold valid U.S. driver's licenses. The Department has designated the American Automobile Association (AAA) and the American Automobile Touring Alliance (AATA) as the only authorized distributors of IDPs.

Many foreign countries require deposit of a customs duty or an equivalent bond for each tourist automobile entering its territory, and the motoring associations are equipped with the necessary facilities for expeditiously providing a standard bond document (Article 3 of the Convention). The Convention is not applicable to U.S. motorists using their cars in the United States.

## **How To Apply For An International Driving Permit**

Before departure, you can obtain an IDP at a local office of one of the two automobile associations authorized by the Department of State: AAA and AATA, as noted above.

- AAA, 1000 AAA Drive, Heathrow, FL 32745-5063. The application is available on-line at http://www.aaa.com
- The National Auto Club, 1151 E. Hillsdale Blvd., Foster City, CA 94404, Tel: 650-294-7000; Fax: 650-294-7040; website <a href="http://www.nationalautoclub.com/">http://www.nationalautoclub.com/</a>

To apply for an IDP, you must be at least age 18, and you will need to present two passport-size photographs and your valid U.S. license.

## **International Driving Permits Issued By Unauthorized Persons**

The Department of State is aware that IDPs are being sold by persons not authorized to do so pursuant to the requirements of the U.N. Convention of 1949. Moreover, many of these IDPs are being sold for large sums of money, far greater than the sum charged by entities authorized by the Department of State. Consumers experiencing problems should contact their local office of the U.S. Postal Inspector, the Better Business Bureau, or their state or local Attorney General's office.

#### **Auto Insurance**

Car rental agencies overseas usually provide auto insurance, but in some countries, the required coverage is minimal. When renting a car overseas, consider purchasing insurance coverage that is at least equivalent to that which you carry at home. In general, your U.S. auto insurance does *not* cover you abroad. However, your policy may apply when you drive to countries neighboring the United States. Check with your insurer to see if your policy covers you in Canada, Mexico, or other countries. Even if your policy is valid in one of these countries, it may not meet that country's minimum requirements. If you are under-insured for a particular country, auto insurance can usually be purchased on either side of the border.

## DRIVING LICENSE REQUIREMENTS IN WESTERN EUROPE FOR AMERICAN LICENSE HOLDERS

This information is intended for tourists in Western Europe. Regulations may differ for persons working or residing abroad. Further information is available from the appropriate Embassy, Consulate, or Tourist Authority in the country you are visiting.

**AUSTRIA** 

Tel: 020-7235-3731\*

http://www.austria-tourism.at

International Driving Permit is required for

car rental purposes.

**BELGIUM** 

Tel: 020-7470-3735/4\*

http://www.visitbelgium.com

International Driving Permit not required if staying less than 90 days in the country.

**DENMARK** 

Tel: 020-7333-0200\* http://www.dt.dk International Driving Permit not required.

**FRANCE** 

Tel: 020-7073-1200\* us.franceguide.com

International Driving Permit is not required. See website for further information on required documentation, or ask car rental agency for details.

**GERMANY** 

Tel: 020-7824-1300

http://www.visits-to-germany.com

International Driving Permit is required. U.S. license accepted if accompanied by a German translation, certified at the German Embassy, 23 Belgrave Square, London SW1. Call 020-7824-1300 for further details

**GREECE** 

Tel: 020-7229-3850\*

http://www.greekembassy.org.uk

International Driving Permit is required.

**ITALY** 

Tel: 020-7408-1254

http://www.italiantourism.com/

International Driving Permit is required.

REPUBLIC OF IRELAND

Tel: 800-7426-7625

http://www.discoverireland.com/

International Driving Permit not required.

**NETHERLANDS** 

Tel: 020-7590-3200\* http://www.netherlands-

embassy.org

International Driving Permit not required.

**NORWAY** 

Tel: 020-7591-5500\*

http://www.visitnorway.com

International Driving Permit not required for

visit of up to three months.

**PORTUGAL** 

Tel: +35 12-1120-5050

http://www.visitportugal.com

International Driving Permit not required.

**SPAIN** 

Tel: 020-7589-8989\* http://www.okspain.org International Driving Permit is required.

**SWEDEN** 

Tel: 020-7108-6168

http://www.visitsweden.com/

International Driving Permit not required.

**SWITZERLAND** 

Tel: 020-7616-6000\*

http://www.myswitzerland.com

International Driving Permit not required.

UNITED KINGDOM

Tel: 087-0600-0371 (AA)

International Driving Permit not required.

## **Finding Missing People In The United Kingdom**

The U.S. Embassy can assist in locating an American citizen in the United Kingdom in cases of parental child abduction or missing person cases, or when a friend or loved one has not arrived at a location on the scheduled date and time. The Embassy cannot help you trace your ancestry in the United Kingdom.

The following organizations also may be of assistance in tracing people in the United Kingdom. This list is provided as a service to the public and does not constitute a recommendation by the U.S. Embassy. The Embassy cannot accept any responsibility for the professional ability or integrity of the persons whose names appear below. Fees are entirely a matter for agreement between you and the organization.

**MISSING PERSONS:** People go missing for various reasons, be it through personal choice, illness, stress, abduction, or foul play, as well as due to drug- or alcohol-related dependency. If someone is missing and you believe the person is at risk, the following organizations may be able to assist.

#### TRACING MISSING PERSONS VIA UK GOVERNMENT AGENCIES

#### **UK Police Service**

The police service can undertake inquiries to trace persons whose whereabouts are unknown when there are concerns about their safety and welfare. Initial contact should be made with your local police station.

Website: <a href="http://www.homeoffice.gov.uk/police">http://www.homeoffice.gov.uk/police</a>

## **National Missing Persons Helpline**

The National Missing Persons Helpline provides support and practical help for relatives of missing people, such as contacts who look for vulnerable missing people on the streets, publicity/TV and print media if desired, checking names on a national computerized register of missing people, and an image-enhancing "age progression" computer program designed to update photographs.

Tel: 0500-700-700; from overseas: 011-44-20-8392-4545

Website: http://www.missingpersons.org

### **UK Army Records Office**

The Army Records Office can trace British military personnel. The type of trace undertaken depends upon when the individual left military service and the military unit in which he/she served.

Website: <a href="http://www.army.mod.uk/rlc/history/351.aspx">http://www.army.mod.uk/rlc/history/351.aspx</a>

#### **UK Prisoner Location Service**

The UK Prison Service can help you trace someone you believe is in prison custody. All inquiries must be in writing and include the full name of person you want to contact, any other names by which the person may have been known, date of birth, and reason for inquiry. If the person is in custody, your details will be passed to the person, and he or she will be asked to give consent for the disclosure of his or her whereabouts.

E-mail: prisoner.location.service@noms.gsi.gov.uk

Website:

http://www.hmprisonservice.gov.uk/adviceandsupport/keepingintouch/locationservice/

#### **Other Government Resources**

If you know the original address of the individual you are seeking, you can pursue local sources of information, such as the state Office of Vital Records; high school reunion organizers and university alumni associations; the local Probate Office for a will or Letters of Administration for the person if he or she possessed property in the county and is now deceased; local newspapers, for articles, obituaries, death notices, etc.; and the Office of Vital Statistics. Additionally, if you are in the United Kingdom and know in which town or city the missing person may reside, call directory assistance on 192 quoting the person's surname to see if they are listed and have a telephone number.

## **Electoral Registers**

Published annually by the Electoral Registration Officer of each local UK council, these records contain the name and address of each registered voter. Access to these registers differs, but is most often gained through libraries, post offices, council offices, and Citizen Advice Bureaus.

## **Private Organizations**

Private organizations also can provide guidance to assist people in tracing relatives and friends. In addition to the individual information below, you might wish you check out Look4them: <a href="http://www.look4them.org.uk/index.html">http://www.look4them.org.uk/index.html</a>. This website is a compilation of eight major organizations responsible for locating missing persons, including: (1) International Social Services, (2) Salvation Army, (3) Missing People, (4) Reunite, (5) Nocap, (6) British Red Cross, (7) Association of British Investigators, and (8) the UK police department.

#### Reunite

provides advice to parents involved in international custody disputes and parental abduction. Reunite advises both the left-behind parent and the parent with the child(ren).

P.O. Box 7124, Leicester LE1 7XX

Tel: 011-6255-6234; from overseas, 011-44-11-6255-5345; Fax: 011-6255-6370; fax from overseas: 011-44-11-6255-6370

E-mail: <a href="mailto:reunite@dircon.co.uk">reunite@dircon.co.uk</a>
Website: <a href="mailto:http://www.reunite.org">http://www.reunite.org</a>

#### **Red Cross UK**

Offers a tracing and communication service to families who have been separated due to war or natural disaster. You may locate your local Red Cross office via the website.

London branch: Aztec Row, 5 Berners Road, London N1 0PW

Tel: 020-7704-5686

Website: <a href="http://www.redcross.org.uk/localservice.asp?id=2413">http://www.redcross.org.uk/localservice.asp?id=2413</a>

## **Association of British Investigators**

Maintains a list of professional, private investigators to conduct searches on behalf of individuals.

27 Old Gloucester Street, London WC1N 3XX

Tel: 087-1474-0006; from overseas: 011-44-20-7262-9586

E-mail: <u>info@theabi.org.uk</u>

Website: <a href="http://www.theabi.org.uk/">http://www.theabi.org.uk/</a>

#### ADOPTION/SEPARATED FAMILY

Family members sometimes lose touch with one another in non-emergency situations, including adoption, divorce, and out-of-wedlock births. These organizations can help find family when the sought person is not considered at-risk.

#### **International Social Services (ISS)**

A professional social work agency, which has a department specializing in tracing relatives in other countries. ISS can help where there has been adoption and a search is needed to find the birth parents; where the child was brought up by one parent only and is now (as an adult) seeking to re-establish contact with the other parent, or when a parent has lost contact with a child; where there has been disruption in the family leading to separation or divorce. ISS cannot trace friends or assist in cases where child support is the prime concern. There is a charge for the service.

Unit 1.11, Canterbury Court, 1-3 Brixton Road, London SW9 6DE

Tel: 020-7735-8941; from overseas: 011-44-20-7735-8941

E-mail: info@cfab.uk.net

Website: <a href="http://www.cfab.uk.net">http://www.cfab.uk.net</a>

#### **NORCAP**

assists adult children or parents who wish to locate natural families.

112 Church Road, Wheatley, Oxfordshire OX33 1LU

Tel: 018-6587-5000; from overseas, 011-44-18-6587-5000

Website: http://www.norcap.org.uk

## The Salvation Army

Family Tracing Service assists families in locating missing adults. They do not provide location services for fathers of children born out of wedlock, non-relatives, adoption cases, or genealogy research.

101 Newington Causeway, London SE1 6BN

Tel: 020-7367-4747; from overseas: 011-44-20-7367-4747 Website: <a href="http://www.salvationarmy.org.uk/familytracing">http://www.salvationarmy.org.uk/familytracing</a>

#### Kith & Kin Research

Locates family members.

Green Gables, Willow Grove, Fair Oak, Eastleigh, Hampshire SO50 7BJ

Tel: 023-8069-2421; from overseas: 011-44-23-8069-2421

E-mail: info@kithandkinresearch.com

Website: <a href="http://www.kithandkinresearch.co.uk/">http://www.kithandkinresearch.co.uk/</a>

## **Finding Missing People In The United States**

It is difficult to trace someone in the United States when their whereabouts are completely unknown, as there are no central records of names and addresses available to the public. For those trying to locate former colleagues, friends, or relatives, the following information may be of assistance. It is NOT possible to trace the whereabouts of persons through U.S. immigration channels. Records of the U.S. Government are protected by the Privacy Act and cannot be divulged to third parties.

This list is provided by the U.S. Embassy as a convenience to U.S. citizens. It is not meant to be a complete list of possible resources. The Embassy assumes no responsibility for the professional ability or integrity of the persons or facilities listed. Fees and services to be provided are a matter for agreement solely between the individual and the organization.

TRACING U.S. MILITARY PERSONNEL

**Active Duty Military Personnel:** The Embassy maintains no records on active or former members of the U.S. Armed Forces. Written requests for assistance in locating information on military personnel **currently serving** may be sent to the appropriate office listed below:

**Air Force Worldwide Locator:** HQ AFPC/DPDXIDL, 550 C Street W, Suite 50, Randolph Air Force Base, TX 78150-4752, Tel: (210) 565-2660

**Army Worldwide Locator**: Commander, U.S. Army Enlisted Records & Evaluation Center, Attn: Locator, Fort Benjamin Harrison, IN 46249-5301

Navy Worldwide Locator: Naval Personnel Command, PERS 312F, 5720 Integrity Drive, Millington, TN 38055-3120

**Marine Corps Worldwide Locator:** Commandant of the Marine Corps, HQ, USMC, Code MMSB-10, Quantico, VA 22134-5030

Coast Guard Personnel Command (CGPC-adm-3), 4200 Wilson Blvd, Suite 1100 Arlington, VA 22203-1804

These offices may be able to provide a current address, and in some instances will attempt to forward correspondence to the individual's military base/unit. Correspondence for the missing service member can be enclosed, together with a brief letter of explanation, to the appropriate service locator. The letter to be forwarded should contain nothing of value and be in a plain, unsealed, unstamped envelope bearing only the individual's grade, full name, and, if possible, military serial number. Please ensure that your name and return address, including country, is clearly indicated on the top left hand corner of the envelope. A nominal fee may be charged for this service.

#### FORMER MILITARY PERSONNEL:

The Embassy maintains no records on active or former members of the U.S. Armed Forces. All official military personnel files of discharged and deceased veterans are kept in the United States at the National Personnel Records Center (NRPC). Requests for information on former service members must be directed, in writing, to that agency. You should mark your letter for the attention of Mr. Charles Pellegrini and mark it "Do not open in the Mail Room." A form requesting a record search will be mailed to you. When completing the form, provide the full name, including middle initials, details of military service, and the former service member's serial (or Social Security) number, if known. Send your request to: National Personnel Records Center, Military Personnel Records, 9700 Page Blvd., St. Louis, MO 63132-5100; Tel: 314-801-0800.

A brief notice placed in military and related magazines reaches a wide audience and may well come to the attention of the individual you are looking for, or a former member of the same unit. As well as individual veterans' associations' publications, letters are published in the following large-circulation newspapers and magazines:

**Army/Navy/Air Force Times:** Locator Service, 6883 Commercial Drive, Springfield, VA 22159-0500

Air Force Magazine: Bulletin Board, 1501 Lee Highway, Arlington, VA 22209-1198

**American Legion Magazine:** 700 N Pennsylvania Street, P.O. Box 1055, Indianapolis, IN 46206

**The Retired Officer Magazine:** 201 N Washington Avenue, Alexandria, VA 22314-2539

#### TRACING MISSING PERSONS VIA U.S. GOVERNMENT AGENCIES

The Social Security Administration (SSA) and the Department of Veterans Affairs (VA) will attempt to forward correspondence to missing persons, but only when a considerable monetary or strong humanitarian consideration is involved. You should send a letter intended for the missing person, along with a brief letter of explanation, to the appropriate agency. The letter to be forwarded should contain nothing of value and be in a plain, unsealed, unstamped envelope bearing only the person's name and Social Security/military serial number. If this number is not known, you should include any other identifying information, such as full name, date and place of birth, and parents' names. The addresses are:

# **Social Security Administration**

Office of Public Inquiries Windsor Park Building 6401 Security Blvd. Baltimore, MD 21235

Tel: 800-772-1213

Website: <a href="http://www.socialsecurity.gov/">http://www.socialsecurity.gov/</a>

## **Department of Veterans Affairs**

810 Vermont Avenue, NW Washington, DC 20420 Tel: 1-800-827-1000

Website: <a href="http://www.va.gov/">http://www.va.gov/</a>

#### OTHER GOVERNMENT RESOURCES

If you know the original address of the individual you are seeking, you can pursue local sources of information, such as the state Office of Vital Records; high school reunion organizers and college alumni associations; the Adjutant General's Office in the person's home state for data on state personnel who served in World War II, Korea, or Vietnam; county and state Veteran's Administration Offices; local posts of the American Legion, Veterans of Foreign Wars, and American Veterans of World War II; the county Probate Office for a will or Letters of Administration for the person if he or she possessed property in the county and is now deceased; local newspapers, for articles, obituaries, death notices, etc; and the state Office of Vital Statistics.

#### PRIVATE ORGANIZATIONS

Private organizations also can provide guidance to assist people in tracing relatives and friends.

TRACE (Transatlantic Children's Enterprise), Norma Jean Clarke-McCloud, 29

Connaught Avenue, Enfield, Middlesex, EN1 3BE

E-mail: <a href="mailto:normajean78@hotmail.com">normajean78@hotmail.com</a> Website: <a href="http://www.tracepw.org/">http://www.tracepw.org/</a>

Kith & Kin Tracing, Richard J. Constable, Green Gables, Willow Grove, Fair Oak,

Eastleigh, Hants SO5 7BJ

Tel: 023-8069-2421

E-mail: Larry-macdonald@shaw.ca

Website: http://www.kithandkinfamilytree.com/

Ariel Bruce Associates, 10 Rodmell, Regent Square, London WC1H 8HX United

Kingdom

Tel: 0 20 7209 8966

E-mail: arielbruce@aol.com

Website: <a href="http://www.arielbruce.com/">http://www.arielbruce.com/</a>

#### **RELIGIOUS ORGANIZATIONS**

Some religious organizations can also assist in tracing missing persons, such as:

The Church of Jesus Christ of Latter-Day Saints: At Family History Centers in both the United Kingdom and the United States, usually located within Latter-Day Saint churches, you can find, or obtain, census returns, wills, church records, etc., from most parts of the world. In addition, you can consult the <a href="International Genealogical Index">International Genealogical Index</a> (IGI) <a href="http://www.familysearch.org/ENG/search/igi/search\_igi.asp">http://www.familysearch.org/ENG/search/igi/search\_igi.asp</a> and the <a href="Ancestral File">Ancestral File</a>. The IGI is a worldwide index of approximately 187 million names of deceased persons. This index does not contain records of living persons. The Ancestral File contains genealogical data on millions of individuals from many countries, including information on names, dates and places of birth, marriages, and deaths.

For a full list of Family History Centers, contact:

The Family History Library, 35 North West Temple St., Salt Lake City, Utah 84150

Tel: 801-240-2584

Website: <a href="http://www.utah.com/mormon/family\_history.htm">http://www.utah.com/mormon/family\_history.htm</a>

#### **HUMANITARIAN ORGANIZATIONS**

The following organizations may be able to assist in cases of sufficiently compelling humanitarian need and where the missing person is a close relative:

**British Red Cross,** Tracing & Messages Section, Aztec Row, 5 Berners Road, London N1 0PW

Tel: 020-7704-5686

Website: <a href="http://www.redcross.org.uk/localservice.asp?id=2413">http://www.redcross.org.uk/localservice.asp?id=2413</a>

Salvation Army HQ, Family Tracing Service, 101 Newington Causeway, London SE1

6BN

Tel: 084-5634-4747

Website: www1.salvationarmy.org.u

Adoptees Liberty Movement, P.O. Box 85, Denville, NJ 07834

E-mail: MAnderson@almasociety.org Website: http://www.almasociety.org/

# **Living In The UK**

- American Schools In The United Kingdom
- American Universities/Colleges In The United Kingdom
- American Organizations in the United Kingdom
- Relocation Services
- Veterinary Surgeons

## **American Schools In The United Kingdom**

The following schools offer the American curriculum. Further advice is available from the school itself or from the International Schools Directory, published by the European Council of International Schools (ECIS), 21B Lavant Street, Petersfield, Hampshire GU32 3EL, Tel: 017-3026-8244.

#### The American School in London

Not boarding; day, co-ed, kindergarten and grades 1-12 One Waverly Place, St. John's Wood, London NW8 0NP

Tel: 020-7449-1200 Fax: 020-7449-1350

E-mail: <u>admissions@asl.org</u> Website: <u>http://www.asl.org/</u>

### THE AMERICAN COMMUNITY SCHOOLS

#### **ACS International School Cobham**

Pre-kindergarten to grade 12, co-ed, day, boarding, ages 3-18 Portsmouth Road, Heywood, Cobham, Surrey KT11 1BL

Tel: 019-3286-7251 Fax: 019-3286-9798

E-mail: <a href="mailto:cobhamadmissions@acs-england.co.uk">cobhamadmissions@acs-england.co.uk</a>

Website: http://www.acs-england.co.uk

### **Centre Academy**

Day, co-ed, grades 3-12

92 St. Johns Hill, Battersea, London SW11 1SH

Tel: 020-7738-2344 Fax: 020-7738-9862

E-mail: ukadmin@centreacademy.com

Website: http://www.centreacademylondon.eu

#### **ACS International School**

Day, co-ed, pre-kindergarten to grade 9

108 Vine Lane, Hillingdon Court, Middlesex UB10 0BE

Tel: 018-9525-9771 Fax: 018-9581-0634

E-mail: hillingdonadmissions@acs-england.co.uk

Website: http://www.acs-england.co.uk

#### The International School of Aberdeen

Day, co-ed, pre-kindergarten to grade 12, grades 8-12 boarding 296 North Deeside Road, Milltimber, Aberdeen AB13 0AB

Tel: 012-2473-2267 Fax: 012-2473-5648

E-mail: admin@isa.aberdeen.sch.uk

Website: http://www.isa.aberdeen.sch.uk/

### The International School of Choueifat UK

Day, co-ed, grades 1-13

Ashwicke Hall, Marshfield, Nr. Chippenham, Wiltshire SN14 8AG

Tel: 012-2589-1841 Fax: 012-2589-1011 E-mail: sisuk@sabis.net

Website: http://www.sisuk-sabis.net/

## **Marymount International School**

Girls only, Catholic day and boarding, grades 6-12 George Road, Kingston-upon-Thames, Surrey KT2 7PE

Tel: 020-8949-0571 Fax: 020-8336-2485

E-mail: <u>info@marymountlondon.com</u>

Website: <a href="http://www.marymountlondon.com">http://www.marymountlondon.com</a>

# The Southbank International School (Hampstead and Kensington)

Co-ed, nursery to grade 8/early childhood to grade 12, day only

36-38 Kensington Park Road,

London W11 3BU Tel: 020-7243-3803

Website: <a href="http://www.southbank.org/">http://www.southbank.org/</a>

# TASIS, The American School in England

Day and boarding, co-ed; nursery to grade 12 (day), grades 9-12 (boarding); IB diploma

in grades 11-12; summer programs in June/July/August

Coldharbour Lane, Thorpe, Surrey TW20 8TE

Tel: 019-3256-5252 Fax: 019-3256-4644

Website: <a href="http://www.tasis.com">http://www.tasis.com</a>
E-mail: <a href="mailto:ukadmissons@tasis.com">ukadmissons@tasis.com</a>

# **ACS Egham International School**

Pre-kindergarten to grade 12, day and boarding, co-ed Woodlee, London Road (A30), Egham, Surrey TW20 0HS

Tel: 017-8443-0800 Fax: 017-8443-0626

E-mail: <a href="mailto:eghamadmissions@acs-england.co.uk">eghamadmissions@acs-england.co.uk</a>

Website: <a href="http://www.acs-england.co.uk">http://www.acs-england.co.uk</a>

## **American Universities/Colleges In The United Kingdom**

The list of American universities/colleges in the United Kingdom has been provided to the Embassy by IST Plus, Rosedale House, Rosedale Road, Richmond, Surrey TW9 2SZ, tel: 020-8939-9057. Contact IST Plus, or the individual universities/colleges directly, and/or The Educational Advisory Service, 62 Doughty Street, London WC1N 2JZ, tel: 020-7404-6994, for a more comprehensive list and further details about study opportunities in the United Kingdom and abroad.

Many of these study abroad programs are restricted to enrolled students at the affiliated U.S. universities. For more information on eligibility and program specifics please contact the university/college campus in the United States.

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following institutions. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information on the list is provided directly by the institutions.

### **American Intercontinental University**

110 Marylebone High Street, London W1M 3DB

Tel: 020-7467-5600

Website: <a href="http://www.aiulondon.ac.uk/">http://www.aiulondon.ac.uk/</a>

Study Abroad Programs

Suite 105, 3150 West Higgins Road, Hoffman Estates, IL 60195

Tel: 1-800-255-6839

Website: studyabroad.aiuniv.edu/

# **American Institute for Foreign Study**

37-38 Queen's Gate, London SW7 5HR

Tel: 020-7581-7300

Website: <a href="http://www.aifs.com/">http://www.aifs.com/</a>

#### **River Plaza**

9 West Broad Street, Stamford, CT 06902

Tel: 203-399-5000

Website: <a href="http://www.aifs.com/">http://www.aifs.com/</a>

#### AU Abroad - Abroad at AU

American University, Rockwood Building, 4400 Massachusetts Ave. NW, Washington,

D.C. 20016-8039

Tel: 202-885-1320 or 1-866-313-0757

(**not** affiliated with The American University in London)

Website: <u>auabroad.american.edu/</u>

## **Brigham Young University**

Study Abroad in London Program 27 Palace Court, London W2 4LP

Kennedy Center, Provo, UT 84602

Tel: 801-422-3377

Website: <u>kennedy.byu.edu/isp/</u>

## **Boston University/EUSA**

43 Harrington Gardens, London SW7 4JU Website: http://www.bu-london.co.uk/

## **Division of International Programs**

232 Bay State Road, Boston, MA 02215

Tel: 617-353-9888

Website: <a href="http://www.bu.edu/abroad/">http://www.bu.edu/abroad/</a>

# **British American Drama Academy**

Frances Mayhew, BADA Europe, 14 Gloucester Gate, London NW1 4HG

Website: http://www.badaonline.com/

# **London Theater Program**

Sarah Lawrence College, 1 Mead Way, Bronxville, NY 10708-5999

Tel: 800-888-2858 or 914-395-2510

Website: http://www.slc.edu/undergraduate/international-exchange/london/index.html

# **Central University of Iowa**

Office of International Education, 812 University, Pella, IA 50219

Tel: 1-800-831-3629

Website: http://www.central.edu/abroad/london/

# **Colgate University**

13 Oak Drive, Hamilton, NY 13346

Tel: 315-228-1000

Website: <a href="http://www.colgate.edu/academics/offcampusstudy/semesterprograms">http://www.colgate.edu/academics/offcampusstudy/semesterprograms</a>

## **Drew University**

36 Madison Avenue, Madison, NJ 07940

Tel: 973-408-3000

Website: <a href="http://www.drew.edu/ThinkBeyond/studyabroad.aspx">http://www.drew.edu/ThinkBeyond/studyabroad.aspx</a>

## **Eckerd College in London**

35 Gower Street, London WC1E 6HG Website: http://www.eckerd.edu/london/

## **Department of International Education**

4200 54 Avenue South, St. Petersburgh, FL 33711

Tel: 727-864-8381

Website: <a href="http://www.eckerd.edu/internationaled/">http://www.eckerd.edu/internationaled/</a>

## **Educational Programs Abroad**

Box House, Langton Lane, Hurspierpoint, West Sussex NB6 9EX

Tel: 012-7383-4930 or 020-7405-5886 E-mail: hurst@epa-internships.org

Website: <a href="http://www.epa-internships.org/">http://www.epa-internships.org/</a>

UR/Lattimore 206, P.O. Box 270375, Rochester, NY 14627-0375

Tel: (585) 275-8850 Fax: (585) 276-2167

E-mail: usoffice@epa-internships.org

# Florida State University

FSU London Study Center, 99 Great Russell Street, London, WC1 B3LA

Website: <a href="mailto:international.fsu.edu/london/">international.fsu.edu/london/</a>

# **International Program Office**

5500 University Center, Tallahassee, FL 32306-2420

Tel: 850-644-3477

Website: <a href="mailto:international.fsu.edu/index.aspx">international.fsu.edu/index.aspx</a>\

# **Hollins College**

Hollins Abroad, Hollins University, P.O. Box 9597, Roanoke, VA 24020

Tel: 1-800-511-6612 or 1-540-362-6307

Fax: 1-540-362-6693

E-mail: <u>abroad@hollins.edu</u>

Website: <a href="http://www.hollins.edu/abroad/london/details.shtml">http://www.hollins.edu/abroad/london/details.shtml</a>

## Ithaca College

Office of International Programs, CHS 214-2, Ithaca, NY 14850

Tel: 607-274-3306

Website: <a href="http://www.ithaca.edu/oip/">http://www.ithaca.edu/oip/</a>

## **Lawrence University**

711 E. Boldt Way, Appleton, WI 54911

Tel: 920-832-7000

Website: <a href="http://www.lawrence.edu/academics/offcampus/london/">http://www.lawrence.edu/academics/offcampus/london/</a>

## **Marymount International Schools**

George Road, Kingston upon Thames, Surrey KT2 7PE

Tel: 020-8949-0571

Website: <a href="http://www.marymountlondon.com/home.php">http://www.marymountlondon.com/home.php</a>

## **Oberlin College**

Danenberg Oberlin-in-London Program, Florida State University Center, 99-103 Great

Russell Street, London WC1B 3LA

Tel: 020-7419-1178

Website: <a href="http://www.oberlin.edu/london/">http://www.oberlin.edu/london/</a>

## **Danenberg Oberlin-in-London Program**

King Hall 105, Oberlin College, Oberlin, OH 44074

Tel: 440-775-8390 Fax: 440-775-8084

# **Pepperdine University**

24255 Pacific Coast Highway, Malibu, CA 90263

Tel: 310-506-4000

Website: <a href="law.pepperdine.edu/global-programs/london/">london/</a>

# Richmond, The American International University in London

Queen's Road, Richmond, Surrey TW10 6JP

Tel: 020-8332-8200

Website: <a href="http://www.richmond.ac.uk/">http://www.richmond.ac.uk/</a>

# The American International University in London

343 Congress Street, Boston, MA

02210

Tel: 617-450-5617

## **Samford University**

800 Lakeshore Dr., Birmingham, AL 35229

Tel: 205-726-2011

Website: <a href="http://www.samford.edu">http://www.samford.edu</a>

## **Schiller International University**

Royal Waterloo House, 51-55 Waterloo Road, London SE1 9TX

Tel: 020-7928-8484

Website: <a href="http://www.schiller.edu/campuses/london-uk">http://www.schiller.edu/campuses/london-uk</a>

## **Syracuse University**

Faraday House, 48-51 Old Gloucester Street, London WC1N 3AE

Tel: 020-2400-9310

Website: studyabroadarchive.syr.edu/programs/location/london/

International Programs Abroad, 106 Walnut Place, Syracuse, NY 13244

Tel: 315-443-3471

Website: studyabroadarchive.syr.edu/programs/location/london

## **Tufts University**

Tufts in London, University College London, Gower Street, London WC1E 6BT

Tel: 020-7679-2000

Program Abroad Office, Dowling Hall, Medford, MA 02155

Tel: 617-627-2000

Website: <a href="uss.tufts.edu/studyabroad/programsTufts/london/london\_index.asp">uss.tufts.edu/studyabroad/programsTufts/london/london\_index.asp</a>

# **University of Connecticut**

Study Abroad Programs, Center for Undergraduate Education, Room 303, CUE building,

Storrs, CT 06269-2207 Tel: 860-486-5022

Website: <a href="http://www.studyabroad.uconn.edu/index.cfm?FuseAction=Abroad.Home">http://www.studyabroad.uconn.edu/index.cfm?FuseAction=Abroad.Home</a>

# **University of Delaware**

Institute for Global Studies, 26 E. Main Street, Elliott Hall, Newark, DE 19716

Tel: 302-831-2852

Website: international.udel.edu/studyabroad/default.asp

# **University of Lancaster**

Junior Year Abroad Program, North America Office –University House, Lancaster LA1

4YW

Tel: 015-2459-2037

Website: <a href="http://www.lancs.ac.uk/">http://www.lancs.ac.uk/</a>

# Valparaiso University

Cambridge Study Center, 26A Huntingdon Road, Cambridge CB3 0HH Office of International Programs, Harre Union 209, 1509 Chapel Drive, Valparaiso, IN 46383

Tel: 012-2332-4 072

E-mail: <a href="mailto:studyabroad@valpo.edu">studyabroad@valpo.edu</a>

## **Webster University**

Regent's College, Inner Circle of Regent's Park, London NW1

Tel: 020-7487-7700

Website: http://www.regents.ac.uk/system\_pages/webster\_schools.aspx

Admissions Office, 470 East Lockwood Ave., St. Louis, MO 63119

Tel: 314-968-6988

## **American Organizations In The United Kingdom**

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following organizations. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information on the list is provided directly by the organizations.

#### **ALUMNI ORGANIZATIONS**

### The Berkeley in Britain Club

University of California Trust (UK) Winston House, 3 Bedford Square London WC1B 3RA

Tel: 020-7079-0560

Website: <a href="http://www.universityofcalifornia.edu/london">http://www.universityofcalifornia.edu/london</a>

## The Brown University Club of the United Kingdom

P.O. Box 6915 London W1A 6LR E-mail: <u>brownclubevent@yahoo.com</u> Website: http://www.brownuk.org

### **Dartmouth Club of London**

E-mail: S.A.Carlson@btinternet.com

Website: <a href="http://www.dartmouth.org/clubs/dcle/">http://www.dartmouth.org/clubs/dcle/</a>

# The Duke University Club of England

E-mail: <a href="mailto:englandclub@alumni.duke.edu">englandclub@alumni.duke.edu</a>
Website: <a href="http://www.london.dukeclubs.com">http://www.london.dukeclubs.com</a>

## **Harvard Business School Club of London**

Tel: 012-2384-6304

E-mail: jgomm@mba1972.hbs.edu Website: http://www.hbsa.org.uk

## Harvard Club of the United Kingdom

E-mail: <a href="mailto:president@hcuk.org">president@hcuk.org</a>
Website: <a href="mailto:http://www.hcuk.org">http://www.hcuk.org</a>

## **London Texas A&M Club**

E-mail: London@aggienetwork.com

Website: <a href="mailto:clubs.aggienetwork.com/londonamc/">clubs.aggienetwork.com/londonamc/</a>

## The Mount Holyoke Club of Britain

E-mail: mhcob@yahoo.co.uk

Website: <a href="http://www.alumnae.mtholyoke.edu/~uk\_club/">http://www.alumnae.mtholyoke.edu/~uk\_club/</a>

# Northwestern University Alumni Club of London

E-mail: patrickryan@nualumni.com

Website: <a href="http://www.alumni.northwestern.edu/london/">http://www.alumni.northwestern.edu/london/</a>

### **Stanford Club of Great Britain**

2 Old Brompton Road, Box 87 London SW7 30Q

E-mail: <u>ole.vummel@stanfordalumni.org.uk</u> Website: http://www.stanfordalumni.org.uk

### **Texas Tech Alumi Association**

London Chapter

E-mail: <a href="mailto:president@texastechalumni.org.uk">president@texastechalumni.org.uk</a> Website: <a href="mailto:http://www.texastechalumni.org.uk">http://www.texastechalumni.org.uk</a>

## **University of Michigan Alumni Club**

Website: <u>uofmlondon.ning.com/</u>

# **University of Texas**

UK Texas Exes (UKTE), 7 Edith Road, London SW19 8TW

Tel: 077-8660-7534

E-mail: <a href="mailto:carrakane@alumni.utexas.net">carrakane@alumni.utexas.net</a>

Website: <a href="http://www.fornogoodreason.com/UKTEMain.htm">http://www.fornogoodreason.com/UKTEMain.htm</a>

### Yale Club of London

10 Stanford Road London W8 SQJ

E-mail: event@yale.org

Website: <a href="http://www.yale.org.uk/">http://www.yale.org.uk/</a>

#### **BUSINESS ORGANIZATIONS**

### **American Chamber of Commerce**

75 Brook Street London W1Y 2EB

Tel: 020-7493-0381

Website: <a href="http://www.amcham.org.uk">http://www.amcham.org.uk</a>

### **British-American Business Inc. (BABI)**

75 Brook Street London W1K 4AD

Tel: 020-7290-9888-Fax: 020-7493-2394

Website: http://www.babinc.org/

## **Delta Sigma Pi Business Fraternity**

London Alumni Chapter, Ashok Arora, P.O. Box 1110, London W3 7ZB

E-mail: <u>bertela@yahoo.com</u>

#### **EDUCATIONAL ORGANIZATIONS**

## **Anglo-American Educational Services**

22 Bloomsbury Square, London WC1A 2NS

Tel: 020-7580-9922 Fax: 020-7580-9944

Website: <a href="http://www.angloamerican.uk.com">http://www.angloamerican.uk.com</a>

#### **British American Educational Foundation**

1 More's Garden, 90 Cheyne Walk, London SW3

Tel: 020-7352-8288

E-mail: <a href="mailto:scholars@baef.org">scholars@baef.org</a>
Website: <a href="http://www.baef.org/">http://www.baef.org/</a>

# **British Universities North America Club (BUNAC)**

16 Bowling Green Lane, London EC1R OQH

Tel: 020-7251-3472 Fax: 020-7251-0722

Website: <a href="http://www.bunac.org/uk">http://www.bunac.org/uk</a>

## **Council of International Educational Exchange (CIEE)**

52 Poland Street, London W1V 4JQ

Tel: 020-7478-2000

Website: <a href="http://www.ciee.org/study/study\_europe.aspx">http://www.ciee.org/study/study\_europe.aspx</a>

## **European Council of International Schools**

21 B Lavant Street, Petersfield, Hampshire GU323EL

Phone: 017-3026-8244 Fax: 017-3026-7914

Website: <a href="http://www.ecis.org/">http://www.ecis.org/</a>

## **Fulbright Commission**

U.S. Educational Advisory Service, Fulbright House, 62 Doughty Street, London WC1N

2JZ

Tel: 020-7404-6994

Website: <a href="http://www.fulbright.co.uk/study-in-the-uk">http://www.fulbright.co.uk/study-in-the-uk</a>

### **UKCOSA - Council for International Education**

9-17 St. Albans Place, London N1 0NX

Advice Line: 020-7107-9922

Tel.: 020-7288-4330 Fax: 020-7288-4360

Website: <a href="http://www.ukcisa.org.uk/">http://www.ukcisa.org.uk/</a>

#### GENERAL INTEREST ORGANIZATIONS

## **American Citizens Abroad (ACA)**

Contact: Thomas Conlon, Holly Ridge, 8 Stone Road, Bromley, Kent BR2 9AU

Tel: 020-8464-1701

E-mail: TF88CONLON@aol.com

# The American Club of Hertfordshire

63/65 New Road, Welwyn, Hertfordshire AL6 0AL

Tel: 014-3871-4846

E-mail: <u>AmClubHerts@aol.com</u> Website: <u>http://www.fawco.org</u>

# **American Expats in Britain**

E-mail: info@americanexpats.co.uk

Website: <a href="http://www.americanexpats.co.uk">http://www.americanexpats.co.uk</a>

## **American Expats of North West England**

The Ruskin Rooms, Drury Lane, Knutsford, Cheshire WA166HA

E-mail: <a href="mailto:expatsnw@gmail.com">expatsnw@gmail.com</a>

Website: <a href="http://www.expatsnw.co.uk">http://www.expatsnw.co.uk</a>

### The American Hour Online

E-newsletter and networking events for expatriates in the United Kingdom

Website: <a href="http://www.theamericanhour.com/">http://www.theamericanhour.com/</a>

## **Democrats Abroad (UK)**

Suite 340, 56 Gloucester Road, London SW7 4UB

Tel: 020-7724-9796

Website: http://www.democratsabroad.org/group/united-kingdom/

## The East Anglia American Club

49 Horsham Close, Haverhill, Suffolk CB9 7HN

Tel: 014-4076-6967

E-mail: eaacexpats@karej.co.uk

Website: <a href="http://www.expatexchange.com">http://www.expatexchange.com</a>

## The English Speaking Union

Dartmouth House, 37 Charles Street, London W1J 5ED

Tel: 020-7529-1550

Website: http://www.esu.org

### **Focus Information Services**

13 Prince of Wales Terrace, London W8 SPG

Tel: 020-7937-7799

E-mail: <u>office@focus-info.org</u>
Website: <u>http://www.focus-info.org</u>

#### **Focus Information Services**

13 Prince of Wales Terrace, London W8 SPG

Tel: 020-7937-7799

E-mail: <u>office@focus-info.org</u>
Website: <u>http://www.focus-info.org</u>

# Republicans Abroad UK

E-mail: <a href="mailto:events@republicansabroad-uk.org">events@republicansabroad-uk.org</a>
Website: <a href="mailto:http://www.republicansabroad-uk.org">http://www.republicansabroad-uk.org</a>

## The Royal Oak Foundation

White House, Oxenhall, Newent Glos. GL18 1RJ

Tel: 019-8972-0576

E-mail: <a href="mailto:general@royal-oak.org">general@royal-oak.org</a>
Website: <a href="mailto:http://www.royal-oak.org">http://www.royal-oak.org</a>

#### **Safe Start Foundation**

1 Bridgehill Close, Wembley, Middlesex HA0 1EP

Tel: 020-8900-0001 Fax: 020-8903-7140

E-mail: <u>Tanya@safestart.org.uk</u> Website: http://www.safestart.org.uk

### **Southern Skirmish Association**

(Civil War Re-enactment Society)

18 Meadfield Avenue, Langley Slough, Bucks SL3 8HP

Tel: 017-5381-0949

Website: <a href="http://www.soskan.co.uk">http://www.soskan.co.uk</a>

### **UK Yankee**

Website: http://www.uk-yankee.com/

#### MILITARY/VETERANS ORGANIZATIONS

# TRACE – Transatlantic Children's Enterprise

29 Connaught Avenue Enfield, Middlesex EN1 3BE

E-mail: <a href="mailto:normajean78@hotmail.com">normajean78@hotmail.com</a> Website: <a href="http://www.tracepw.org/">http://www.tracepw.org/</a>

# **USAF Retired Affairs Offices, Retiree Activity Office**

100 ARW/CVR, c/o 627 AMSS/TRO/RAO Unit 8965, Box 430,

RAF Mildenhall, Suffolk IP28 8NG

Tel: 016-3854-2039

#### **USAF Retired Affairs Office**

RAF Alconbury, Huntingdon, Cambridgeshire

Tel: 014-8084-3282

#### **PUBLICATIONS**

## **American in Britain Magazine**

P.O. Box 921, Sutton SM1 2WB

Tel: 020-8661-0186

Website: <a href="http://www.americaninbritain.co.uk/">http://www.americaninbritain.co.uk/</a>

## **Expatriate Magazine**

Suite 46, 24-28 St. Leonards Road, Windsor Berkshire SL4 3BB

Tel: 084-5056-9611

Website: <a href="http://www.expatriateliving.com/">http://www.expatriateliving.com/</a>

## The American Magazine

Blue Edge Publishing Ltd, Old Byre House, East Knoyle, Salisbury SP3 6AW

Tel: 017-4783-0328

Website: http://www.theamerican.co.uk/

#### **RELIGIOUS ORGANIZATIONS**

### **American Church in London**

79a Tottenham Court Road, London W1T 4TD

Tel: 020-7580-2791

Website: <a href="http://www.amchurch.co.uk/index.htm">http://www.amchurch.co.uk/index.htm</a>

# The Church of St. John the Evangelist

Hyde Park Crescent, London W2 2QD

Tel: 020-7262-1732

Website: <a href="http://www.stjohns-hydepark.com/">http://www.stjohns-hydepark.com/</a>

# **International Community Church, Heathside**

Oakshade Road Oxshott, Surrey, KT22 OJT

Tel: 013-7284-1720

Website: <a href="http://www.icc-uk.org">http://www.icc-uk.org</a>

# Lutheran Services, Church of St. Anne and St. Agnes

Gresham Street, London EC2V 7BX

Tel: 020-7606-4986

Website: <a href="http://www.stanneslutheranchurch.org">http://www.stanneslutheranchurch.org</a>

#### SOCIAL/CULTURAL ORGANIZATIONS

#### The American Museum in Britain

Claverton Manor, Bath, Avon BA2 7BD

Tel: 012-25-46-0503 Fax: 012-2546-9160

Website: <a href="http://www.americanmuseum.org">http://www.americanmuseum.org</a>

### **American Society in London**

c/o English Speaking Union, 37 Charles Street, London W1J SED

Tel: 020-7539-3400

E-mail: info@americansocietyuk.com

Website: http://www.americansocietyuk.com

### **Baseball Softball UK**

5<sup>th</sup> Floor, Ariel House, 74A Charlotte Street, London W1T 4QJ

Website: <a href="http://www.baseballsoftballuk.com">http://www.baseballsoftballuk.com</a>

## **Boy Scouts of America (UK)**

TAC/BSA, Unit 29242, APO, AE 0910

Tel: +49-621-487-4039

Website: <a href="http://www.tac-bsa.org">http://www.tac-bsa.org</a>

# British-American Arts Association (UK), Ltd.

118 Commercial Street,

London E1 6NF

Website: http://www.creativecommunities.org.uk

# **Canadians and Americans in Southern England (CASE)**

E-mail: <a href="mailto:contactus@casecommunity.com">contactus@casecommunity.com</a>
Website: <a href="mailto:http://www.casecommunity.com/">http://www.casecommunity.com/</a>

# **International American Duplicate Bridge Club**

32 Barkston Gardens, London SW5 OEN

Tel: 020-7373-1665

Website: <a href="http://www.ycbc.co.uk/">http://www.ycbc.co.uk/</a>

# **London Expat American Meet Up Group**

Website: <a href="mailto:american.meetup.com/11/">american.meetup.com/11/</a>

## **Propeller Club of the United States**

ABS Europe Ltd.

ABS House, 1 Frying Pan Alley, London E1 7HR

Tel: 020-7247-3255 Fax: 020-7377-2453

E-mail: <u>abs-eur@eagle.org</u>
Website: <u>http://www.eagle.org</u>

## **Rotary Club of London**

6 York Gate, London NW1 4QG

Tel: 020-7487-5429

Website: <a href="http://www.londonrotaryclub.org.uk/">http://www.londonrotaryclub.org.uk/</a>

### **Sons of the American Revolution**

24 Ennismore Gardens, London SW7 1AB

E-mail: sonsoftheamericanrevolution@yahoo.co.uk

Website: <a href="http://www.sar.org">http://www.sar.org</a>

#### **WOMEN'S CLUBS**

## American Women of Berkshire and Surrey

P.O. Box 10, Virginia Water, Surrey GU25 4YP

Tel: 019-3269-0343

Website: <a href="http://www.awbs.org.uk">http://www.awbs.org.uk</a>

# **American Women of Surrey**

P.O. Box 170, Cobham, Surrey KT11 2YJ

Tel: 079-1026-7962

Website: <a href="http://www.awsurrey.org">http://www.awsurrey.org</a>

# American Women's Club, Ltd. of London

68 Old Brompton Road, London SW7 3LQ

Tel: 020-7589-8292

E-mail: awc@awclondon.org

Website: http://www.awclondon.org

### **Chilterns American Women's Club**

P.O. Box 445, Gerrards Cross, Buckinghamshire SL9 8YU

Tel: 075-2369-9460

Website: http://www.cawc.co.uk

## **Colonial Dames of America Chapter XI London**

35 Abbotsbury Road London W14 8EL

Tel: 020-7603-8919

Website: http://www.colonialdamesofamerica.org

## Corona Worldwide Women's Corona Society

Southbank House, Black Prince Road, London SE1 7SJ

Tel/Fax: 020-7793-4020

Website: http://www.coronaworldwide.org

## **DAR National Society Daughters of the Revolution**

Contact: Mrs. Natalie E. Ward

Tel: 013-7987-1422

E-mail: nattyward@aol.com or UKDARStJames@aol.com

Website: mysite.verizon.net/jean.sutton/main.htm

## **National Society Daughters of the American Revolution**

Washington Old Hall Chapter Contact: Ms. Patricia O'Brien Everts Grange Fields, Arkendale

Knaresborough, N. Yorkshire HG5 0QS

Tel: 014-2334-0812

E-mail: <u>rick.h.hodder@boeing.com</u>

# The Junior League of London

9 Fitzmaurice Place, London W1J 5JD

Tel: 020-7499-8159

Website: <a href="http://www.jll.org.uk">http://www.jll.org.uk</a>

# Kensington and Chelsea Women's Club

P.O. Box 567, 28 Old Brompton Road, London SW7 3SS

Tel: 020-7863-7562

E-mail: <a href="mailto:president@kcwc.org.uk">president@kcwc.org.uk</a> Website: <a href="http://www.kcwc.org.uk">http://www.kcwc.org.uk</a>

# **North-American Connection (West Midlands)**

P.O. Box 10543, Knowle, Solihull, West Midlands B93 8ZY

Tel: 087-0720-0663

E-mail: info@naconnect.com

Website: http://www.naconnect.com

## St. John's Wood Women's Club

P.O. Box 185, 176 Finchley Road, London NW3 6BT

E-mail: <a href="mailto:president@sjwwc.org.uk">president@sjwwc.org.uk</a>
Website: <a href="mailto:http://www.sjwwc.org.uk">http://www.sjwwc.org.uk</a>

# Thames Valley American Women's Club

P.O. Box 1687, Maidenhead Berkshire SL6 8XT

Tel: 016-2869-2292

E-mail: <a href="mailto:membership@tvawc.com">membership@tvawc.com</a>
Website: <a href="http://www.tvawc.com">http://www.tvawc.com</a>

## **Relocation Services**

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise, and language ability are provided directly by persons/firms.

## **People and Property Limited**

18 Coulson Street, London SW3 3NB

Tel: 020-7225-1313 Fax: 020-7225-2765

#### **Focus Information Service**

13 Prince of Wales Terrace, London W8 5PG

Tel: 020-7937-7799

Website: <a href="http://www.focus-info.org/">http://www.focus-info.org/</a>

## **CBI Employee Relocation Council**

(Confederation of British Industry) Centre Point, 103 New Oxford Street, London WC1A 1DU

Tel: 020-7379-7400

Website: http://www.cbi.org.uk

#### The Relocation Bureau

Langley House, Tudor Road, Hazlemere, High Wycombe, Bucks, HP15 7PA

Tel: 014-9481-6650

E-mail: info@reloburo.com

Website: http://www.reloburo.com

## **Dovetail - The Relocation Partner**

37 Webbs Road, London SW11 6RX Tel: 0844 800 7746 or +44 1243 790044

Website: http://www.dovetailrelocation.com

E-mail: info@dovetailrelocation.com

## **UK Relocation Services Ltd.**

58 Grand Ave., London N10 3BP

Tel: 020-8442-0044 Fax: 020-8442-1404

E-mail: info@ukrelocation.com

Website: <a href="http://www.ukrelocation.com/">http://www.ukrelocation.com/</a>

## **Select Relocation**

21 Grafton St., Mayfair, London W1X 3LD

Tel: 020-7493-2174 Fax: 020-7355-1004

E-mail: <a href="mailto:enquiries@select-relocation.co.uk">enquiries@select-relocation.co.uk</a>
Website: <a href="mailto:http://www.select-relocation.co.uk/">http://www.select-relocation.co.uk/</a>

### **Veterinary Surgeons**

The U.S. Embassy London, United Kingdom, assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or U.S. Embassy London. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise, and language ability are provided directly by persons/firms.

## **The Dragon Veterinary Clinic**

496 Hornsey Road, Archway, London, N19 4EF

Tel: 020 7272 3354

E-mail: 6639@vetlist.co.uk

Website: http://www.any-uk-vet.co.uk/dragon-vet/index.htm

## **Addison Veterinary Clinic**

7 Addison Ave., London W11 4QS

Tel: 020 7603 4094

E-mail: <a href="mailto:carmichael@cardiophone.co.uk">carmichael@cardiophone.co.uk</a>
Website: <a href="mailto:http://www.cardiophone.co.uk/">http://www.cardiophone.co.uk/</a>

# Elizabeth St. Veterinary Clinic

55 Elizabeth St., London SW1 W9PT

Tel: 020-7730-9102

Website: <a href="http://www.esvc.co.uk/">http://www.esvc.co.uk/</a>

# **Goddard Veterinary Group**

87 Grosvenor Ave., Highbury, London N5 2NL

Tel: 020 7354 4621

E-mail: admin@goddardvetgroup.co.uk

Website: <a href="http://www.goddardvetgroup.co.uk/">http://www.goddardvetgroup.co.uk/</a>

# The Village Veterinary Practice

11 Belsize Terrace, Hampstead NW3

Tel: 020-7794-4948

Website: <a href="http://www.villagevet.co.uk/">http://www.villagevet.co.uk/</a>

# **Blue Cross Animals Hospital**

Sheppard House, 1-5 Hugh Street, London SW1V 1QQ

Tel: 020 7932 2370

E-mail: info@bluecross.org.uk

Website: <a href="http://www.bluecross.org.uk/web/site/Hospitals/Victoria.asp">http://www.bluecross.org.uk/web/site/Hospitals/Victoria.asp</a>

## **All Creatures Veterinary Surgery**

85 Lavender Hill, Battersea, London

**SW11 5QL** 

Tel: 020-7228-0648

E-mail: info@allcreatures.co.uk

Website: <a href="http://www.allcreatures.co.uk/">http://www.allcreatures.co.uk/</a>

## The Abingdon Vet. Clinic

85 Earls Court Rd., London W8 6EF

Tel: 020-7937-8215

Website: <a href="http://www.abingdonclinic.co.uk/">http://www.abingdonclinic.co.uk/</a>